



Lead Mechanic

FLSA Classification

Non-Exempt

Salary Grade/Level/Family/Range

\$19.00 - \$29.00 hour

Reports to

Associate Director

Date

3/26/2025

Summary/Objective

The ASE Certified Motor Vehicle Mechanic will perform repair work and maintenance for cars, trucks, landscape equipment and other motor vehicles in the company's fleet.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

- Maintains vehicles, which may include a company's fleet of cars, trucks, heavy equipment, tractor/trailers, and small engine repair.
- Perform routine and preventive maintenance including oil changes and tune-ups.
- Perform tests on specific parts and systems to ensure proper function.
- Identifies mechanical problems either visually or with computer diagnostic equipment.
- Examine critical parts and systems using a standard checklist.
- Repair or replace malfunctioning parts and systems such as brake pads, belts, water pumps, transmissions, and other mechanical parts.
- Plans and establishes a timetable to complete repairs and maintenance.
- Visits job sites to inspect vehicles.
- Test drive vehicles to confirm safe and proper operation.
- Performs other related duties as assigned.





Competencies

- Extensive knowledge of all aspects of vehicle repair.
- Excellent mechanical and small engine repair skills.
- Excellent analytical and problem-solving skills.
- Proficient with computer diagnostic equipment and software.

Required education and experience

- High School diploma or equivalent required.
- ASE Certification.
- Vocational/technical school program or apprenticeship in auto repair or related field required.
- Two years of related experience preferred.
- Commercial driver's license may be required.

Preferred education and experience

- 5 years of related experience preferred.

How to Apply:

Submit your resume to **Monica March, Human Resources:**

- **Mail:** 452 S. Saginaw St., Second Floor, Flint, MI 48502
- **Email:** mmarch@thelandbank.org
- **Drop off:** Place your resume in the drop box on the first floor of the Land Bank Center

