

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
December 13th, 2023

Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Pat Lockwood, Charles Winfrey, James Avery, Ellen Ellenburg, Dale Weighill

Absent: Quincy Murphy

Quorum present? Yes

Staff Present: Michael Freeman, Alexandria Riley, Faith Finholm, Nicholas Kedovary & Yolanda Collins

I. WELCOME

- Meeting was called to order at 1:05 p.m. by Deborah Cherry

II. APPROVAL OF MINUTES

- Ellen Ellenberg made a motion to approve the Nov 8th, 2023, meeting minutes Charles Winfrey seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT:

Theoplis Motley 1122 Rosedale Flint, MI (Parcel 473046009) Mr. Motley stated that he filled out a 2023 seasonal report and dropped off November 1st, 2023. He stated that the report he was given at the November 2023 meeting was no correct and the issues are still their. Land Bank staff will continue to follow up.

IV. COMMUNICATION

V. REPORTS.

A. Financial Report November 2023-Action Required

Michael Freeman presented: Pat Lockwood made a motion to approve the November 2023 Financial Report and Ellen Ellenberg seconded. No Discussion Followed. All were in favor. Motion carried.

B. Sales Report November 2023-Action Required

Alexandria Riley presented: Ellen Ellenberg made a motion to approve November 2023 Sales Report and Charles Winfrey seconded. No Discussion Followed. All were in favor. Motion carried.

V. Old Business

VI. New Business

A. Purchase with Previous Foreclosures-Action Required

Alexandria Riley presented: Paul Tyson has requested to purchase (46-35-303-002) 4222 Wisner St Flint, MI. This sale requires board approval. Charles Winfrey made a motion to approval the sale and James Avery seconded. Discussion followed. All were in Favor. Motion carried.

B. Multiple Parcel Purchase-Action Required

Alexandria Riley presented: Douglas & Venita Brown has requested to purchase (40-02-452-027, 028,020, 40-02-453-012). This sale requires board approval. Charles Winfrey made a motion to approval the sale and Dale Weighill seconded. Discussion followed. All were in Favor. Motion carried.

C. Multiple Parcel Purchase-Action Required

Alexandria Riley presented: Timothy Lamay has requested to purchase (11-12-552-205, 207). This sale requires board approval. Ellen Ellenberg made a motion to approve the sale and Charles Winfrey seconded. Discussion Followed. All in Favor. Motion Carried

D. Multiple Parcel Purchase & Purchase with Previous Tax Foreclosure-Action Required

Alexandria Riley presented: Melton Harvey has requested to purchase 710 W Dayton, 706 W Dayton, 702 W. Dayton (40-02-284-024, 025, 026). This sale requires board approval. Ellen Ellenberg made a motion to approve and James Avery seconded. No Discussion Followed. All in Favor. Motion Carried.

E. Resolution Delegating Authority to sign documents-Action Required

Michael Freeman presented: Michael Freeman presented names and titles of the current staff members and the duties and or reason that their signature may be used to conduct business on behalf of the Genesee County Land Bank Authority. James Avery made a motion to approve the resolution and Charles Winfrey seconded. Discussion Followed. All were in Favor. Motion Carried

F. EPA Multipurpose Grant 22-No Action Required

Faith Finholm presented: Faith presented the 22 residential and 4 commercial properties in the Innovation District that will be cleaned up with this EPA Grant. This item is informational and requires no approval from the board.

G. Updated Procurement Policy-Action Required

Faith Finholm presented: Faith presented 3 updates and or clarifications in regard to the procurement policies. Pat Lockwood made a motion to approve items 1 and 3 of the undated procurement policy and James Avery seconded. Item 2 needs further action. Discussion Followed. All were in Favor. Motion Carried

H. Resolution Authorizing ED for Proposal (RFP)-Action Required

Michael Freeman presented: This resolution authorizes the Executive Director to respond to the Proposal (RFP 2023-009). Charles Winfrey made a motion to approve the resolution and Dale Weighill seconded. Discussion Followed. All were in Favor, Motion Carried.

VII Executive Directors Report-Action Required

Michael Freeman presented the Executive Directors Report. Pat Lockwood made a motion to approve the ED Report and Dale Weighill seconded. Discussion followed. All in Favor. Motion carried.

VIII ADJOURN - Meeting was adjourned at 1:50 p.m. by Deb Cherry

Respectfully Submitted by Yolanda Collins