



# Genesee County Land Bank Authority Blight Elimination Program

Request for Proposals– Environmental Abatement &  
Disposal of Asbestos and Hazardous Materials for  
Residential Structures in the City of Flint & Genesee  
County

BID NUMBER: #LB: 17-021

**DUE DATE: Tuesday, September 19, 2017 at 3:00 pm EST**

As part of partnership between:

Genesee County Land Bank Authority (GCLBA)  
Genesee Metropolitan Planning Commission (GCMPC)  
Michigan State Housing Development Authority (MSHDA)  
Michigan Homeowner Assistance Nonprofit Housing Corporation (MHA)  
City of Flint  
City of Burton  
Flint Township  
Genesee Township  
Grand Blanc Township  
Mount Morris Township  
Thetford Township



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# REQUEST FOR PROPOSALS

## REQUEST FOR PROPOSALS– ENVIRONMENTAL ABATEMENT & DISPOSAL OF ASBESTOS AND HAZARDOUS MATERIALS FOR RESIDENTIAL STRUCTURES IN THE CITY OF FLINT & GENESEE COUNTY

### INTRODUCTION

#### Overview

Abatement of commercial and residential structures is being undertaken as an approved eligible activity under the Genesee County Land Bank Authority (GCLBA) Demolition Program. GCLBA invites the submission of proposals from contractors experienced and licensed to conduct the asbestos and hazardous materials abatement of residential structures located in Genesee County. Funding sources for services to be provided include but are not limited to:

- Hardest Hit Fund Blight Elimination Program
- Hardest Hit Fund Blight Elimination Program (HHF6)

Qualified abatement contractors may submit bids for the Scope of Work defined in this RFP. This proposal will be scored on the evaluation criteria set forth in this RFP. The GCLBA anticipates entering a contract for the Scope of Work set forth herein.

**Only firms/contractors that are on the GCLBA Approved Contractor lists can respond to RFP's issued by the GCLBA.**

**If contractors will not be responding to this RFP please only return Attachment C.**

Addendums to this RFP can be found at [www.thelandbank.org](http://www.thelandbank.org) under the tab *Current Bids*. Please check any updates to this proposal.

**Change Orders will not be approved for this project.** When submitting pricing proposals Respondents must ensure prices quoted allow for the removal of additional materials without a change order as no changes will be accepted barring discovery of material whose removal requires substantial work. **Structures entered for the purpose of responding to this RFP must be re-secured when contractor exits the structure.**

Companies with demonstrated experience in the scope of work defined in this RFP and with an interest in making their services available to GCLBA are invited to respond to this RFP.

“Respondents” means the companies or individuals that submit proposals in response to this RFP. The Respondent shall be financially solvent and each of its members if a joint venture, its employees, agents or sub-consultants of any tier shall be competent to perform the services required under this RFP document.

GCLBA is seeking to encourage participation by respondents who are MBE/WBE/DVBE or Section 3 business enterprises. Companies can apply to the City of Flint or self-register with U. S. Department of Housing and Urban Development (HUD) (not the Land Bank) to become an approved Section 3 contractor.

Contractor is responsible for ensuring that all employees and subcontractors are paid prevailing wages and to provide required documentation to the GCLBA.

Nothing in this RFP shall be construed to create any legal obligation on the part of GCLBA or any respondents. GCLBA reserves the rights, in its sole discretion, to amend, suspend, terminate, or re-issue this RFP in whole or in part, at any stage. In no event shall GCLBA be liable to respondents for any cost or damages incurred in connection with the RFP process, including but not limited to, any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP. No respondent shall be entitled to repayment from GCLBA for any costs, expenses or fees related to this RFP. All supporting documentation submitted in response to this RFP will become the property of the GCLBA. Respondents may also withdraw their interest in the RFP, in writing, at any point in time as more information becomes known.

Each respondent is responsible for labeling the exterior of the sealed envelope containing the proposal response with the proposal number, proposal name, proposal due date and time and your firm's name. Late proposals will not be accepted. The proposal request number and due date for this Bid is:

**PROPOSAL REQUEST NUMBER: #LB: #17-021**

**DUE DATE: September 19, 2017 @ 3:00 pm EST**

All inquiries relating to this RFP should be directed in writing to Lucille James, Demolition Program Manager, Genesee County Land Bank, 452 S. Saginaw Street, 2<sup>nd</sup> Floor, Flint, Michigan 48502 or [ljames@thelandbank.org](mailto:ljames@thelandbank.org).

No proposal may be withdrawn for a period of thirty (30) days after submission. Proposals offering less than thirty (30) days for acceptance by the Genesee County Land Bank from the date set for opening will be considered non-responsive and will be rejected.

The GCLBA reserves the right to reject any or all proposals and to waive irregularities or informalities as may be deemed in the GCLBA's interest. It is the GCLBA's intent to award the project to the lowest responsive and responsible contractor for the proposal. The GCLBA may choose to enter into multiple contracts for the same scope of services to ensure that there is enough capacity to complete the work in a timely manner, as required by the funding sources identified.

## **Time of Completion**

Any agreement awarded pursuant to this RFP solicitation shall be in accordance with the Scope of Work and compensation as outlined below, and, within a mutually agreed upon expedited timeframe.

## **Term of Contract**

It is anticipated that the Respondent(s) will start work on or around Tuesday, October 3, 2017 depending on the readiness of the projects. Please note that some projects that may be awarded may later be cancelled prior to being issued a Notice to Proceed depending on various factors including changes in priorities, readiness of projects prior to grant deadlines, and available funding. GCLBA reserves the right to cancel any project(s) that has been issued on a

bid or entered into a contract if GCLBA has deemed project(s) infeasible and is unable to proceed with the abatement. In the event a structure or structures itemized on this bid is destroyed or substantially destroyed by fire or other calamity beyond its present condition as determined by the GCLBA, or environmental hazards are found, at any time prior to actual abatement, the Authority reserves the right to remove the structure from the bid; or in the event of bid award, to remove the structure(s) from the award and reduce the price by the Contractors' bid for that structure(s). GCLBA also reserves the right to negotiate pricing.

Any agreement awarded pursuant to this RFP solicitation shall be for a contract period ending Monday, November 27, 2017, or until the funds are exhausted, whichever comes first. **Contractors must provide updated work schedules to the GCLBA on a weekly basis.**

All abatement work must be completed by Friday, November 17, 2017 and all paperwork and payment requests must be submitted to the Demolition Program Manager by no later than Monday, November 27, 2017.

If there are any incomplete payment request packets, all packets will be rejected and returned to the contractor for correction.

Once packet includes all of the required documentation contractor can resubmit to the GCLBA for processing. **When payment packets have been approved and include all required documentation, payment request will be submitted for processing.** Payment to Contractor will be made by the GCLBA in 30 to 60 days upon receiving approved and complete payment request packet for each project/address and all required submittals (invoice, sworn statement, lien waivers, manifests, etc.)

## Background

The GCLBA recently received funding from the State of Michigan in Hardest Hit Funds (HHF) through the Michigan Homeowner Assistance Nonprofit Housing Corporation (MHA) and the Michigan State Housing Development Authority (MSHDA) for demolition of residential structures located within its original Hardest Hit Fund (HHF4) boundaries. The GCLBA and the GCMPC partnered to apply for and recently received funding from the State of Michigan in Hardest Hit Funds (HHF6) through the Michigan Homeowner Assistance Nonprofit Housing Corporation (MHA) and the Michigan State Housing Development Authority (MSHDA) for demolition of residential structures outside the City of Flint. The U.S. Department of the Treasury's Hardest Hit Fund, part of the federal Troubled Asset Relief Program (TARP), is designed to help homeowners in states hit hardest by the housing crisis. The Blight Elimination Program's (BE) primary purpose and goal is to focus efforts in designated areas across Michigan; on decreasing foreclosures and stabilizing neighborhoods through the demolition and greening of vacant and abandoned single family and multi family structures. See APPENDIX 3 for maps of the proposed project areas.

Funding may also come from other various grants and or sources to include, but not limited to, the Community Development Block Grant and the Neighborhood Stabilization Program funding.

## Federal, State, and Local Regulations

This project will comply with all codes, standards, regulations, and workers' safety rules that are administered by federal agencies (EPA, OSHA, and DOT), state agencies (MIOSHA, MDEQ, MDOT, and DCH), and any other or relevant local regulations and standards that may apply.

Proposals shall be responsible for compliance with the following additional requirements:

1. Certification Form Note
2. Bid Bond
3. Michigan Accredited Asbestos Building Inspector Certification for Company
4. Michigan Accredited Asbestos Certification for Asbestos Supervisor
5. Michigan Accredited Asbestos Certification for workers
6. OSHA 40-hour Hazardous Waste Operations Certification (HAZWOPER)
7. OSHA 8-hour refresher HAZWHOPER Re-certification
8. Administrative Rules of Part 111, Hazardous Waste Management, of the NREPA, PA 451, 1994
9. Part 169, Scrap Tires, of the NREPA
10. Laboratory Certificate of Accreditation to ISO/IEC 17025:2005 in accordance with 40 CFR CH.1 (1-1-87 Edition), Part 763, Subpart F, Appendix A, pp.293-299.
11. Compliance with MIOSHA Part 602 Asbestos Standards for Construction (as amended June 5, 2013) [http://www.michigan.gov/documents/CIS\\_WSH\\_part602\\_37719\\_7.pdf](http://www.michigan.gov/documents/CIS_WSH_part602_37719_7.pdf)
12. OSHA 29 CFR 1926- Construction Industry Standards
13. 29 CFR 1910.1001, 19326.1101 & 1915.1001 – Procedures of Occupational Exposure to Asbestos
14. 29 CFR 1910.1200 – Hazard Communication
15. 40 CFR Part 261- EPA Regulations
16. HUD Title X parts 1012-1013
17. Federal Labor Standards and Provisions
18. Equal Opportunity Clause
19. Section 3 Clause (See Attachment E)
20. HUD Contract and Subcontract Activity
21. Copeland Anti-kickback Act
22. Bidders Insurance Checklist (Attachment A)
23. Genesee County Labor Standards (Including Prevailing Wage & Wage Determination)
24. MHA Fraud, Waste and Abuse Policy and Affidavit (Attachment I)
25. And other Regulations Referenced throughout this document and attachments

## **PROFESSIONAL SERVICE REQUIREMENTS**

### **Scope of Work**

GCLBA seeks sealed proposals from qualified respondents to provide the scope of services described below on residential structures located in targeted neighborhoods in the City of Flint and Genesee County. *See Appendix 3 – Boundaries and Maps.* The purpose of this project is to provide demolition, waste disposal, and site protection of blighted and/or dangerous structures located in the City of Flint and Genesee County. Applicants can respond to the proposal/ scope of services described below (*the complete scope of work is available in Appendix 1 and on the Land Banks website: [www.thelandbank.org](http://www.thelandbank.org)*):

#### **Summary Scope of Work: Abatement and disposal of environmentally hazardous materials from Residential Structures**

During the contract period through November 27, 2017, GCLBA anticipates the abatement and disposal of environmentally hazardous materials from specified residential structures prior to demolition of the structure(s) with all work being completed prior to November 17, 2017.

The purpose of the abatement and disposal is to properly remove environmental hazardous materials/waste concerns associated with the building, or within close proximity to the building, that may require removal and disposal, or other consideration, before a structure is renovated, demolished or deconstructed.

Please note that it shall be the responsibility of the Contractor to review the attached specifications; the conditions, and the relative difficulty thereof, which are present and that may affect results of the environmental mitigation measures.

**It is the policy and practice of the GCLBA to abate what can feasibly be abated despite the condition of the structure, whether or not a structure will ultimately be demolished as asbestos containing. Conditions inhibiting the abatement of identified materials must be thoroughly documented and explained.**

**Exceptions may be made in the case of roofing materials in good condition and in cases where a composite sample of drywall and joint compound contains less than 1% asbestos. Contractor will remove all identified ACM unless otherwise directed by the Land Bank.**

As described later in the specification, certain regulatory exemptions exist for the removal and disposal of environmental hazardous materials from residential structures. Regardless of any regulatory exemption, the GCLBA has decided to divert certain waste from landfill disposal and therefore will identify select materials during the pre-demolition survey, which will require manifesting and transportation to a licensed treatment, storage, or disposal

facility or other appropriate disposal location. A site specific Pre-Demolition Hazardous Materials Survey will be prepared by others and provided to the abatement Contractor.

**Any contractor utilizing a subcontractor is required to manage their subcontractor and fulfill the indicated scope. Contractor will be held responsible for all work performed by their subcontractor.**

The Contractor is required to submit a Work Plan to include the following:

A. Work Plan

1. Schedule and sequence of work.
2. Sampling and analysis protocols.
3. Quality Control
4. Submittals
5. Health and Safety Plan
6. Health and Safety personnel and assignments
7. Site Specific Health and Safety procedures

B. Health and Safety Plan

A written Health and Safety Plan (HASP) shall be submitted prior to the start of Work. The HASP must be prepared to comply with the appropriate Federal, State, and local regulations, which mandate work practices. This plan must be submitted in writing to the Demolition Program Manager prior to the start of any site work.

Respondents can request access to Pre-demolition surveys by e-mailing request to [ljames@thelandbank.org](mailto:ljames@thelandbank.org), [jmarcy@thelandbank.org](mailto:jmarcy@thelandbank.org) or [cfreeman@thelandbank.org](mailto:cfreeman@thelandbank.org).

Respondents will be invited to review information via Box.com.

**Change Orders will not be approved for this project.** When submitting pricing proposals Respondents must ensure prices quoted allow for the removal of additional materials without a change order as no changes will be accepted barring discovery of material whose removal requires substantial work. **Structures entered for the purpose of responding to this RFP must be re-secured when contractor exits the building.**



## EVALUATION CRITERIA AND SCORING

The GCLBA will evaluate the qualifications received and identify the submittals that are the most responsive, responsible and offer the best service to the GCLBA. The GCLBA will consider consultant qualifications, financial viability, project references, experience with comparable projects, and projects with concurrent timelines. Specifically, each Qualifications package will be reviewed based on the following selection criteria:

### **A. PROPOSAL/EVALUATION CRITERIA:**

<b>Evaluation Factors</b>	<b>Maximum Points</b>
<b>Ability to Meet Production Goals within Timelines**</b> The bidder's demonstration of understanding of scope of work, readiness to proceed and capacity to complete work assigned within timeframes required.	40**
<b>HUD Section 3</b> Contractor provides letter from the City of Flint certifying them as a Section 3 Business Concern and a written plan for achieving Section 3 goals.	5
<b>Local Contractor</b> Points awarded to contractors that are located in Genesee County	5
<b>Price</b> The ability to demonstrate reasonable costs in performing scope of work identified in the RFP.	50

\*\* Up to twenty (20) points may be deducted when evaluating Contractor capacity. GCLBA staff will consider past experience with Contractor's response to issues and complaints, including the timeframe in which the Contractor responded to identified issues and where Contractor performed substandard work (work performed by Contractor or Contractor's subcontractors that did not meet bid specifications) on any previous GCLBA projects.

## SUBMITTAL REQUIREMENTS

**RFP responses must be submitted both via hard copy and electronic copy. Each respondent shall submit one (1) original, one (1) additional copy of application and one flash drive containing a PDF copy of the following documents in a clear, legible, 12 point font, and 8.5 by 11 inch format. Responses not submitted via hard copy will not be considered. Respondents are advised to adhere to the Submittal Requirements. Failure to comply with the instructions of this RFP will be cause for rejection of submittals.**

Bidders may, without prejudice to himself, withdraw Bid/Tender after it has been submitted, provided the request for such withdrawal is received in writing before time set for opening. Verbal communication is not acceptable. After opening, no Bid/Tender may withdraw for period indicated.

Before submitting a proposal, each Bidder shall inspect the site of the proposed work to arrive at a clear understanding of the conditions under which the work is to be done. He will be held responsible for having compared the premises with the drawings and specifications, and to have satisfied himself/herself as to all conditions affecting the execution of the work.

### **Hardest Hit Fund Contactor Updates (October 2016):**

The United States Department of Treasury, Michigan Homeowner Assistance Nonprofit Housing Corporation (MHA) and Michigan State Housing Development Authority (MSHDA) require additional documentation. Please review the Request for Proposal and Contracts for more information. Some of the new requirements are listed below.

- **CONTRACTORS are required to sign, date, and comply with “Fraud, Waste and Abuse” policy. The “*Fraud, Waste and Abuse Affidavit*” form is to be printed on CONTRACTORS letterhead, signed, dated, and submitted with Request for Proposal (RFP). For additional information and requirements refer to “ATTACHMENT I”.**
- CONTRACTORS must sign, date, and comply with “Letter of Attestation for Abatement Contractors” for each demolished property. This form is address specific and must be submitted with each address specific payment request packet. Please review “**Appendix 5**” for an example of this form.
- CONTRACTORS must disclose all subcontractors (contractors paid to perform part or all of the “Scope of Work”) involved in abatement (asbestos, hazardous, and tires).

CONTRACTORS must submit invoices from subcontractors (i.e., abatement contractor), involved in asbestos, hazardous, and tire abatement work, with payment request;

If Bidder has an **approved prequalification packet** on file the following documents do not need to be included with submittals:

- Evidence of Insurance (Genesee County Land Bank named as an insured)
- Any other State License and/or Certification that is deemed necessary

**ONLY THE DOCUMENTS LISTED ABOVE DO NOT NEED TO BE SUBMITTED WITH THE PROPOSAL IF AN UPDATED APPROVED PREQUALIFICATION PACKET IS ON FILE.**

**If there are any changes with the documents or renewals, it is the contractor’s responsibility to submit the correct documents to the GCLBA in a timely manner. If the**

**GCLBA does not have updated information on file, the documents will be considered missing, which may result in the bid response being considered as non-responsive.**

GCLBA reserves the right to seek additional information to clarify responses to this RFP. Each response must include the following:

#### **A. Minimum Qualifications of Bidders**

These documents must be submitted and acceptable before GCLBA will review the Experience and Capacity proposal:

1. **Evidence of Financial Stability:** The bidder shall be financially stable and has the financial wherewithal to carry out the requirements of this solicitation. All respondents shall include two years of Company tax returns and a most recent corresponding annual financial statement (balance sheet, etc.) provided by their accountant and/or a letter from their accountant stating evidence of financial stability with the proposal response. This information will assist GCLBA in determining the Respondent's financial condition. GCLBA is seeking this information to ensure that the proposer's have the financial stability and wherewithal to assure good faith performance.
2. **License & Certificate:** The bidder must be a licensed Asbestos Abatement Contractor by the State of Michigan in the name of principal. ***(The person/company that is issued the License by the State of Michigan must be in entity that applies in order to be added to the prequalified list.)***
3. **Evidence of Insurance:** The bidder must have Commercial General Liability with limits not less than: Premises/operations \$1,000,000 per occurrence with \$2,000,000 aggregate; Workers Compensation Statutory limits of Michigan; Employers Liability with limits \$100,000 accident/disease, \$500,000 policy limit, disease; Automobile Liability with limits not less than \$1,000,000 combined single limit each accident-Owned, hired, non-owned; and, Professional Liability with limits not less than \$1,000,000 including errors & omissions \$200,000 per occurrence \$600,000 in aggregate for Medical Malpractice. The bidder must also have Pollution Liability insurance for projects involving the removal and disposal of waste or storage tanks. Contractor shall maintain limits no less than \$1,000,000 per loss/\$1,000,000 aggregate. A certificate of insurance must be included with submission of qualifications. ***(See Attachment A for Bidder's Insurance Checklist) GCLBA must be listed as an additional insured.***
4. **Current** Certificate of Good Standing (Corporation) or Certificate of Existence: The bidder shall provide a Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Michigan Department of Licensing and Regulatory Affairs Corporations, Securities & Commercial Licensing Bureau. ***(If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)***
5. **Experience:** Bidders must have a minimum of **five\* (5) years** of relevant and proven experience providing professional licensed environmental mitigation services. ***\*Required***

***by the State of Michigan. References should be related to the scope of work and must be recent, with projects completed within the past 5 years.***

6. Bid, Performance and Payment Bond: Bidders must have the ability to secure a Bid Bond in the amount of five (5%) of their bid amount and ***a Performance Bond and Payment Bond***, if awarded, in an amount equal to one hundred percent (100%) of the total contract amount. Surety on such bonds shall be by a bona fide company authorized to do business in the State of Michigan. ***Bond requirement shall be increased consistent with any contract amount increase.***
7. Conflict of Interest Statement & Supporting Documentation: The Respondent shall disclose any professional or personal financial interests that may be a conflict of interest in representing the GCLBA. In addition, all Respondents shall further disclose arrangement to derive additional compensation from various investment and reinvestment products, including financial contracts.
8. Debarment and Suspension: The Respondent certifies to the best of its knowledge and belief that it, its agents, and its subcontractor(s):
  - a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal department or the State.
  - b. Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, MLB, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, State, or local) with commission of any of the offenses enumerated in subsection (b).
  - d. Have not within a three-year period preceding this Contract had one or more public transactions (federal, State, or local) terminated for cause or default.
  - e. Will comply with all applicable requirements of all other State or federal laws, executive orders, regulations, and policies governing this program.
9. Other State License and or Certification:
  - a. Hazardous Waste Operations and Emergency Response (HAZWOPER) Certification
  - b. Tire Hauler License
  - c. Any other State License and/or Certification that is deemed necessary to complete the Scope of Work as described.
10. Capacity: The bidder must have the capacity to complete number projects that is required by the GCLBA *on a weekly basis*.
  - a. Abatement: Complete ten (10) or more abatement projects per week.

## Letter of Interest

Please submit a Cover Letter of Interest on your firms letterhead signed by a duly authorized officer or representative of the Respondent, not to exceed two (2) pages in length. The Letter of Interest must also include the following information:

1. The principal place of business and the contact person, title, telephone/fax numbers and email address.
2. A brief summary of the qualifications of the Respondent and team. Please ensure you are including information for GCLBA to assess your qualifications in regards to the scoring criteria set forth in this RFP.
3. Description of organization (i.e. Corporation, Limited Liability Company, or Joint Venture).
4. The names and business addresses of all Principals of the Respondent. For purposes of this RFP “Principals” shall mean persons possessing an ownership interest in the Respondent.
  - If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization’s approval rights, if any, over the activities of the Respondent.
  - A complete list of all the contractors’ board/officers must be included.
5. Experience and capacity to implement the scope of work described in Scope of Services. Please ensure you are including information for GCLBA to assess your qualifications in regards to the scoring criteria set forth in this RFP. **Include a list of projects your company is currently committed to and briefly explain whether you see any conflict between being able to complete projects currently under contract and a GCLBA contract should the project be awarded.**
6. Familiarity with the GCLBA and basic understanding of programs (see [www.thelandbank.org](http://www.thelandbank.org) for more information) including previous experience with other Land Banks.
7. The Signature Page attached hereto at the end of this RFP and incorporated herein by reference must be signed by Respondent and attached to the Letter of Interest

## SELECTION PROCESS

The Selection Committee comprised of GCLBA staff will review qualifications in accordance with the evaluation criteria set forth herein and Hardest Hit Fund Program and Genesee County Treasurer Out-County Funding objectives and policies. Proposals that are submitted timely and comply with the mandatory requirements of the RFP will be evaluated in accordance with the terms of the RFP. **Any contract resulting from this RFP will not necessarily be awarded to the vendor with the lowest price. Instead, contract(s) shall be awarded to vendor(s) whose**

***proposal(s) is the most responsive, responsible and offer(s) the best service to the GCLBA in accordance with criteria set forth in RFP.***

### IMPORTANT DATES

Bids Due	Tuesday, September 19, 2017
Notice of Award	Tuesday, September 26, 2017
Contract Signed	On or around Friday, September 29, 2017
Start Work	On or around Tuesday, October 3, 2017
Work Completed	On or before Friday, November 17, 2017
Final Paperwork and Payment Request	On or before Monday, November 27, 2017

### QUESTIONS

Questions regarding this RFP should be submitted in writing via email to [ljames@thelandbank.org](mailto:ljames@thelandbank.org).

### SUBMITTAL DUE DATE

Only firms/contractors that are on the GCLBA Approved Contractor lists can respond to RFP's issued by the GCLBA.

Responses to this RFP are due by 3:00 pm on Tuesday, September 19, 2017. Each Respondent is responsible for labeling the exterior of the sealed envelope containing the proposal response with the proposal number, proposal name, proposal due date and time, and your firm's name. Hard copies and must be delivered to:

Lucille James, Demolition Program Manager  
Genesee County Land Bank Authority  
452 S. Saginaw St. 2<sup>nd</sup> Floor  
Flint, MI 48502

**RFP SUBMITTAL REQUIREMENTS CHECKLIST**

Please provide Checklist with response to RFP

**(If documentation is on file please verify dates and numbers below where required\*)**

(GCLBA STAFF ONLY)	Included in bid packet	Expiration Date	<b>** Some of the submittal requirements are included in the attachments. (PAGE 1)</b>
			<input type="checkbox"/> Please provide the Submittal Requirements as stated. This section provides instruction for the written portion of your proposal. It will be comprised of the following sections: <ul style="list-style-type: none"> <li>Section B: Letter of Interest- Include a description of on-going projects and whether they will conflict with the completion of this project.</li> </ul>
			<input type="checkbox"/> Certification Form Note
			<input type="checkbox"/> References (Attachment B)
			<input type="checkbox"/> Description of Company
			<input type="checkbox"/> Bid Bond
			<input type="checkbox"/> <b>Current Certificate of Good Standing*</b> (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Michigan Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
			<input type="checkbox"/> <b>Evidence of Insurance* – GCLBA must be listed as an insured</b>
			<input type="checkbox"/> Michigan Accredited Asbestos Certification for Company*
			<input type="checkbox"/> Michigan Accredited Asbestos Certification for Asbestos Supervisor
			<input type="checkbox"/> Michigan Accredited Asbestos Certification for workers
			<input type="checkbox"/> OSHA 40-hour Hazardous Waste Operations Certification (HAZWOPER) *
			<input type="checkbox"/> MDEQ Scrap Tire Hauler Registration *
			<input type="checkbox"/> <b>Evidence of Financial Stability*</b> - Two most recent years tax returns and corresponding annual financial statements

(GCLBA STAFF ONLY)	Included in bid packet	Expiration Date	** Some of the submittal requirements are included in the attachments. (PAGE 2)
			<input type="checkbox"/> Capacity & Pricing Bid Tab/Pricing Proposal (Attachment D)
			<input type="checkbox"/> Conflict of Interest Statement & Supporting Documentation*
			<input type="checkbox"/> Debarment Certification (Attachment J)
			<input type="checkbox"/> Fraud, Waste, and Abuse Affidavit <b>(Submitted on Contractors' letterhead)</b>
			<input type="checkbox"/> Local Hiring, HUD Section 3, if applicable (Attachment E & G) or <b>Section 3 letter from the City of Flint or U. S. Department of Housing and Urban Development (HUD), MBE/WBE, DVBE</b> <i>(Contractor must submit documents to City of Flint or HUD and received approval letter prior to submitting proposal. Approval letter certifying contractor as a Section 3 Contractor is submitted with proposal.)</i>
			<input type="checkbox"/> Work Plan
			<input type="checkbox"/> Health and Safety Plan*
			<input type="checkbox"/> Any other State License and/or Certification that is deemed necessary or applicable and is relevant to work completed within Genesee County
			<input type="checkbox"/> RFP Submittal Requirements Checklist
			<input type="checkbox"/> Received Addendum(s): _____



## **ADDITIONAL INFORMATION**

### **ATTACHMENTS**

- A – GENESEE COUNTY BIDDERS INSURANCE CHECK LIST
- B – LIST OF REFERENCES (3)
- C – CERTIFICATION FORM NOTE
- D – UNIT RATE PRICING BID TAB
- E – SECTION 3 CERTIFICATION INFORMATION
- F – CONFLICT OF INTEREST/NON-COLLUSION AFFIDAVIT
- G – CERTIFICATION FORM OF BUSINESS ENTERPRISE
- H - MEDC – COMMUNITY VENTURES FLYER

### **APPENDICES**

- 1 - SCOPE OF WORK- ABATEMENT
- 2 - MDEQ – NESHAP PROGRAM
- 3 - MAP AND BOUNDARIES OF TARGET AREAS
- 4 - FEDERAL AND COUNTY REGULATIONS (PREVAILING WAGES)
- 5 - SAMPLE CONTRACT (WHERE TO FIND SAMPLE PAYMENT PACKETS)
- 6 - EXAMPLE ABATEMENT SUMMARY SHEET
- 7 - EVALUATION CRITERIA & SCORING
- 8 - SAMPLE INVOICES – ABATEMENT CONTRACTOR & ABATEMENT SUBCONTRACTOR

# ATTACHMENTS

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- A – GENESEE COUNTY BIDDERS INSURANCE CHECK LIST
- B – LIST OF REFERENCES (3)
- C – CERTIFICATION FORM NOTE
- D – CAPACITY & UNIT RATE PRICING BID TAB
- E – SECTION 3 CERTIFICATION INFORMATION
- F – CONFLICT OF INTEREST/NON-COLLUSION AFFIDAVIT
- G – CERTIFICATION FORM OF BUSINESS ENTERPRISE
- H – MEDC – COMMUNITY VENTURES FLYER
- I – FRAUD, WASTE, AND ABUSE AFFIDAVIT
- J – DEBARMENT CERTIFICATION

## ATTACHMENT A: GENESEE COUNTY BIDDER'S INSURANCE CHECKLIST

### Coverages Required

- | Coverages Required   | Limits (Figures denote minimums)   |
|--|--|
| 1. Workers' Compensation   | \$500,000 or Statutory limits of Michigan – whichever is greater                       |
| 2. Employers Liability   | \$100,000 accident/disease<br>\$500,000 policy limit, disease                          |
| 3. General Liability 1,000,000/OCC/AGG   | Including Premises/operations<br>\$1,000,000 per occurrence with \$2,000,000 aggregate |
| 4. Professional liability  | \$100,000 including errors & omissions<br>\$200,000 per occurrence                     |
| 5. Products/Completed operations   | \$1,000,000 per occurrence with \$2,000,000 aggregate                                  |
| 6. Contractual liability   | \$1,000,000 general aggregate (gen. agg.)  |
| 7. Explosion, Collapse, Subsidence   | Excess Policy with limits at least \$2,000,000   |
| 8. Automobile liability<br>Owned, hired, nonowned  | \$1,000,000 combined single limit each<br>accident-Owned, hired, nonowned              |
| 9. Authorities and Contractors Protective  |  |
| 10. Genesee County named as an additional insured on other than workers' compensation via endorsement. A copy of the endorsement must be included with the certificate.  |  |
| 11. Cancellation notice is to read:<br>Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will mail 30 days written notice to the certificate holder named to the left or 10 day notice for non-payment of premium. |  |
| 12. The certificate must state bid number and title  |  |

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**A copy of the insurance certificate with the Genesee County Land Bank listed as a certificate holder is required and must be attachment to the response to this proposal.**

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### Bidder's Statement

I understand the insurance requirements and will comply in full if awarded the contract.

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Bidder

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Signature



## ATTACHMENT B: LIST OF REFERENCES (3) RELATED TO SCOPE OF WORK FROM THE LAST 5 YEARS

Reference #1:

Company/Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Project Timeline (Dates): \_\_\_\_\_

Type of Project: \_\_\_\_\_

\_\_\_\_\_

Budget: \_\_\_\_\_

Reference #2:

Company/Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Project Timeline (Dates): \_\_\_\_\_

Type of Project: \_\_\_\_\_

\_\_\_\_\_

Budget: \_\_\_\_\_

Reference #3:

Company/Municipality: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Project Timeline (Dates): \_\_\_\_\_

Type of Project: \_\_\_\_\_

\_\_\_\_\_

Budget: \_\_\_\_\_

RFP/BID #: \_\_\_\_\_

### ATTACHMENT C: CERTIFICATION FORM NOTE

**THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE SUBMITTAL CERTIFICATION**

*The undersigned hereby certifies, on behalf of the Respondent named in this Certification (the "Respondent"), that the information provided in this RFP submittal to GCLBA is accurate and complete and I am duly authorized to submit same. I hereby certify that the Respondent has reviewed this RFP in its entirety and accepts its terms and conditions.*

\_\_\_\_\_  
(Name of Respondent)

\_\_\_\_\_ **Will** be responding to this RFP.

\_\_\_\_\_ **Will not** be responding to this RFP, but to remain on the Genesee County Land Bank approved contractors list. (Please return only this form. \*\*)

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Typed Name of Authorized Representative)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Federal Identification Number: \_\_\_\_\_ License Number: \_\_\_\_\_

**NAME OF AUTHORIZED REPRESENTATIVES FOR SUBCONTRACTORS:**

\_\_\_\_\_  
(Typed Name of Subcontractor's Authorized Representative)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Typed Name of Subcontractor's Authorized Representative)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Typed Name of Subcontractor's Authorized Representative)

\_\_\_\_\_  
(Title)

**\*\*It is the contractor responsibility to ensure that all documents, licenses and certifications on file with the GLBA are current. Failure to comply may result in the removal from the GCLBA approved contractors list.**

## ATTACHMENT D: UNIT RATE PRICING BID COVERSHEET & BID TAB

Company Name: \_\_\_\_\_

### **BID TENDER SUMMARY**

BID LIST#	LB 17-021
BID AMOUNT	\$ _____

### **Statement of Experience**

Years of Company Experience: \_\_\_\_\_

Years of Individual Experience: \_\_\_\_\_

Licenses, Certificates, Accreditations held by firm and/or employees (Provide documentation):

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### **The qualification of assigned project staff and subcontracts, including:**

- Relevant professional and educational experience (Provide documentation on attached sheet)
- Identification of specific staff individuals with experience managing demolition projects:

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Provide three (3) examples of projects completed in the past 5 years that are similar in nature to projects described in the RFP.

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Timeline of projects scheduled concurrent with GCLB projects

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**Demonstration of Capacity**

**Number of abatement projects completed in a week period:**

☐ 10    ☐ 15    ☐ 20            ☐ Other \_\_\_\_\_

**Number of demolition projects respondent can complete in a week period for this contract:**

☐ 10    ☐ 15    ☐ 20            ☐ Other \_\_\_\_\_

**Number of employees: \_\_\_\_\_ How many will be dedicated to this project? \_\_\_\_\_**

**List of equipment (can attach list if need): \_\_\_\_\_**

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**Subcontractor**

Will you be using a sub-contractor? \_\_\_\_\_ Subcontractor DBA: \_\_\_\_\_

Sub-Contractor Service: \_\_\_\_\_

Sub-contractor Authorized Representative: \_\_\_\_\_

Sub-Contractor Years of Experience: \_\_\_\_\_

Sub-Contractors License or Certification: \_\_\_\_\_

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Sub-Contractor's Number of employees: \_\_\_\_\_

List of equipment (can attach list if need): \_\_\_\_\_

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**Identification of landfills and disposal sites who will participate in the project:**

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**Does Contractor or subcontractor have any EPA, MDEQ, or MIOSHA active investigations? If yes, please give dates and describe incident.**

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**Has the Contractor or subcontractor been the recipient any EPA, MDEQ, or MIOSHA violations or fines in the past three (3) years? If yes, please give dates and describe incident.**

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I certify that I have the necessary equipment and staffing available in order to complete the Scope of Work outlined in this bid. I certify that I have read the Scope of Work included in this bid.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Name of Contractor/ Authorized Representative)

\_\_\_\_\_  
(Signature of Contractor /Authorized Representative)

\_\_\_\_\_  
(Contractor Address)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(Email)



## BID/TENDER FORM #LB 17-021

SUBMITTED TO: Genesee County Land Bank  
452 S. Saginaw Street  
Flint, Michigan 48502

FOR: Invitation to Bid #LB 17-021 Environmental Abatement and Disposal of Asbestos and Hazardous Materials for structures in the City of Flint & Genesee County:

DATE: \_\_\_\_\_  
NAME OF  
BIDDER: \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_

TO: Genesee County Land Bank Authority (hereinafter called "GCLBA")

Gentlemen:

The Bidder, in compliance with your invitation for bids for the Environmental Abatement and Disposal of Asbestos and Hazardous Materials for Residential Structures having examined Bid #LB: 17-021 prepared by the Genesee County Land Bank, and other related documents and being familiar with site of proposed work, and with all conditions surrounding abatement of the listed property(ies) including availability of materials and labor, hereby propose to furnish all labor, materials, tools, equipment, machinery, equipment rental, transportation, superintendence, perform all work, provide all services, and to perform all work in accordance with Bid #LB: 17-021, within time set forth herein, at prices stated below. These prices are to cover all expenses incurred in performing work required under Scope of Work, of which this Bid/Tender is a part.

Successful bidder agrees to provide performance and payment bonds written by surety acceptable to GCLBA; made in favor of GCLBA as obligee. The Bidder recognizes that the GCLBA may award the bid packages separately and not as a total contract.

**Adjustments to bid-** In the event a structure or structures itemized on this bid is destroyed or substantially destroyed by fire or other calamity beyond its present condition as determined by the GCLBA, or environmental hazards are found, at any time prior to actual demolition, the Authority reserves the right to remove the structure from the bid; or in the event of bid award, to remove the structure(s) from the award and reduce the price by the Contractors' bid for that structure(s).

GCLBA reserves the right to cancel any project(s) that has been issued on a bid or entered into a contract if GCLBA has deemed project(s) infeasible and is unable to proceed with the demolition.

## **ATTENTION:**

Please be advised that flat rate bids will not be accepted. Bids must be based upon actual costs. Any bid submitted with a flat rate for abatement or demolition of structures will be considered non-responsive.

Respondents should be prepared to demonstrate reasonableness of bid with supporting documentation upon request.

***It is the policy and practice of the GCLBA to abate what can feasibly be abated despite the condition of the structure, whether or not a structure will ultimately be demolished as asbestos containing.*** Conditions inhibiting the abatement of identified materials must be thoroughly documented and explained.

Exceptions may be made in the case of roofing materials in good condition and in cases where a composite sample of drywall and joint compound contain less than 1% asbestos. Contractor will remove all identified ACM unless otherwise directed by the Land Bank.

In instances where Contractor intends to leave ACM in place during demolition, this must be specifically noted in the Work Plan with specific addresses and procedures identified.

Where surveys are incomplete due to mitigatable conditions (blocked stairwells, debris, flooded basements, etc.), abatement quote should include cost of addressing barrier so that a thorough inspection can be made prior to demolition.

As described later in the specification, certain regulatory exemptions exist for the removal and disposal of environmental hazardous materials from residential structures. Regardless of any regulatory exemption, the GCLBA has decided to divert certain waste from landfill disposal and therefore will identify select materials during the pre-demolition survey, which will require manifesting and transportation to a licensed treatment, storage, or disposal facility or other appropriate disposal location. A site specific Pre-Demolition Hazardous Materials Survey has been prepared by others and available upon request.

In order to prepare a responsive quote for the abatement of these structures, bidders should request permission from the Genesee County Land Bank to view the environmental surveys on box.com in addition to site visits. Requests can be submitted via email to [JMARCY@THELANDBANK.ORG](mailto:JMARCY@THELANDBANK.ORG), [CFREEMAN@THELANDBANK.ORG](mailto:CFREEMAN@THELANDBANK.ORG) OR [LJAMES@THELANDBANK.ORG](mailto:LJAMES@THELANDBANK.ORG).

If this RFP includes structures located outside of the City of Flint and scattered throughout Genesee County. While the Genesee County Land Bank secures disconnects of water utilities for structures within the City of Flint, **Contractor will be responsible for securing water disconnects for structures outside the City of Flint.**

**Structures entered for the purpose of responding to this RFP must be re-secured when contractor exits the building.**

## UNIT PRICE FOR ABATEMENT & DISPOSAL WORK

BID LIST # - LB17-021 - PROPERTY LIST (Grp A25, A32, A33, A40)									Abatement Scope of Work				
No .	PARCEL-NO	Address	Directi on	Street	City	Zip	Funding	HHF-Group	Hazardous Materials Bid	Tires Bid	Asbestos bid	Mobilization	Project Total
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	A-32	HHF4					
2	47-32-452-023	1923		COLON ST	FLINT	48506	A-32	HHF4					
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	A-32	HHF4					
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	A-32	HHF4					
5	47-33-356-014	3717		DOUGLAS AVE **	FLINT	48506	A-32	HHF4					
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	A-32	HHF4					
7	47-33-451-010	3801		TERM ST	FLINT	48506	A-32	HHF4					
8	41-04-127-050	3233		WYOMING AVE	FLINT	48506	A-33	HHF4					
9	41-04-157-016	2925		DAKOTA AVE	FLINT	48506	A-33	HHF4					
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	A-33	HHF4					
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	A-33	HHF4					
12	41-05-201-016	2205		THOM ST	FLINT	48506	A-33	HHF4					
13	41-05-202-009	2009		THOM ST	FLINT	48506	A-33	HHF4					
14	41-05-251-010	2006		THOM ST	FLINT	48506	A-33	HHF4					
15	41-05-251-037	1911		LEITH ST	FLINT	48506	A-33	HHF4					
16	41-05-252-021	2301		LEITH ST	FLINT	48506	A-33	HHF4					
17	41-05-253-018	2014		LEITH ST **	FLINT	48506	A-33	HHF4					
18	41-05-253-023	2102		LEITH ST **	FLINT	48506	A-33	HHF4					
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
20	41-05-253-031	2001		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
21	41-05-253-037	2101		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					

BID LIST # - LB17-021 - PROPERTY LIST (Grp A25, A32, A33, A40) - continued									Abatement Scope of Work				
No .	PARCEL-NO	Address	Directi on	Street	City	Zip	Funding	HHF-Group	Hazardous Materials Bid	Tires Bid	Asbestos bid	Mobilization	Project Total
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
28	41-05-257-011	2014		DAKOTA AVE	FLINT	48506	A-33	HHF4					
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	A-33	HHF4					
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	A-33	HHF4					
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	A-33	HHF4					
32	41-05-259-008	2006		MARYLAND AVE	FLINT	48506	A-33	HHF4					
33	41-05-279-024	2431		OKLAHOMA AVE	FLINT	48506	A-33	HHF4					
34	41-05-281-034	2509		DAKOTA AVE **	FLINT	48506	A-33	HHF4					
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	A-33	HHF4					
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	A-33	HHF4					
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	A-33	HHF4					
38	41-05-405-012	2609		BURNS ST	FLINT	48506	A-33	HHF4					
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	A-33	HHF4					
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	A-33	HHF4					
41	41-04-155-008	2930		LEITH ST	FLINT	48506	A-40	HHF4					
42	47-33-355-025	2915		HENRY ST	FLINT	48506	A-40	HHF4					
*Where there is RACM, air clearance costs should be included in asbestos bid. ** Limited inspection was completed on part or the majority of structure due to safety concerns.									Total				

## UNIT PRICE FOR ADDITIONAL ABATEMENT & DISPOSAL WORK

The Unit Rate Schedule below will be utilized in the event that significant amounts of additional material are found on site and requires a change order.

Bidders must provide a unit rate price for use in the event that a change order is necessary.

Change orders will not be accepted, barring the discovery of additional material whose removal requires significant additional work.

Additional Asbestos Unit Rate Schedule			
Item No.	Description	Unit	Unit Price
	<b>Asbestos Unit Rate Schedule</b>		
1	Sprayed-on Fireproofing	Square Foot	
2	Hard Wall/Ceiling Plaster (all layers, metal or wood lathe)	Square Foot	
3	Soft/Decorative Plaster (all layers, including substrate if necessary)	Square Foot	
4	Popcorn or Sprayed-on Ceiling or Wall Texture (all layers, including substrate if necessary)	Square Foot	
5	Exterior Stucco	Square Foot	
6	Drywall/Mud Compound	Square Foot	
7	Thermal System Insulation (TSI) Straight Pipe < 6" diameter	Linear Foot	
8	Thermal System Insulation (TSI) Straight Pipe > 6" to 12" diameter	Linear Foot	
9	Thermal System Insulation (TSI) Straight Pipe > 12" diameter	Linear Foot	
10	TSI Mud Fitting < 6" diameter	Each	
11	TSI Mud Fitting > 6 – 12" diameter	Each	
12	TSI Mud Fitting > 12" diameter	Each	
13	Duct Insulation (cloth or paper)	Square Foot	
14	Duct Insulation (fiberglass with ACM seam mud)	Square Foot	
15	Undercoated Sink	Each	
16	Fire Door	Each	
17	Floor Tile Only (any size)	Square Foot	
18	Floor Tile and Mastic (any size, any mastic type)	Square Foot	
19	Linoleum/Resilient Sheetting	Square Foot	

Additional Asbestos Unit Rate Schedule			
Item No.	Description	Unit	Unit Price
	<b>Asbestos Unit Rate Schedule (continued)</b>		
20	Linoleum/Resilient Sheeting and Mastic (any type)	Square Foot	
21	Window with associated caulk and/or glazing (any size including frame)	Each	
22	Door with associated caulk and/or glazing (any size including frame) (Not a fire door)	Each	
23	Furnace, boiler, or tank insulation (mud and jacket)	Square Foot	
24	Gravity Furnace	Each	
25	Glue, behind paneling, drywall, etc, on wood or concrete. Abatement or complete removal with substrate.	Square	
26	Transite (Panels, Siding or Board)	Square Foot	
27	Transite Pipe	Linear Foot	
28	Fireproof Panels	Square Foot	
29	Asphalt Brick Siding (e.g., Insul-Brick, Brick-Kote, etc.)	Square Foot	
30	Electrical Panel	Each	
31	Glued-on ceiling tiles (any size) and glue pods	Square Foot	
32	Construction Adhesives/other glue pods	Square Foot	
33	Cove Base	Square Foot	
34	Vermiculite Insulation	Cubic Foot	
35	Miscellaneous Asbestos Debris (any type, total quantity)	Cubic Foot	
36	Foundation Tar, Complete removal and disposal	Square Foot	
37	Cementitious Materials	Square Foot	
38	Transite / asbestos utility piping (any size)	Linear Foot	
39	Roofing/Flashing/Tar (any type)	Square Foot	
40	Light Fixture Heat Shields	Each	
41	Foundation, wall or block caulk	Linear Foot	
42	Vapor barriers (any type)	Square Foot	

	Hazardous Material Unit Rate Schedule		
Item No.	Description	Unit	Unit Price
43	PCB or other ballasts	Each	
44	Fluorescent light tubes, >4'	Each	
45	Fluorescent light tubes, 4' or less	Each	
46	Mercury thermostats or switches	Each	
47	Miscellaneous household chemical containers	Each	
48	CFC (refrigerator, freezer, any size)	Each	
49	CFC A/C unit (window or whole house)	Each	
50	Heating oil or other bulk oil	Gallon Each	
51	Household Oil filled equipment/Other Oil filled equipment	Each	
52	Motor oil (Used/unused)	Container	
53	Gas cylinders (any size and type including, but not limited to: propane, oxygen, acetylene, etc.)	Each	
54	High pressure light fixtures (sodium, mercury vapor, etc.)	Each	
55	Heating Oil	Gallon	
56	Miscellaneous Aerosol Containers	Each	
57	Car/vehicle battery	Each	
58	Smoke detector Paint cans (latex, oil, etc. any size)	Each	
59	Assorted batteries for household equipment	Each	
60	Paint cans (latex, oil, etc. any size) Gas Cans (10-gallons or less)	Each	
61	Ammunition	Each	
62	Bicycle tires (small)	Each	
63	Automobile or truck tires (medium)	Each	
64	Semi truck or tractor tires (large)	Each	
65	Ethylene glycol (one gallon)	Each	
66	Television, microwave, computer monitor	Each	
67	Smoke detector	Each	
68	Paint cans (latex, oil, etc. any size)	Each	

	<b>Hazardous Material Unit Rate Schedule</b>		
<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Unit Price</b>
69	Medication	Container	
70	Medical waste/ Needles	Container	
71	Lawn mowers/snow blowers (or other small engine item)	Each	
72	Automobile engine	Each	
73	Vehicle gas tank	Each	
74	Gas cans (6-gallons or less)	Each	
75	Empty 55-gallon drums	Each	
76	55-gallon drum with liquid	Each	
77	15-gallon drum with liquid	Each	
78	250 gallon fuel/heating oil tank, not including oil	Each	
79	Ethylene glycol (one gallon) (antifreeze)	Each	
80	Fire extinguishers	Each	
81	Leaf blowers/weed whackers	Each	
82	Load, transport and dispose of non-hazardous contaminated soils	Cubic Yard	
83	Unknown waste material characterization (TCLP)	Per Waste Stream	
84	Unknown waste disposal(Drum)	Per drum	
85	Unknown waste disposal (Gallon)	Per gal	
	<b>Mobilization Material Unit Rate Schedule</b>		
<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Unit Price</b>
86	Mobilization	Per Property	



Additional Material Unit Rate Schedule			
Item No.	Description	Unit	Unit Price
87	Pumping of Water	Per hour	
88	Debris clean-up for abatement access	Per hour	
89	Disposal of non-ACM debris resulting from debris cleanup	Cubic foot	
90	Third Party Air Clearance	Per house	
Construction / Restoration Items			
Item No.	Description	Unit	Unit Price
91	Sidewalk Replacement	SF	
88	Curb Replacement / Install	LF	

If Bidder is aware of additional Unit Prices not described above, Bidder may provide a description and pricing of items in following table:

Additional Material Unit Rate Schedule			
Item No.	Description	Unit	Unit Price

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	ACM	9" Grey Floor Tile	Bedroom 3 and Bedroom 3 Closet	129	Square feet
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	ACM	Window Caulk/Glazing (7 Windows)	Windows Throughout	4	Square feet
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	ACM	Duct Wrap	Register Boots/Runs Throughout	32	Square feet
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	ACM	Duct Wrap (2" tape - 6 linear ft.)	Basement Duct Work	1	Square feet
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	ACM	Duct Wrap	Basement Duct Work	2	Square feet
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	HAZ	Smoke Detector	Kitchen	1	
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	HAZ	Paint	Basement	13 - 1 Gallons	
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	HAZ	Paint	Basement	1 - 1 Quart	
1	47-32-452-001	3918	N	FRANKLIN AVE	FLINT	48506	HHF4	A-32	TIRES	Tire	Garage	1	
2	47-32-452-023	1923		COLON ST	FLINT	48506	HHF4	A-32	ACM	Tan Floor Tile	Closet 2 (Under Carpet)	50	Square feet
2	47-32-452-023	1923		COLON ST	FLINT	48506	HHF4	A-32	ACM	Brown Exterior Caulk (Windows)	Throughout Exterior	6	Square feet
2	47-32-452-023	1923		COLON ST	FLINT	48506	HHF4	A-32	ACM	Exterior Caulk (Brown)	Throughout Exterior	6	Square feet
2	47-32-452-023	1923		COLON ST	FLINT	48506	HHF4	A-32	HAZ	Paint	Front Porch	3 - 1 Gallons	
2	47-32-452-023	1923		COLON ST	FLINT	48506	HHF4	A-32	HAZ	Computer Tower	Closet 2	1	
2	47-32-452-023	1923		COLON ST	FLINT	48506	HHF4	A-32	HAZ	Computer Monitor	Closet 2	1	
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	ACM	9" Brown & Tan Floor Tile	Living Room, Front Entry and Front Entry Closet, Furnace Room (Under Carpet)	188	Square feet
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	HAZ	Smoke Detector	Kitchen	1	
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	HAZ	Fluorescent Light Bulbs	Kitchen	2 - 2' Bulbs	
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	HAZ	Fluorescent Light Ballast	Kitchen	1	
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	HAZ	Smoke Detector	Living Room	1	
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	HAZ	Mercury Thermostat	Living Room	1	
3	47-33-305-025	2935		RICHFIELD RD	FLINT	48506	HHF4	A-32	TIRES	Tires - Bike	Kitchen	2	
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	Yellow Linoleum/Tan Linoleum	Kitchen (Under Ceramic)	132	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	Duct Wrap (4 boots)	Register Boots Throughout	24	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	9" Tan Floor Tile	Second Floor	327	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	Window Caulk/Glazing (5 Windows)	Basement Windows	3	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	9" Brown Floor Tile	Basement	350	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	Exterior Window Caulk	Throughout Exterior	15	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	Transite Caulk	Throughout Exterior	10	Square feet

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	ACM	Transite Siding	Exterior Siding (Under Vinyl/Wood)	1,405	Square feet
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	HAZ	Smoke Detector	Basement Stairs	2	
4	47-33-307-021	4119		BRANCH RD	FLINT	48506	HHF4	A-32	TIRES	Tires	Front Porch	2	
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	ACM	Tan Linoleum	Side Entry	24	Square feet
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	ACM	Exterior Caulk (Windows)	Exterior Window Frames	4	Square feet
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	ACM	Exterior Caulk	Exterior	9	Square feet
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	ED	Limited Inspection of Exterior and Garage Only - Fire damage throughout interior, floors unsafe.			
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	HAZ	CFL	Front of Garage	1	
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	HAZ	CFL	Side Entry Exterior	1	
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	HAZ	Fluorescent Light Bulbs	Garage	4 - 4' Bulbs	
5	47-33-356-014	3717		DOUGLAS AVE	FLINT	48506	HHF4	A-32	Notes:	Limited Inspection of Exterior and Garage Only - Fire damage throughout interior, floors unsafe.			
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	ACM	Red Linoleum	Front Entry	16	Square feet
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	ACM	Tan Linoleum	Kitchen	209	Square feet
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	ACM	Tan Linoleum/Beige Linoleum	Side Entry and Stairs to Kitchen	36	Square feet
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	ACM	9" Tan Floor Tile	Basement	501	Square feet
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	HAZ	Tar	Shed	1 - 5 Gallon	
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	HAZ	Smoke Detector	Hallway	1	
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	TIRES	Tire - Bike	Shed	1	
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	TIRES	Tire	Backyard	2	
6	47-33-376-108	3809		SUNRIDGE DR	FLINT	48506	HHF4	A-32	TIRES	Tire - Bike	Backyard	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	ACM	12" Tan Floor Tile with Brown Paper	Bedroom 1 and Bedroom 2	275	Square feet
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	ACM	White Linoleum/Green Linoleum/Tan Floor Tile	Back Entry and Bathroom	360 Square feet (room size 120 Sq. ft.)	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Living Room	2	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	Aerosol	Living Room	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	Fire Extinguisher	Living Room	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Kitchen	2	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	Smoke Detector	Kitchen	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Bedroom 3	2	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Bedroom 2	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Back Entry	2	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Bathroom	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	CFL	Front Porch	1	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	HAZ	Fluorescent Light Bulb	Garage	1 - 4' Bulb	
7	47-33-451-010	3801		TERM ST	FLINT	48506	HHF4	A-32	TIRES	Tire - Bike	Garage	2	
8	41-04-127-050	3233		WYOMING AVE	FLINT	48506	HHF4	A-33	ACM	12" Black and White Floor Tile/Cream Floor Tile/Orange Linoleum/Cream Linoleum	Kitchen	704 Square feet (room size 176 Sq. ft.)	
8	41-04-127-050	3233		WYOMING AVE	FLINT	48506	HHF4	A-33	Notes:	Car parked in driveway.			

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
9	41-04-157-016	2925		DAKOTA AVE	FLINT	48506	HHF4	A-33	ACM	White Lin/Yellow Spotted Linoleum/Yellow Pattern Linoleum/White Fiberboard/Black Paper	Kitchen	760 Square feet (room size 152 Sq. ft.)	
9	41-04-157-016	2925		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Back of House	1	
9	41-04-157-016	2925		DAKOTA AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Right Side of House	1	
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Transite Siding	Under Exterior Aluminum Siding	1,140	Square feet
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Joint Compound	Throughout	324	Square feet
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Transite Flue Pipe	Attic and Roof	16	Square feet
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Transite Flue Pipe (18" Pipe)	Attic and Roof	8	Linear Feet
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	White Fiberboard	Furnace Base - Dining Room	1	Square foot
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Hallway	3	
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Bedroom 1	1	
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Bedroom 2	1	
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Dining Room	1 - Circle Bulb	
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	Notes:	Drywall Joint Compound is ACM, composite of drywall and joint compound is less than 1% ACM.			
10	41-04-178-034	3139		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Back Yard	4	
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Attic	1	Square feet
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	12	Square feet
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	HAZ	Refrigerator	Back Porch	1	
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	HAZ	CFL	Dining Room	1	
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	HAZ	Mercury Thermostat	Dining Room	1	
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	TIRES	Tires	Backyard	3	
11	41-04-202-031	3407		HUGGINS ST	FLINT	48506	HHF4	A-33	TIRES	Tires	Living Room	3	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	Roofing Material (4 Layers)	House Roof	4,316	Square feet
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	Transite Siding	Exterior Siding (Under Vinyl)	1,220	Square feet
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	12" Gray Pattern F.T./Wood Pattern Lin./Brown Pattern Lin./Yellow Lin.	Kitchen	840 Square feet (room size 210 Sq. ft.)	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots Throughout	15	Square feet
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" tape - 4 Lin ft.)	Basement/Crawl Space Duct Work	1	Square feet
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (8" pipe - 5 Lin ft.)	Basement/Crawl Space Duct Work	12	Square feet
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	Rock Pattern Floor Tile/9" Red Floor Tile	Bedroom 2 (Under carpet/debris)	182 Square feet (room size 91 Sq. ft.)	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	ACM	9" Gray Floor Tile	Basement	458	Square feet
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	HAZ	CFL	Kitchen	2	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	HAZ	CFL	Basement (Bottom	1	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Side Entry Doorway	1 - 1' Bulb	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	Notes:	House roofing material is ACM.			
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage	8	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tire	Back Yard	1	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tire	Kitchen	1	

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tire	Front Entry	2	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tires	Bedroom 1	4	
12	41-05-201-016	2205		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tires	Bedroom 2	4	
13	41-05-202-009	2009		THOM ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (1 boot, 1 run)	Register Boots/Run Throughout	35	Square feet
13	41-05-202-009	2009		THOM ST	FLINT	48506	HHF4	A-33	ACM	12" White Floor Tile/Green Linoleum	Bedroom 1 (under carpet/debris)	160 Square feet (room size 80 Sq. ft.)	
13	41-05-202-009	2009		THOM ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Kitchen	1	
13	41-05-202-009	2009		THOM ST	FLINT	48506	HHF4	A-33	Notes:	House is full of debris throughout.			
13	41-05-202-009	2009		THOM ST	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage	2	
14	41-05-251-010	2006		THOM ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Basement Duct Work	1	Square feet
14	41-05-251-010	2006		THOM ST	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Basement	2 - 4' Bulbs	
14	41-05-251-010	2006		THOM ST	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Basement	1	
14	41-05-251-010	2006		THOM ST	FLINT	48506	HHF4	A-33	HAZ	CFL Bulb	Bedroom	1	
15	41-05-251-037	1911		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots Throughout	20	Square feet
15	41-05-251-037	1911		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" tape - 4 Lin ft.)	Basement Duct Work	1	Square feet
15	41-05-251-037	1911		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Bedroom 3	1	
15	41-05-251-037	1911		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room	1	
15	41-05-251-037	1911		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Television	Living Room	1	
15	41-05-251-037	1911		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Basement	1	
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (3 boots)	Register Boots Throughout	15	Square feet
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2 " Tape - 84 Lin ft.)	Basement Duct Work	14	Square feet
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Paint	Back of House	1 - 1 Gallon	
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Paint	Back Entry	1 - 1 Gallon	
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Paint	Back Entry	1 - 5 Gallon	
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room	1	
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	CFL	Basement	2	
16	41-05-252-021	2301		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	CFL	Bedroom 2	1	
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Window Caulk/Glazing (25 Windows)	Windows Throughout	13	Square feet
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Living Room Run	*30	Square feet
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	ED	Limited inspection, fire damage throughout - No Second Floor Inspection due to fire/structural damage.			
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Super Klean	Basement	1 - 1 Quart	
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Paint	Basement	1 - 1 Gallon	
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Paint	Basement	2 - 5 Gallons	
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Killz	Basement	1 - 5 Gallon	
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room	1	
17	41-05-253-018	2014		LEITH ST	FLINT	48506	HHF4	A-33	Notes:	Limited inspection, fire damage throughout - No Second Floor Inspection due to fire/structural damage.			

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Window Caulk/Glazing (30 Windows)	Windows Throughout	15	Square feet
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Yellow Linoleum	Kitchen 2	63	Square feet
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Wood Pattern Linoleum/Tan Linoleum	Kitchen 2 Walls	189	Square feet
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots/Runs Throughout	*105	Square feet
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	ACM	Grey Floor Tile	Side Entry, Steps to Kitchen	18	Square feet
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	ED	Limited Inspection Completed - 4 feet of debris throughout and basement stairs blocked.			
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room	1	
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	Notes:	Limited Inspection Completed - 4 feet of debris throughout and basement stairs blocked.			
18	41-05-253-023	2102		LEITH ST	FLINT	48506	HHF4	A-33	TIRES	Tire	Backyard	1	
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	9" Grey Floor Tile	Front Entry	16	Square feet
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Transite Siding	Exterior Siding	1,275	Square feet
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Pipe Insulation	Back Entry - In Wall	12	Square feet
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	10	Square feet
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Shed	2	
19	41-05-253-028	1911		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Backyard	3	
20	41-05-253-031	2001		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Orange & Brown Pattern Linoleum/Grey Floor Tile	Kitchen	334 Square feet (room size 167 Sq. ft.)	
20	41-05-253-031	2001		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Window Caulk/Glazing (19 Windows)	Windows Throughout	10	Square feet
20	41-05-253-031	2001		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (3 boots)	Register Boots Throughout	15	Square feet
20	41-05-253-031	2001		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (20" pipe - 3 Lin. Ft.)	Basement Duct Work	21	Square feet
20	41-05-253-031	2001		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	Notes:	Front of house has fire damage.			
21	41-05-253-037	2101		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Transite Siding	Exterior Siding of House (Under vinyl)	1,298	Square feet
21	41-05-253-037	2101		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	12" White Floor Tile	Bedroom 2 Closet	6	Square feet
21	41-05-253-037	2101		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Cold Air Return Paper	Basement	10	Square feet
21	41-05-253-037	2101		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	16	Square feet
21	41-05-253-037	2101		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Backyard	2	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	12" Wood Pattern Floor Tile/Brown Linoleum/Tan Linoleum	Side Entry	27 Square feet (room size 9 Sq. ft.)	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	12" Wood Pattern Floor Tile/Tan Linoleum/Black Linoleum	Kitchen, Stairs to Kitchen	378 Square feet (room size 126 Sq. ft.)	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (3 boots, 1 run)	Register Boots/Runs Throughout	45	Square feet

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" Tape - 15 linear feet)	Basement Ductwork	3	Square feet
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Kitchen	1	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Hallway	1	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Second Floor	1	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Front Porch	1	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage	2	
22	41-05-253-039	2109		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	In Front of Garage	5	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	9" Red and Gray Checkered Floor Tile	Dining Room	196	Square feet
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots/Runs Throughout	20	Square feet
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior of House and Garage	21	Square feet
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Garage	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Kitchen	2 - 2' Bulbs	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Kitchen	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Bedroom 1	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Bedroom 2	1 - 4' Bulb	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Bedroom 2	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Air Conditioning Unit	Bedroom 2	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Kitchen 2	2	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Kitchen 2	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Kitchen 2	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Lap Top Computer	Kitchen 2	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Basement	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Basement	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Battery	Basement	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Basement	1	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Paint	Basement	1 - 1 Gallon	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	Notes:	Debris throughout house.			
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage	5	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Back of House	2	
23	41-05-254-018	2217		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Right Side of Garage	3	
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots Throughout	50	Square feet
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" tape - 1 Lin. Ft.)	Basement Duct Work	<1	Square feet
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Paints	Basement	5 - 1 Gallon	
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Paints	Basement	7 - 1 Quarts	
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Computer Monitor	Basement	1	
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Basement	2- 4' Bulbs	
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Basement	1	
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	Notes:	Hole in roof, water damage throughout.			
24	41-05-255-010	2002		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Left Back of House	1	
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Orange Linoleum/Red Linoleum/Brown Paper	Kitchen, Dining Room	588 Square feet (room size 196 Sq. ft.)	

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots Throughout	20	Square feet
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Basement	4 - 2' Bulbs	
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Basement	3	
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Basement	2 - 4' Bulbs	
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Paint	Basement	1 - 1 Gallon	
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Bathroom	1	
25	41-05-255-012	2010		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	Notes:	House and garage are overgrown with vegetation.			
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Window Caulk/Glazing (14 Windows)	Windows Throughout	7	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	12" Tan Floor Tile/White Floor Tile/Green Linoleum	Kitchen	390 Square feet (room size 130 Sq. ft.)	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	9" White and Blue Checkered Floor Tile	Bathroom	48	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	12" Tan Floor Tile/Black Paper	Back Entry, Stairs to Kitchen, Basement Stairs	66	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	9" Red Floor Tile	Basement - Room 1	468	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots Throughout	25	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" Tape - 125 Lin ft.)	Basement Duct Work	21	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Chimney Caulk	Chimney	1	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	9" Tan Floor Tile/Black Paper	Basement - Room 3	100	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	14	Square feet
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL Bulb	Dining Room	1	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Lacquer	Dining Room	1 - 1 Quart	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Hallway	3	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL Bulb	Hallway	1	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Stain	Hallway	1 - 1 Pint	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Aerosols	Basement	20 - 30 Cans (box)	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL Bulb	Basement	1	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Basement	1 - 2' Bulb	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Basement	1	
26	41-05-255-015	2018		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	Notes:	Debris on floors throughout.			
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2 boots, 2runs)	Register Boots Throughout	70	Square feet
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Transite Siding	Transite Siding Throughout (Portions Under Aluminum)	2,128	Square feet
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	9" Brown Floor Tile	Bedroom 4 Closet	60	Square feet
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	20	Square feet
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Garage	5 - 4' Bulbs	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Garage	5	



LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light U-Shape Bulbs	Garage	2	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Paint	Garage	1 - 1 Gallon	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Light Bulb	Above Garage	1	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Bedroom 1	4 - 4' Bulbs	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Bedroom 1	2	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Kitchen	1	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL Bulbs	Living Room	1	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light U-Shape Bulbs	Bedroom 4	4 Bulbs	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Bedroom 4	2	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Basement	12 - 4' Bulbs	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Basement	8	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Wood Finish	Basement	1 - 1 Quart	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Paint	Basement	1 - 1 Quart	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Adhesive	Basement	1 - 1 Gallon	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	CFL Bulbs	Front Porch	1	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	Notes:	Fire damage to back entry, kitchen.			
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Garage	1	
27	41-05-256-013	2322		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Back of Garage	2	
28	41-05-257-011	2014		DAKOTA AVE	FLINT	48506	HHF4	A-33	ACM	12" White Floor Tile/Red Floor Tile	Kitchen and Back Entry	400 Square feet (room size 200 Sq. ft.)	
28	41-05-257-011	2014		DAKOTA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (4 boots)	Register Boots Throughout	24	Square feet
28	41-05-257-011	2014		DAKOTA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" Tape - 2 linear feet)	Basement	>1	Square feet
28	41-05-257-011	2014		DAKOTA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Basement	7	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	12" Brown Floor Tile/Tan Floor Tile/Grey Floor Tile	Front Entry and	63 Square feet	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2 boots, 1 runs)	Register Boots/Run Throughout	40	Square feet
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" Tape - 15 Lin ft.)	Basement Duct Work	3	Square feet
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	12" Red Floor Tile/12" White Floor Tile	Stairs to Kitchen	24 Square feet (room size 12 Sq. ft.)	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	House and Garage Exterior	12	Square feet
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detectors	Kitchen	5	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Kitchen	1	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Hallway (First Floor)	1	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Bedroom 3	1	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Basement	1	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Bike Tire	Basement	1	
29	41-05-257-021	2001		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Basement	2	
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Power Line Insulation	Living Room Floor	32	Cubic feet
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	10	Square feet
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detectors	Living Room	3	
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Thermostat	Living Room	1	
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detectors	Back Entry	1	
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Battery	Back Entry	1	

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Living Room	1	
30	41-05-257-022	2005		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Backyard	5	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	White Floor Tile/Tan Linoleum	Kitchen	204 Square feet (room size 102 Sq. ft.)	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (4 boots)	Register Boots Throughout	20	Square feet
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	12" Tan Stone Pattern Floor Tile/Tan Floor Tile	Basement Shelf & Back Porch	90	Square feet
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Thermostat	Dining Room	1	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Dining Room	1 - 1' Bulb	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Dining Room	1 - 2' Bulb	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Dining Room	1	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Living Room	1	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Televisions	Bedroom 1	2	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Computer Monitor	2nd Floor	1	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Computer Tower	2nd Floor	1	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Paint Stripper	Basement	1 - 1 Gallon	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Propane Tank	Basement	1	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Paint Stripper	Basement	1 - 1 Gallon	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Antifreeze	Basement	1 - 1 Gallon	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	Notes:	Debris throughout house and garage.			
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Right Side of Garage	3	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Back Yard	2	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage	44	
31	41-05-257-026	2017		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Porch	2	
32	41-05-259-008	2006		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Register Boots Throughout	5	Square feet
32	41-05-259-008	2006		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Dining Room	1	
32	41-05-259-008	2006		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Garage	1	
33	41-05-279-024	2431		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (5 boots)	Register Boots Throughout	25	Square feet
33	41-05-279-024	2431		OKLAHOMA AVE	FLINT	48506	HHF4	A-33	HAZ	Television	Garage	1	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	ED	Limited inspection, house burnt to foundation.			
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Garage 1	6 - 8' Bulbs	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Light	Front Middle of Gar	1	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Garage 1	3	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Car Frame	Garage 1	1	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballasts	Garage 2	1	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulbs	Garage 2	2 - 6' Bulbs	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Light	Garage 2	1	

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Batteries	Garage 2	7	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Oil	Garage 2	1 - 1 Quart	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Sealer	Garage 2	1 - 5 Gallon	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	HAZ	Car	Driveway	1	
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	Notes:	Limited Inspection - House Burnt. Property has two garages. Car parked in driveway.			
34									Notes:	2nd Garage removed			
34	41-05-281-034	2509		DAKOTA AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage 2	3	
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Window Caulk/Glazing (4 Windows)	Basement Windows	2	Square feet
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Right Middle of Hou	1	
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Kitchen	1	
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Kitchen	1 - 2' Bulb	
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Basement	6 - 4' Bulbs	
35	41-05-286-001	2602		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Ballast	Basement	1	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Air Cell Pipe Insulation	Throughout Basement	200	Linear feet
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Air Cell Pipe Insulation	Throughout	120	Linear feet
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Mudded Pipe Fittings	Throughout	30	Linear feet
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Furnace Wrap	Basement - Walls of Furnace	60	Square feet
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	26	Square feet
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Light	Back Left of House	1	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	CFL	Kitchen	2	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Thermostat	Dining Room	1	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Heating Oil Tanks	Basement	2	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Basement	1	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	Notes:	Second floor has water damage throughout.			
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Bike Tire	Garage	1	
36	41-05-286-009	2706		MARYLAND AVE	FLINT	48506	HHF4	A-33	TIRES	Tire	Garage	1	
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	Transite Siding - Debris Pile	Debris Pile - Front of House	<1	Square feet
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	Green Floor Tile/Brown Floor Tile	Back Entry and Stairs to Kitchen	42 Square feet (room size 21 Sq. ft.)	
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	12" Brown Floor Tile/Green Floor Tile/Tan Floor Tile/Orange Linoleum/Paper Layer	Kitchen	590 Square feet (room size 118 Sq. ft.)	
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (3 boots)	Register Boots Throughout	15	Square feet
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap	Basement Duct Work	12	Square feet
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	9" Grey & Red Floor Tile	Bedroom 1 & Porch	335	Square feet
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk (Black)	Exterior	6	Square feet
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	HAZ	Mercury Light	Back Middle of Hou	1	
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Kitchen	1	
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	Notes:	Debris throughout garage and house. Transite siding on property from neighboring house.			
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Porch	3	

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
37	41-05-404-001	2614		ARLINGTON AVE	FLINT	48506	HHF4	A-33	TIRES	Tires	Garage	4	
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	ACM	White Linoleum/Orange Linoleum	Bathroom	84 Square feet (room size 42 Sq. ft.)	
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	ACM	Brown Linoleum/Terrazzo Linoleum	Dining Room	240 Square feet (room size 120 Sq. ft.)	
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	ACM	Window Caulk/Glazing (10 Windows)	Windows Throughout	5	Square feet
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	ACM	Wood Pattern Floor Tile/Terrazzo Linoleum	Kitchen	312 Square feet (room size 156 Sq. ft.)	
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Kitchen	1	
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Kitchen	1 - 2' Bulb	
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	Notes:	Driveway has a pile of dirt. Roof is damaged and missing on most of structure.			
38	41-05-405-012	2609		BURNS ST	FLINT	48506	HHF4	A-33	TIRES	Tire	Living Room	1	
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (4 boots)	Register Boots Throughout	20	Square feet
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	Duct Wrap (2" Tape - 80 Lin ft.)	Basement Duct Work	13	Square feet
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	White Terrazzo Linoleum/Brown Linoleum	Basement Landing	18 Square feet (room size 9 Sq. ft.)	
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	Black & Grey Chimney Mortar	Basement Chimney	4	Square feet
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	Exterior Caulk	Exterior	19	Square feet
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Televisions	Dining Room	2	
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Televisions	Living Room	2	
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Bathroom	1 - 1' Bulb	
39	41-05-426-006	2417		DELAWARE AVE	FLINT	48506	HHF4	A-33	Notes:	Property is overgrown with vegetation.			
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	Transite Board	Kitchen 1 Closet, Kitchen 2 Closet	176	Square feet
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	ACM	Light Fixture Insulation	Kitchen 2	1	Square feet
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room	1	
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Kitchen 1	1	
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Kitchen 1	1 - 1' Bulb	
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Smoke Detector	Living Room 2	1	
40	41-05-427-010	2705		DELAWARE AVE	FLINT	48506	HHF4	A-33	HAZ	Fluorescent Light Bulb	Kitchen 2	1 - 1' Bulb	
41	41-04-155-008	2930		LEITH ST	FLINT	48506	HHF4	A-40	HAZ	Mercury Light Bulb	Back Left of House	1	
41	41-04-155-008	2930		LEITH ST	FLINT	48506	HHF4	A-40	HAZ	Fluorescent Light Bulb	Kitchen	1 - 1' Bulb	
41	41-04-155-008	2930		LEITH ST	FLINT	48506	HHF4	A-40	HAZ	Smoke Detector	Bedroom 2	1	
41	41-04-155-008	2930		LEITH ST	FLINT	48506	HHF4	A-40	HAZ	Paint	Front Entry Closet	1 - 5 Gallon	
41	41-04-155-008	2930		LEITH ST	FLINT	48506	HHF4	A-40	TIRES	Tires	Back Middle of Gara	2	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	ACM	White, Blue & Red Linoleum	Bedroom 3 Closet	21	Square feet
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	ACM	Green Linoleum	Second Floor	100	Square feet
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Smoke Detector	Dining Room	2	

LB 17-021 ABATEMENT BID TAB  
HHF4 (A-32, A-33, A-40)

No.	PIDdash	Prop_Nu m	Prop_ Dir	PropStreet	Prop_Cit y	Prop_Zi p	HHF Group	Bid Group	Category	Material	Material Location	Quantity	Units
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Fluorescent light Bulbs	Dining Room	2	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Computer Monitor	Dining Room	1	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Computer Monitor	Bedroom 3	1	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Computer Tower	Bedroom 3	1	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Refrigerator	Side Entry	1	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Paint	Side Entry	1 - 1 Gallon	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Paint	Garage	5 - 1 Gallon	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	HAZ	Television	Second Floor	2	
42	47-33-355-025	2915		HENRY ST	FLINT	48506	HHF4	A-40	TIRES	Tire	Garage	1	

Quantities that are listed are estimates only.

**Bidder Name:**\_\_\_\_\_

Bidder, if awarded a Contract, hereby agrees to commence work under this contract on or around Tuesday, October 3, 2017 and to fully complete on or before Friday, November 17, 2017.

**All abatement work must be completed by Friday, November 17, 2017 and all paperwork and payment requests must be submitted to the Demolition Program Manager by no later than Monday, November 27, 2017.**

Bidder understands that the GCLBA reserves right to reject any or all Bid/Tenders and to waive any informalities or irregularities herein.

GCLBA reserves the right to cancel any project(s) that has been issued on a bid or entered into a contract if GCLBA has deemed project(s) infeasible and is unable to proceed with the demolition. In the event a structure or structures itemized on this bid is destroyed or substantially destroyed by fire or other calamity beyond its present condition as determined by the Land Bank, or environmental hazards are found, at any time prior to actual demolition, the GCLBA reserves the right to remove the structure from the bid; or in the event of bid award, to remove the structure(s) from the award and reduce the price by the Contractor's bid for that structure(s).

Upon notice of acceptance of this Bid/Tender, bidder will execute Contract Agreement and deliver properly executed insurance certificates, Performance and Payment Bonds to GCLBA within 10 days.

Bidder acknowledges receipt of following addenda:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If awarded a contract, bidder's surety will be (name of Surety Company).

\_\_\_\_\_  
\_\_\_\_\_

#### CERTIFICATION OF SITE VISIT

Before submitting a proposal, each Bidder shall inspect the site of the proposed work to arrive at a clear understanding of the conditions under which the work is to be done. He will be held responsible for having compared the premises with the drawings and specifications, and to have satisfied himself as to all conditions affecting the execution of the work.

No allowance or extra compensation concerning any matter or thing about which the Bidder might have fully informed himself will be allowed. Additional quantities will not be compensated without the GCLBA's prior approval.

**ADDRESS, LEGAL STATUS, AND SIGNATURE OF BIDDER**

The undersigned does hereby designate the address, given below, as the legal address to which all notices, directions, or other communications may be served or mailed.

P.O. Box (if  
applicable) \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip  
Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

The undersigned does hereby declare that it has the legal status checked below.

\_\_\_\_\_ Individual

\_\_\_\_\_ Co-Partnership

\_\_\_\_\_ Corporation Incorporated under the laws and State

of \_\_\_\_\_

The names and address of all persons indicated as partners in this Bid Proposal are as follows:

**NAME**

**ADDRESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Bid Proposal is submitted in the name of:

\_\_\_\_\_  
(Name of Contractor)

By \_\_\_\_\_

Title \_\_\_\_\_

Signed and sealed this \_\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_\_

INSTRUCTIONS: Submit this form to GCLBA.

**END OF SECTION**

## **ATTACHMENT E: Section 3 Clause and City of Flint Section 3 Business Certification Program Information**

To become Section 3 Certified, bidders the contact information is provided below:

**City of Flint Section 3 Business Certification Program** - Contact City of Flint's Department of Community and Economic Development at (810) 766-7436 for information regarding their Section 3 Business Certification Program. Download the following forms from the Genesee County Land Bank's website for the City of Flint's Section 3 Certification Program.

### **City of Flint Section 3 Certification Program forms are as follows:**

- Certification for Resident Seeking Section 3 Training and Employment
- Mott Workforce Development Contact Information Sheet
- Certification for Business Concern Seeking Section 3 Preference in Contracting and Demonstration of Capacity
- Genesee County Land Bank Section 3 Reporting form (Program requirement regardless of contractors Section 3 status, all contractors must fill out this form with payment requests)

SUBMIT THESE FORMS TO THE CITY OF FLINT DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO BECOME SECTION 3 CERTIFIED

### **SUBMISSION OF LOW-INCOME EMPLOYEE INFORMATION:**

Bidders are required to submit the following information with their RFP regarding their low-income employees:

- a. List of low-income employees
- b. Date of hire
- c. Position

Samples of type of eligible Section 3 positions are as follows:



Construction: cement/masonry, demolition, electrical, engineering, fencing, heating, machine operation, painting, and surveying;

Administrative Management: accounting, payroll, research, bookkeeping, purchasing, and word processing;

Services: marketing, janitorial, photography, catering, landscaping, printing, computer/information, manufacturing, and transportation.

**FY 2017 MEDIAN FAMILY INCOME FOR FLINT AND GENESEE COUNTY -- \$53,700**

**MAXIMUM HIP INCOME LIMITS**

Household Size	30% Extremely Low Income	50% Very Low Income	60% Low Income	80% Moderate Income
One Person	\$12,060	\$19,550	\$22,450	\$31,300
Two Person	\$16,240	\$22,350	\$25,700	\$35,750
Three Person	\$20,420	\$25,150	\$28,900	\$40,200
Four Person	\$24,600	\$27,900	\$32,100	\$44,650
Five Person	\$28,780	\$30,150	\$34,650	\$48,250
Six Person	\$32,400	\$32,400	\$37,250	\$51,800
Seven Person	\$34,600	\$34,600	\$39,800	\$55,400
Eight Person	\$36,850	\$36,850	\$42,350	\$58,950

## SECTION 3 CLAUSE

All Section 3 covered contracts shall include the following clause (referred to as the "Section 3 Clause"):

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, [12 U.S.C. 1701u](#) (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected by before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

## ATTACHMENT F: CONFLICT OF INTEREST / NON-COLLUSION AFFIDAVIT

State of \_\_\_\_\_:

S.S.

County of \_\_\_\_\_:

I, \_\_\_\_\_ of

\_\_\_\_\_  
(Name of Company/Firm)

And that I am authorized to make this affidavit on behalf of my firm, its owner, directors and officers. I am the person responsible in my firm for the price(s) and the amount of the bid.

I state:

1. This company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other provider, and the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person in this type of business prior to the official opening of this proposal.
2. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive or other form of complementary bid.
3. \_\_\_\_\_, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
4. This company, corporation, firm, partnership or individual is fully aware that this contract is wholly or partially federally funded, and further, by submission of the bid or proposal that the individual or form certifies that there is no conflict of interest with any public official, employee, agency, commission, or committee with the GCLBA.

I state that \_\_\_\_\_ understands and

(Name of my Company/Firm)



Acknowledges that the above representations are material and important, and will be relied on by the Genesee County Land Bank Authority in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that misstatements in this affidavit is and shall be treated as fraudulent concealment from the Genesee County Land Bank Authority of the true facts relating to the submission bids for this contract.

**SIGNATURE SECTION**

<hr/>	
(Signature)	(Title)
<hr/>	
(Company Name)	(Street / P. O. Box)
<hr/>	
(Company Telephone Number)	(City) (State) (Zip)

**NOTARIZATION SECTION**

Subscribed and sworn to before me this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_

<hr/>	<hr/>
Notary Public Signature	My Commission Expires:



## ATTACHMENT G: CERTIFICATION FORM OF BUSINESS ENTERPRISE

**Company Name:** \_\_\_\_\_

**Business Enterprise Status:**

Check all that apply:    MBE \_\_\_\_\_    WBE \_\_\_\_\_    SBE \_\_\_\_\_

                         LBE \_\_\_\_\_    DVBE \_\_\_\_\_    OBE \_\_\_\_\_

**Ethnicity of Owner (s):**

Check all that apply:    White \_\_\_\_\_    Black \_\_\_\_\_    Hispanic \_\_\_\_\_

                         Asian \_\_\_\_\_    Native American \_\_\_\_\_

I undersigned, certify the above information to be accurate and is satisfied that the above company meets the requirements for self-certification as an MBE, WBE, SBE, LBE, DVBE, and/or OBE.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Contractor Name (please print)

\_\_\_\_\_  
Contractor Signature

*(See other side for explanation)*



## **Explanation of Business Enterprise Status**

A Minority Business Enterprise (MBE) is a business entity which is at least 51% owned by one or more minorities who are citizens or lawful permanent residents of the United States and a member of a recognized ethnic or racial group.

A Women Business Enterprise (WBE) is a business entity at least 51% owned by one or more women who are citizens or lawful permanent residents of the United States.

An Other Business Enterprise (OBE) is any business which does not otherwise qualify as a Minority or Women Business Enterprise.

A Small Business Enterprise (SBE) is an independently owned and operated business; with 50 or fewer employees and net profits of 100,000 or less.

A Local Business Enterprise (LBE) is a business entity whose principal place of business is located within the boundaries of Genesee County.

A Disabled Veteran Business Enterprise (DVBE) is a business concern certified by the administering agency as meeting all of the following: 1) a veteran of the military, naval, or air service of the United States with a service-connected disability of at least 10 percent, and who is also a resident of California, 2) one or more disabled veterans own 51% percent of the firm, 3) the management and control of the daily business operations are by one or more disabled veterans, and 4) it is a sole proprietorship corporation or partnership with its home office located in the United States and is not a subsidiary of a foreign firm.





**Michigan Employers  
and the MEDC**

*...Working Together!*

**Community Ventures**

*Michigan employers and the Michigan Economic Development Corporation  
... a unique partnership to provide jobs for structurally unemployed individuals.*

Here's how the wage incentive  
works for your full-time,  
permanent employees:

*Community Ventures  
Monthly Wage Incentive  
\$500 x Number of  
Employees*

**Monthly Example**

\$10 x 160 hours

**Monthly Wages  
= \$1,600**

**\$1,600 - \$500 = \$1,100**

**Your Monthly Wage Cost  
= \$1,100**

\*\*\*\*\*

**Examples of  
Annual Grant Awards**

*Grant amount your company  
could receive based on number of  
employees who are eligible for the  
Community Ventures program.*

5 employees =	\$25,000
10 employees =	\$50,000
15 employees =	\$75,000
20 employees =	\$100,000
25 employees =	\$125,000
100 employees =	\$500,000

**Advantages for Employers**

**Employer Wage Incentive** Under Community Ventures' guidelines, Michigan employers who agree to hire structurally unemployed people (from key target communities) in permanent, full-time positions will **receive a one-time \$5,000 wage reimbursement incentive for each employee. The grant is paid in monthly installments.**

**Pre-Screened Talent** Community Ventures is designed to ensure that both employers and companies are well-matched. Community Ventures works with the local Michigan Works agencies to provide job applicants who reside in target areas. **In the Flint area the target areas are Flint, Burton, Mt. Morris, and Mt. Morris Township.** Michigan Works will pre-screen applicants for you to interview.

**Employee Retention Services** Another key component of our program is the availability of **supportive services and resources** to help individuals who are hired at your company to remain successfully employed.

**Streamlined Process** Our wage reimbursement process is streamlined to make it as easy as possible for employers. **We require a monthly wage verification form with copies of pay stubs for each employee and an invoice on your company's letterhead.**

**Contact**

Valerie Jemerson, Project Coordinator-Flint  
Community Ventures  
810-233-5627, extension 140  
517-488-5101 (cell)  
jemersonv@michigan.org

# ATTACHMENT – I

Changes to the Hardest Hit Fund Demolition Program  
*for*  
Demolition and Abatement Contractors

## EXHIBIT #1

### FRAUD WASTE AND ABUSE AFFIDAVIT FORM

I, John Hancock, as an authorized representative of A & J Demolition Company  
(the “**Demolition Contractor and/or Abatement Contractor**”), hereby certify that the Contractor has  
been retained by the Genesee County Land Bank Authority (Blight Partner) to demolish and/or abate  
certain residential structures in Flint (City or County). I acknowledge on behalf of the Demolition  
and/or Abatement Contractor that all or a portion of that demolition and/or abatement may be  
financed by the Michigan Homeowner Assistance Nonprofit Housing Corporation (“MHA”) through its  
Help for Hardest Hit Demolition program. I certify that the Demolition and/or Abatement Contractor  
has received a copy of MHA’s policy on fraud waste and abuse. The Demolition and/or Abatement  
Contractor will report any instances of suspected misconduct, fraud, waste, or abuse to MHA at:

Step Forward Michigan

ATTN: FWA Review

P.O. Box 30632

Lansing, MI 48909-8132

Dated: \_\_\_\_\_

John Hancock  
(Print name of Contractor)

By: \_\_\_\_\_  
(Signature of Contractor)

Its: Authorized Representative

# ATTACHMENT – I

## Changes to the Hardest Hit Fund Demolition Program *for* Demolition and Abatement Contractors

### EXHIBIT #2

#### **MICHIGAN HOMEOWNER ASSISTANCE NONPROFIT HOUSING CORPORATION (MHA) MISCONDUCT, FRAUD, WASTE, AND ABUSE POLICY**

Demolition and Abatement Contractors must comply with the following Michigan State Housing Development Authority (MSHDA), and Michigan Homeowner Assistance Nonprofit Housing Corporation (MHA) misconduct, fraud, waste, and abuse policy:

##### **Misconduct, Fraud, Waste and Abuse Policy:**

In an effort to deter misconduct, fraud, waste and abuse, and to ensure that HHF funds are spent in the most responsible manner, MHA will closely monitor all transactions. This includes, but is not limited to, analyzing demolition costs based on size of structure and reasonableness compared to other work being done in each city and other areas of the state. Any and all questionable transactions will be brought to the attention of the GCLBA and additional justification may be requested. Any problems identified will immediately be brought to the attention of MHA management, who will be provided with detailed information and any materials used to make the claim of misconduct, fraud, waste and abuse. Further disclosure will be made as appropriate to U.S. Treasury, MSHDA's legal team, Michigan's Attorney General's office, and other relevant law enforcement organizations. Action taken may include but is not limited to criminal prosecution, debarment of individuals or organizations, and suspension of any future funding.

## ATTACHMENT J: DEBARMENT CERTIFICATION

BID# \_\_\_\_\_

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

- (1) Are not presently or proposed to be debarred or suspended, declared ineligible, or voluntarily excluded from federal, state, or local (hereinafter "public") transactions;
- (2) Have not within a three year period preceding this Agreement been convicted of or had a civil judgment rendered against them for
  - (i) Fraud or commission of a criminal offence in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction,
  - (ii) Violation of federal or state antitrust laws, or
  - (iii) Embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- (3) Have not within the preceding three years had a public transaction terminated for cause or default; and
- (4) Are not presently indicted for or otherwise criminally or civilly charged by a public entity with commission of any of the offenses enumerated under the above.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award.

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Name of Participant Agency or Firm

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

☐ I am unable to certify to the above statement. Attached is my explanation.

## **APPENDICES**

- 1 – SCOPE OF WORK
- 2 – MDEQ – NESHAP PROGRAM
- 3 – MAP AND BOUNDARIES OF TARGET AREA
- 4 – FEDERAL AND COUNTY REGULATIONS
- 5 – SAMPLE CONTRACT
- 6 – EXAMPLE ABATEMENT SUMMARY SHEET
- 7– EXAMPLE BACKFILL & TOP SOIL SAMPLING AND CERTIFICATION FORMS
- 8 – EVALUATION CRITERIA & SCORING
- 9 – SAMPLE INVOICES – DEMOLITION CONTRACTOR & ABATEMENT  
SUBCONTRACTOR

**APPENDIX 1A – SCOPE OF WORK/SUMMARY OF WORK**  
RESIDENTIAL/COMMERCIAL ENVIRONMENTAL ABATEMENT & DISPOSAL

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## SECTION 1 – SUMMARY OF WORK

### RESIDENTIAL/COMMERCIAL ENVIRONMENTAL ABATEMENT AND DISPOSAL

#### PART 1 PROJECT/SITE CONDITIONS

##### A. General requirements

The work covered by this section includes the abatement and disposal of asbestos and potentially environmentally hazardous material located on selected tax-reverted and/or blighted residential/commercial properties owned by Genesee County and Land Bank or other local municipality. The purpose of the abatement and disposal is to properly remove asbestos and environmental hazardous materials/waste concerns associated with the residential/commercial properties prior to the structures being demolished or rehabilitated.

##### B. Responsibility

It shall be the responsibility of the Contractor to review the specifications; the conditions, and the relative difficulty thereof, which are present and that may affect results of the environmental abatement measures.

.Respondents can request access to Pre-demolition surveys by emailing request to one of the following: [ljames@thelandbank.org](mailto:ljames@thelandbank.org), [jmarcy@thelandbank.org](mailto:jmarcy@thelandbank.org), [cfreeman@thelandbank.org](mailto:cfreeman@thelandbank.org). Respondents will be invited to review information via Box.com.

**Change Orders will not be approved for this project. When submitting pricing proposals, Respondents must ensure prices quoted allow for the removal of additional materials without a change order, as no changes will be accepted barring discovery of material whose removal requires substantial work.**

##### C. Knowledgeable Person

It shall be the Contractor's responsibility to assure that the abatement measures and disposal of material is supervised by individuals certified and knowledgeable on the State of Michigan and local regulations in such endeavors. Such persons shall comply with the appropriate Federal, State, and local regulations that mandate work practices and shall be capable of performing the work under this contract.

##### D. Supplying Necessary Items

The Contractor shall be responsible for supplying all labor, material, equipment, services, insurance, bonds and all incidentals which are necessary or required to perform the Work in accordance with applicable regulations and these specifications.

##### E. Liability

The Contractor shall assume full responsibility and liability for the compliance with all Federal, State, regional and local regulations pertaining to work practices,

confined spaces, hauling, disposal and protection of workers, visitors to the site. This shall include Hazard Communication to workers and visitors of the work site (29 CFR 1926.59).

Furnish Certificates of Insurance which specifically set forth evidence of all coverage required of the Contractor and Sub-Contractor(s) prior to commencement of work. Certificates shall be sent to the Genesee County Land Bank, 452 S. Saginaw St., Second Floor Flint, MI 48502. Furnish to the GCLBA copies of all endorsements that are subsequently issued amending coverage or limits.

F. Hazardous and Other Waste Disposal

Waste shall be defined in accordance with applicable regulations under State and Federal law.

Hazardous Waste Exemption for Household Waste

Based on consultation with the Michigan Department of Environmental Quality, the Administrative Rules of Part 111, Hazardous Waste Management, of the NREPA, PA 451, 1994 ([http://www.michigan.gov/deq/0,4561,7-135-3312\\_4118\\_4240---,00.html](http://www.michigan.gov/deq/0,4561,7-135-3312_4118_4240---,00.html)) excluded from the definition of hazardous wastes are the following:

**R 299.9204 Exclusions.**

*(2) The following wastes are not hazardous wastes for the purposes of part 111 of the act and these rules:*

*(a) Household waste, including household waste that has been collected, transported, stored, treated, disposed of, recovered, or reused. Household waste means any waste material, including garbage, trash, and sanitary wastes in septic tanks, that is derived from households, including single and multiple residences, hotels and motels, bunkhouses, ranger stations, crew quarters, campgrounds, picnic grounds, and day-use recreation areas. A resource recovery facility that manages municipal waste shall not be deemed to be treating, storing, disposing of, or otherwise managing hazardous wastes for the purposes of regulation pursuant to these rules if the facility is in compliance with both of the following provisions.*

Given the above exclusion, materials that are removed from the homes as part of the demolition are solid waste, not hazardous waste, and must be disposed of in accordance with Part 115, Solid Waste Management, of the NREPA. This means that, at a minimum, the material must be disposed of in a type II landfill or municipal solid waste incinerator. These materials could also go to a Household Hazardous Waste facility or a licensed treatment, storage, and disposal facility.

Regardless of the above exemption, the GCLBA has decided to divert certain waste from landfill disposal and therefore will identify select materials at each structure, which will require manifesting and transportation to a licensed treatment, storage, or disposal facility or other appropriate disposal location. These materials include, but are not limited to mercury, tires, solvents, CFCs, refrigerants, automotive



batteries, and certain types/quantities of oils, automotive fluids, paints, pesticides, etc.

The transportation of solid waste does not require any special licensing from the MDEQ. If the materials are left in the home when it is demolished, the demolition debris must be disposed of in a type II landfill as well.

The above exemption is not applicable to commercial demolitions or residential demolitions where commercial operations occurred or commercial quantities of hazardous materials are present.

#### Site Specific Pre-Demolition Inspection/Hazardous Materials Survey

A site specific Pre-Demolition Inspection/Hazardous Materials Survey will be prepared by others. Regardless of the above exemption, the GCLBA will require proper manifesting treatment, disposal, or recycling of specified materials. The survey report will identify the site specific environmentally hazardous material/wastes requiring packaging, transportation, manifesting, and disposal prior to demolition, in accordance with these specifications. At residential structures, materials not defined within the survey report shall remain in the structure during the demolition and be disposed of in accordance with applicable regulations.

If the Contractor identifies additional waste materials or has a question regarding the quantity of materials defined in the survey report, the Contractor shall contact the GCLBA prior to proceeding with any additional work. No payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization.

#### G. Use of Site and Other Areas **(UPDATED 2-11-2017)**

##### 1. Limitation on Use of Site and Other Areas:

- I. Contractor shall confine construction equipment, the storage of materials and equipment, and the operations of workers to the Site and other areas permitted by Laws and Regulations, and shall not unreasonably encumber the Site and other areas with construction equipment or other materials or equipment. Contractor shall assume full responsibility for any damage to any such land or area, or to the owner or occupant thereof, or of any adjacent land or areas resulting from the performance of the Work.
- II. Should any claim be made by any such owner or occupant because of the performance of the Work, Contractor shall promptly settle with such other party by negotiation or otherwise resolve the claim by arbitration or other dispute resolution proceeding or at law.
- III. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless the GBLBA, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and

damages (including but not limited to all fees and charges of, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any claim or action, legal or equitable, brought by any such owner or occupant against the GCBLA, or any other party indemnified hereunder to the extent caused by or based upon Contractor's performance of the Work.

2. Removal of Debris During Performance of the Work: During the progress of the Work Contractor shall keep the Site and other areas free from accumulations of waste materials, rubbish, and other debris. Removal and disposal of such waste materials, rubbish, and other debris shall conform to applicable Laws and Regulations.
3. Cleaning: Prior to Substantial Completion of the Work Contractor shall clean the Site and the Work and make it ready for utilization by the GCLBA and its Contractors and/or potential buyer or lessor. At the completion of the Work Contractor shall remove from the Site all tools, appliances, construction equipment and machinery, and surplus materials and shall restore to original condition all property not designated for alteration by the Contract Documents.
4. Boarding of Windows and/or Doors: At the completion of the Work Contractors shall replace all boards to windows and doors. If decorative boarding is on structure, contractor shall make all efforts possible to avoid damaging these boards. Decorative boarding will be retrieved by community groups prior to demolition.

## **PART 2 DESCRIPTION OF WORK**

The Work covered by this section includes the abatement and disposal of asbestos containing material and environmentally hazardous material/wastes located on residential/commercial properties scheduled for demolition or rehabilitation in the City of Flint and/or Genesee County.

### **SUMMARY OF WORK**

#### **A. Hazardous Materials/Waste Disposal**

- 1) Contractors will be authorized by the GCLBA to proceed on the removal and disposal of environmentally hazardous materials from specific residential/commercial structures.
- 2) Each residential/commercial building has been surveyed and inspected for the presence of hazardous materials/waste including but not limited to one or more of:
  - Asbestos Containing Building Materials
  - Pesticides/Herbicides

- Fluorescent Light Bulbs
- Fluorescent Light Fixture Ballasts
- Mercury Switches
- Fuels/Solvents/Oils
- Underground Storage Tanks
- Aboveground Storage Tanks
- Refrigerators/Air Conditioners/Freezers
- Tires

The Contractor shall properly remove, pack, and dispose of these in accordance with all applicable current regulations.

- 3) A site specific Pre-Demolition Inspection/Hazardous Materials Survey will be prepared by others for each structure.
- 4) The Pre-Demolition Inspection/Hazardous Materials Survey will document the presence of each material/waste identified, the location and quantity of each material/waste.
- 5) A copy of the Hazardous Materials Survey and summary of identified materials will be supplied at the time Contractor is requested to prepare a quote for the removal and disposal of environmentally hazardous materials from specific residential/commercial structures. The survey will list the type of each material/waste identified, the location within the property, and the quantity of each material and should be used as a general reference in preparing quote. Contractor is strongly encouraged to visit each site prior to submitting quotes in order to arrive at a clear understanding of the conditions under which the work is to be done and to make their own determination as to the amount of asbestos and/or hazardous materials to be removed from the sites. Contractor will be held responsible to have compared the premises with the hazardous materials survey, drawings, specifications, or other provided items, and to have satisfied himself as to all conditions affecting the execution of the work.

Change Orders will not be approved for this project. When submitting pricing proposals Respondents must ensure prices quoted allow for the removal of additional materials without a change order as no changes will be accepted barring discovery of material whose removal requires substantial work.

- 6) Once quote is approved, and following authorization to proceed, Contractor shall remove all specified asbestos, hazardous materials, and other materials banned from landfill disposal, regardless of the estimated quantities provided in the Hazardous Materials Survey Report.
- 7) No payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization. Deviations from the hazardous materials survey shall be submitted to the Demolition Program Coordinator: Genesee County Land Bank, 452 South Saginaw Street, Flint, Michigan 48502, (810) 257-3088.

- 8) Contractor shall also establish and obtain prior written authorization for abatement and disposal of asbestos and hazardous materials not included in Unit Rate Schedule. Prior written authorization is required for payment of items not included in unit rate schedule.
- 9) For those sites listed on the inspection summary which contain “unknown” materials, the Contractor is required to perform characterization test(s) and properly dispose of the material in accordance with Unit Rate Schedule.
- 10) A summary of hazardous materials within each structure will also be provided in an electronic spreadsheet. Following abatement and removal, Contractor shall provide to GCLBA all actual quantities on a per unit basis. Contractor shall submit the inventory of actual quantities removed in hardcopy and electronic format. Reporting formats shall be provided by the GCLBA.
- 11) Contractor shall submit invoices on a per unit basis. Invoices formats shall be pre-approved by the GCLBA with required supporting documentation.

### **PART 3 PRE-WORK SUBMITTALS**

The Contractor will submit a Work Plan to the Professional to include the following:

#### **A. Work Plan**

- 1) Schedule and sequence of work.
- 2) Sampling and analysis protocols.
- 3) Quality Control
- 4) Submittals
- 5) Health and Safety Plan
- 6) Health and Safety personnel and assignments
- 7) Site Specific Health and Safety procedures

#### **B. Health and Safety Plan**

A written Health and Safety Plan (HASP) shall be submitted prior to the start of Work. The HASP must be prepared to comply with the appropriate Federal, State, and local regulations, which mandate work practices. This plan must be submitted in writing to the Project Manager prior to the start of any site work.

### **PART 4 HAZARDOUS MATERIAL/WASTE COLLECTION AND DISPOSAL**

- A. The Contractor is responsible for providing the appropriate packaging to transport the materials/wastes from each site in accordance with all applicable state and federal laws.
- B. Pack and properly dispose of waste identified during the environmental inspections. Include laboratory analysis for characterization if necessary. (55 gallon drums properly labeled shall be used for packing material). Documentation tracking waste from site to disposal is required for payment.

- C. If applicable, all materials/wastes must be segregated and packaged according to the applicable hazardous class (i.e., flammables, corrosives, etc.) before leaving an individual site. Materials may be combined (lab packed) from site to site according to hazard class. Certain items can be disposed of as solid waste or recycled as appropriate.
- D. The Contractor is responsible for preparing the proper shipping papers necessary to transport the materials from each individual site at the time the materials leave the site.
- E. If it is necessary for the Contractor to store the materials/wastes overnight to facilitate lab packing or disposal, the materials can only be stored in accordance with applicable regulations.
- F. The shipping papers will be carried at all times by the transporter when moving the materials/wastes on public roadways.
- G. The Contractor will conform to all necessary vehicles placarding when transporting materials.
- H. The Contractor will maintain a separate inventory sheet (trip log) for each property that hazardous materials/wastes are removed in accordance with the Michigan Department of Environmental Quality Operation Memo 121-3, Revised part 121 Consolidated Manifest Management Procedures and in accordance with the Michigan Department Of Environmental Quality Hazardous Waste, Liquid Industrial Waste, and PCB Manifest Requirements (Rev October 22, 2007). The records must indicate the property address, type and quantity of materials/waste removed.

## **PART 5 TECHNICAL**

### **A. DESCRIPTION**

#### **Environmentally Hazardous Material Removal and Disposal**

- 1) It shall be the responsibility of Contractor to remove and dispose of material identified in the pre-demolition inspection/hazardous materials survey of structures as being environmentally hazardous. Contractor shall remove all specified asbestos, hazardous materials, and other materials banned from landfill disposal, regardless of the estimated quantities provided in the Hazardous Materials Survey Report. Adjustments shall be included in the final total quantity reported by the Contractor; however, no payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization.

## B. SUMMARY

This section includes the following:

- 1) Removal and disposal of potentially environmentally hazardous material.

## C. SUBMITTALS

- 1) Upon completion of the material/waste collection and disposal the Contractor will provide a separate Inventory Sheet for each property that materials/wastes were removed. Asbestos and hazardous materials removed must be itemized for each structure on a per unit basis.

The Inventory Sheet will be supported by the following paperwork (as applicable to the individual property).

- A copy of the disposal manifest and/or shipping papers used to dispose of materials/wastes from each disposal/recycling facility.
  - A copy of the CFC recovery certificate signed and certified by the licensed CFC recovery professional.
  - A copy of the scrap metal receipt for AST/USTs and other metals.
  - A copy of the Scrap Tire Transportation Record (MDEQ Form EQP5128 (12/15)) signed by the "SCRAP TIRE END USER/PROCESSOR/DISPOSER".
- 2) Landfill records for record purposes indicating receipt and acceptance of asbestos materials by a landfill facility licensed to accept such wastes.
    - a) Contractor shall supply GCLBA with a copy of all landfill, recycling, weight tickets, disposal receipts, manifests and other documentation relating to the removal and disposal of asbestos and hazardous materials/specified wastes from the properties.
    - b) **Landfill receipts/waste manifests must be submitted to the Land Bank within 10 days with invoice at the completion of project.**

## D. HAZARDOUS CONDITIONS:

- 1) The Contractor will be authorized to perform work at properties identified to contain potentially environmentally hazardous material as provided by the pre-demolition inspector. The contractor will be required to remove and dispose of such materials as directed by the GCLBA. **With few exceptions, it is the policy and practice of the GCLBA to abate what can feasibly be abated despite the condition of the structure, whether or not a structure will ultimately be demolished as asbestos containing. Conditions inhibiting the abatement of identified materials must be thoroughly documented and explained. Exceptions may be made in the case of roofing materials in good condition and in cases where a composite sample of drywall and joint compound contain less than 1% asbestos. Contractor will remove all identified ACM unless otherwise directed by the Land Bank.**

- 2) The pre-demolition inspection will have identified potentially environmentally hazardous material. These items may include but not be limited to the following: flammables, fuels/waste oils, thinners/paints/solvents; underground storage tanks; pesticides; mercury switches, fluorescent light bulbs, etc... These items are to be removed and disposed by a licensed contractor familiar with the proper procedures. These materials are required to be characterized and placed with like materials in clearly marked 55 gallon drums or other containers and disposed of properly prior to any site demolition work.
- 3) Contractor shall supply GCLBA with a copy of all landfill, recycling, weight tickets, disposal receipts, manifests and other documentation relating to the removal and disposal of asbestos and waste materials from the properties.

E. CERTIFICATION OF PROPERTY

- 1) Contractor shall notify owner/owner's representative in writing when each specific listed property has been mitigated of potentially environmentally hazardous material within 24 hours of completion of said work.
- 2) Contractor shall revise Notification of Intent to Renovate/Demolish through the Asbestos Notification System (ANS) website and upload pictures certifying the completion of mitigation of asbestos and waste materials. **Contractor must submit a 10-day NESHAP notification for Asbestos Containing Materials (ACM). NO EXCEPTIONS!**
- 3) **Contractor shall take photos documenting the removal of specified environmentally hazardous materials and upload to BOX.COM per the GCLBA agreement with the Michigan Department of Environmental Quality Asbestos Department (NESHAP).**

F. POLLUTION CONTROLS

- 1) Under the authority of Section 112 of the Clean Air Act, as amended, 42 U.S. C. 1857 (C-7), the Administrator of the United States Environmental Protection Agency (EPA) promulgated National Emission Standards for Hazardous Air Pollutants on April 6, 1973, (38 F.R. 8820) Asbestos was designated a hazardous air pollutant, and standards were set for its use, and to control asbestos emissions. It was determined that one significant source of asbestos emissions was the demolition of certain buildings and structures.

Additionally, contractors are required under authority of Section 114 (a) to follow EPA personnel (or other authorized regulatory personnel) to freely enter any of your facilities or demolition sites, to review any records, inspect any demolition method, and sample or observe any omissions.

All demolition operations conducted by Contractor are to be in compliance with applicable provisions of Section 112 of the Act and 40 C.F.R. Section 61.22(d).

In addition, Section 113(c)(1) of the Act (42 U.S.C. 1857 C-8(c)(1), provides that any person who knowingly fails or refuses to comply with any such order shall be

punished by a fine of not more than \$25,000 per day of violation, or by imprisonment for not more than one year, or by both.

Finally, Section 113(c)(2) of the Act (42 U.S.C. 1857 C-8(c)(2)), provides that any person who knowingly makes any false statement in any report required under the Act shall be punished, upon conviction, by a fine of not more than \$10,000 or by imprisonment for not more than six months, or by both.

- 2) Use water mist, temporary enclosures, and other suitable methods to limit the spread of dust and dirt. Comply with governing environmental protection regulations.

Do not create hazardous or objectionable conditions, such as ice, flooding, and pollution, when using water.

- 3) Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
- 4) Clean adjacent buildings and improvements of dust, dirt and debris caused by demolition operations. Return adjacent areas to condition existing before start of demolition.
- 5) Contractor shall limit hours of operation to Monday through Friday during the hours of 7:00 a.m. to 6:00 p.m. Special hours of operation outside the normal hours must be approved by the GCLBA. Contractor shall limit noise pollution at all times to prevent objectionable conditions.

## **PART 6 SUBMITTALS**

- A. In order to receive payment for completed work, all documentation must be submitted for each property/project individually.
- B. Payments will not be processed without receipt of waste manifest documenting proper disposal of waste.
- C. Request for Payment Packet must include:
  - Request for Final Payment
  - Sworn Statement – Must list all subcontractors
    - If sub-contracting, you must provide proof that the sub-contractor is:
      - Appropriately licensed (including licensure to transport waste or haul more than 7 scrap tires, if applicable) and,
      - In compliance with the Michigan Workers' Disability Compensation Act requirements and appropriately licensed.
  - Waivers of Lien from yourself, as well Unconditional Waiver of Lien from all subcontractors listed on Sworn Statement
  - Certified Payroll
  - Invoice on Contractor's Letterhead
  - Before and After Photographs of the site (dated and labeled) uploaded to Box.com



- NESHAP
- Air Sampling Results (for RACM)
- Field Report/Daily Log/ Inventory Sheet with supporting paperwork:
  - Abatement Summary sheet by individual project documenting per item identified and per item removed:
    - Quantities quoted
    - Actual quantities removed
    - Material Destination
    - Associated Manifests/BOLs
    - Associates Receipts provided by final destination
  - A copy of the disposal manifest and/or shipping papers used to dispose of materials/wastes from each disposal/recycling facility.
    - A copy of the CFC recovery certificate signed and certified by the licensed CFC recovery professional.
    - A copy of the scrap metal receipt for AST/USTs and other metals.
    - A copy of the Scrap Tire Transportation Record (MDEQ Form EQP5128 (12/15)) signed by the “SCRAP TIRE END USER/PROCESSOR/DISPOSER”

**END OF SECTION**

## SECTION 2- ASBESTOS ABATEMENT & DISPOSAL SCOPE OF WORK

### PART 1 GENERAL

#### 1.01 SECTION INCLUDES

Removal and disposal requirements for asbestos containing materials (ACM). It is recommended that the contractor review and consider the recommendations reported in the Pre-Demolition Inspection/Hazardous Materials Survey when performing asbestos abatement and general building demolition activities. **With few exceptions, it is the policy and practice of the GCLBA to abate what can feasibly be abated despite the condition of the structure, whether or not a structure will ultimately be demolished as asbestos containing.**

**Conditions inhibiting the abatement of identified materials must be thoroughly documented and explained. Exceptions may be made in the case of roofing materials in good condition and in cases where a composite sample of drywall and joint compound contain less than 1% asbestos. Contractor will remove all identified ACM unless otherwise directed by the Land Bank.**

#### 1.02 REFERENCE STANDARDS

The publications listed below form a part of this Section to the extent referenced. The publications are referenced in the text by basic designation only.

- A. American Society for Testing and Materials (ASTM)
  - 1. ASTM E 736 (1986) Cohesion/Adhesion of Sprayed Fire-Resistive Materials Applied to Structural Members.
  - 2. ASTM 1368 (1990) Visual Inspection of Asbestos Abatement Projects.
- B. Code of Federal Regulations (CFR)
  - 1. CFR 29 Part 1926/1910 Construction Industry Occupational Safety and Health Standards.
  - 2. CFR 40 Part 61 National Emissions Standards for Hazardous Air Pollutants.
  - 3. CFR 40 Part 260 General Regulations for Hazardous Waste Management.
  - 4. CFR 40 Part 263 Standards Applicable to Transporters of Hazardous Waste.
  - 5. CFR 40 Part 763 Asbestos.
  - 6. CFR 49 CFR 171 Department of Transportation Regulations to Stipulate Requirements for Containers and Procedure for Shipment of Hazardous Waste.
- C. National Fire Protection Association (NFPA)
  - 1. NFPA 10 (1988) Portable Fire Extinguishers.
  - 2. NFPA 70 B (1990) Recommended Practice for Electrical Equipment Maintenance.
  - 3. NFPA 90A (1989) Installation of Air Conditioning and Ventilating Systems.
  - 4. NFPA 101 (1988) Safety to Life from Fire in Buildings and Structures.
  - 5. NFPA 90A (1989) Installation of Air Conditioning and Ventilating Systems.

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- D. National Institute of Occupational Safety and Health (NIOSH)
  - 1. NIOSH –01 Manual of analytical Methods
- E. State of Michigan
  - 1. P.A. Act 451, Michigan Natural Resources and Environmental Protection Act
  - 2. MIOSHA Act 154 General Industry and Construction (as amended) Safety Standards.
- F. United States Environmental Protection Agency (U.S. EPA)
  - 1. U.S. EPA SW-846, Test Methods for Evaluating Solid Waste.

#### 1.03 MEASUREMENT

- A. Removal and Disposal of ACM  
The removal and disposal of ACM will be a unit rate pay item. Estimated quantities of ACM will be provided in the Pre-Demolition Inspection/Hazardous Materials Survey.

#### 1.04 PAYMENT

- A. Removal and Disposal of ACM  
All acceptably completed work as required under this Section for the removal and disposal of ACM found on site will be paid as a unit rate as bid and authorized.

#### 1.05 DEFINITIONS

- A. Friable Asbestos Containing Material  
As defined in 40 CFR Part 61, Subpart M, any material containing more than 1 percent asbestos as determined using the method specified in 40 CFR Part 763, Appendix A, Subpart F, Section 1, Polarized Light Microscopy, that when dry, can be crumbled, pulverized, or reduced to powder by hand pressure.
- B. Nonfriable Asbestos Containing Material  
As defined in 40 CFR Part 61, Subpart M, any material containing more than 1 percent asbestos as determined using the method specified in 40 CFR Part 763, Appendix A, Subpart F, Section 1, Polarized Light Microscopy, that, when dry, cannot be crumbled, pulverized or reduced to powder by hand pressure.
- C. Category I Nonfriable Asbestos Containing Material  
As defined in 40 CFR Part 61, Subpart M, asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos as determined using the method specified in 40 CFR Part 763, Appendix A, Subpart F, Section 1, Polarized Light Microscopy, that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.
- D. Category II Nonfriable Asbestos Containing Material  
As defined in 40 CFR Part 61, Subpart M, any material, except Category I nonfriable ACM, containing more than 1 percent asbestos as determined using the methods specified in Appendix A, Subpart F, 40 CFR Part 763, Section 1,

Polarized Light Microscopy, that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.

E. Asbestos Regulated Work Area

An area contained and controlled where asbestos containing materials (ACM) operations are performed and isolated by physical boundaries to prevent the spread of ACM and control access to authorized persons. Containment may consist of full containment area, single or double bulkhead containment area, mini-containment area, modified containment, glove bag, or other techniques. An outdoor regulated work area is not isolated within a containment enclosure, but is otherwise secured by means of physical barriers, boundary warning tape, and signage, etc., to control access by unauthorized persons.

F. Time-Weighted Average

The Time Weighted Average (TWA) is an average of airborne concentration of fibers (longer than 5 micrometers) per cubic centimeter of air based on an 8-hour exposure duration, which represents the employee's 8-hour workday as defined in Appendix A of 29 CFR Part 1926, Section 1926.1101.

G. Amended Water

Water containing a wetting agent or surfactant with a surface tension of at least 29 dynes per square centimeter when tested in accordance with ASTM D 1331.

H. Adequately Wet

As defined in 40 CFR Part 61, Subpart M, sufficiently mix or penetrate with liquid to prevent the release of particulates from the source material. Continue wetting asbestos-containing material (ACM) if visible emissions are encountered during abatement activities. When uncertainties arise, continue wetting material until uncertainties diminish.

I. Competent Person

As defined in 29 CFR Part 1926, should be experienced in administering and supervising asbestos abatement projects. A competent person should be familiar with safe and reasonable work practices, abatement methods, protective measures for personnel, inspection of asbestos abatement work areas, evaluating the adequacy of containment barriers, placement and operation of local exhaust systems, waste containment and disposal procedures, decontamination units, and site health and safety health requirements. The designated "competent person" will be responsible for compliance with applicable local State, and Federal requirements and for enforcing the site-specific Health and Safety Plan (HASP).

## 1.07 SUBMITTALS

A. Work Plan

Before proceeding with any removal and disposal work, submit a work plan that includes the procedures proposed for the accomplishment of all specified activities. The procedures shall provide for safe conduct of the work, careful

removal and disposition of asbestos-containing materials, and property protection. The procedures shall provide a detailed description of the methods and equipment to be used for each operation, and the sequence of operations. The work plan shall be based on work experience, and the guidance provided in this specification.

- B. Health and Safety Plan  
Submit a Health and Safety Plan (HASP) before beginning removal or disposal activities. Include in the HASP required personal protective equipment, respiratory protection, asbestos regulated work area controls, and hazard communication program. Refer to Section 00100 for other HASP requirements.
- C. Qualifications  
Submit adequate information to conclude the qualifications of the Contractor, on-site supervisors, workers, all subcontractors, and the independent testing laboratory performing asbestos abatement activities are properly trained in safety procedures associated with handling asbestos-containing materials. Specify the staff organization to include subcontractors used for this project. Include qualifications and certifications of the designated "competent person."
- D. Air Sampling Results  
Conduct fiber counting for air quality during each sampling event. Provide results within 24 hours of completion of each sampling event. Notify the GCLBA immediately if any airborne levels of asbestos fibers are encountered above levels established in the HASP. Provide a table including sampling results within 10 working days of the date of collection. Provide a signature of the authorized representative of testing laboratory.
- G. Manifests  
Submit waste documentation for all shipments removed from the property. Waste disposal manifests will be signed by the GCLBA-appointed representative.

#### 1.08 REGULATORY REQUIREMENTS

- A. Permits  
Obtain all necessary permits and licenses for asbestos abatement activities. Provide all required pre-abatement notifications. Notify the State of Michigan, Michigan Department of Energy, Labor & Economic Growth, local agencies, and the GCLBA in writing at least 10 calendar days before beginning abatement activities. Where applicable, notify the Michigan Department of Environmental Quality in writing at least 10 business days before beginning abatement activities. Conduct all abatement activities in accordance with 40 CFR Part 61, Subpart M, state and local requirements to include the mandatory "Notification of Intent to Renovate/Demolish" form and other required notification documents.

- B. Health and Safety Compliance
- Comply with all applicable laws, ordinances, rules, regulations, whether stated or omitted from bidding documents. While conducting all handling, storing, transporting, and disposing activities for asbestos waste materials, comply with the applicable requirements of 29 CFR Part 1910, 29 CFR Part 1926, 40 CFR Part 61, Subpart A, and 40 CFR Part 61, Subpart M, NFPA 10, NFPA 70, NFPA 90A, NFPA 101. In case of a discrepancy between the requirements of this specification, applicable laws, rules, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirement as determined by the GCLBA or GCLBA's Representative shall apply.
1. Air Monitoring
    - a. Conduct personal air sampling as defined by the previously noted regulations. Monitoring for of airborne asbestos fibers and lead dusts. Adhere to all permit and regulatory requirements for air quality.
  2. Respiratory Protection Program
    - a. Establish and implement a respiratory protection program in accordance with 29 CFR 1926, Section 1926.1101, 29 CFR Part 1910, Section 1910.134. Include medical monitoring, employee training, procedures for respirator use, respirator fit-testing, routine inspection, and storage. Select and use respirators in accordance with manufacturers' recommendations, Mine Safety and Health Administration, and the National Institute for Occupational Safety and Health requirements for use in environments containing airborne asbestos fibers.
  3. Training
    - a. All employees working directly with asbestos-containing material and wastes must have successfully completed a course of asbestos training as specified by United States Environmental Protection Agency (EPA) requirements at 40 CFR Part 763, Subpart E, Appendix C, within 1 year prior to conducting asbestos abatement activities. Each worker must successfully complete the "Worker" course, and on-site supervisors and technical support personnel must successfully complete the "Contractor/Supervisor" course.
  4. Medical Monitoring
    - a. Conduct medical monitoring requirements as described in 29 CFR Part 1926, Section 1926.1101 and the requirements of the Contractor's Health and Safety Plan found.

5. Personal Protective Equipment
  - a. Provide personnel working in asbestos environments with whole body protection as specified in Section 01110, Health, Safety, and Emergency Response. Single-use coveralls shall be disposed as asbestos-contaminated waste upon exiting from the asbestos regulated work area.

#### 1.09 PROJECT CONDITIONS

Site summaries and Pre-Demolition Inspection/Hazardous Materials Survey will be provided to Contractor at the time Contractor is authorized to proceed with abatement and disposal.

### **PART 2 PRODUCTS**

#### 2.01 MATERIALS

- A. Wetting Agent
  1. Amended Water
    - a. Comply with ASTM D 1331.
  2. Removal Encapsulant
    - a. Provide a removal or penetrating encapsulant when conducting asbestos abatement activities that require a longer removal time or are subject to rapid evaporation of amended water. The removal encapsulant shall be capable of wetting the ACM and retarding fiber release during disturbance of the ACM equal to or greater than provided by amended water.
- B. Strippable Coating  
Provide additional incidental items necessary to complete specified activities.
- C. Prefabricated Decontamination Unit(s)  
Provide additional incidental items necessary to complete specified activities.
- D. Chemical encapsulant  
Provide additional incidental items necessary to complete specified activities.
- E. Chemical encasement materials  
Provide additional incidental items necessary to complete specified activities.
- F. Material Safety Data Sheets (for all chemicals proposed)  
Provide additional incidental items necessary to complete specified activities.
- G. Sheet Plastic  
Provide sheet plastic as specified herein and in the largest size necessary to minimize seams. Comply with ASTM D 4397 and NFPA 701.
- H. Other items  
Provide additional incidental items necessary to complete specified activities.

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## 2.02 EQUIPMENT

- A. High efficiency filtered local exhaust equipment
- B. Vacuum equipment
- C. Pressure differential monitor
- D. Air monitoring equipment  
Provide appropriate air monitoring equipment to evaluate concentrations of airborne asbestos fibers and comply with applicable regulations.
- E. Respirators  
Provide respirators as specified in Part 1.08.B.2 of this Section
- F. Glove Bag  
Provide glove bags that comply with 29 CFR Part 1926.
- G. Duct Tape  
Provide industrial grade duct tape in 2 inch and 3 inch widths, suitable for bonding sheet plastic and disposal containers specified herein.
- H. Leak-Tight Containers  
Provide leak-tight disposal containers and bags for asbestos-containing materials and generated wastes as specified herein. All disposal containers shall be either pre-labeled or affixed with OSHA warning label, as specified in 29 CFR Part 1926.

## 2.03 SOURCE QUALITY CONTROL

Encapsulants shall conform to USEPA requirements, shall contain no toxic or hazardous substances or solvent, and shall meet the following requirements:

- A. Requirements and Corresponding Test Standards for All Encapsulants

Requirement	Test Standard
Flame Spread – 25, Smoke Emission – 50	ASTM E 84
Combustion Toxicity	University of Pittsburg Protocol
Zero Mortality	University of Pittsburg Protocol
Life Expectancy – 20 years	ASTM C 732 (Accelerated Aging Test)
Permeability – Minimum 0.4 perms	ASTM E 96
- B. Additional Requirements and Corresponding Test Standards for Bridging Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Cohesion/Adhesion Test – 50 pounds of force/foot	ASTM E 736
Fire Resistant	ASTM E 119
Impact Resistance – Minimum 43 in/lb	ASTM D 2794- (Gardner Impact Test)
Flexibility – no rupture or cracking	ASTM D 522- (Mandrel Bend Test)



C. Additional Requirements and Corresponding Test Standards for Penetrating Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Cohesion/Adhesion Test – 50 pounds of force/foot	ASTM E 736
Fire Resistant	ASTM E 119
Impact Resistance – Minimum 43 in/lb	ASTM D 2794- (Gardner Impact Test)
Flexibility – no rupture or cracking	ASTM D 522 (Mandrel Bend Test)

D. Additional Requirements and Corresponding Test Standards for Bridging Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Cohesion/Adhesion Test – 50 pounds of force/foot	ASTM E 736
Fire Resistant	ASTM E 119
Impact Resistance – Minimum 43 in/lb	ASTM D 2794 (Gardner Impact Test)
Flexibility – no rupture or cracking	ASTM D 522 (Mandrel Bend Test)

E. Additional Requirement and Corresponding Test Standards for Lock-Down Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Fire Resistant	ASTM E 119
Bond Strength	ASTM E 736

## PART 3 EXECUTION

### 3.01 GENERAL

Remove and dispose asbestos-containing material to a licensed recycle facility. Obtain all required permits and approval documents. Provide approved containers, vehicles, equipment, labor, signs, placards, labels, manifests, and other documents necessary for accomplishing the work including materials necessary for spill cleanup from removal operations. Coordinate any additional sampling that may be necessary with GCLBA.

A. Safety Guidelines

Personnel working inside and in the general vicinity of the cleanup area shall be trained and made thoroughly familiar with the safety precautions, procedures, and equipment required for controlling the potential hazards associated with this work. Personnel shall use proper protection and safety equipment during work in and around the asbestos regulated work area.

B. Controls

Areas where asbestos abatement activities are conducted should be adequately secured as specified herein.

Perform work in accordance with the requirements and specifications and take direction only from the GCLBA for this contract. Any other party that proposes to give direction to the contractor shall be immediately referred to the GCLBA.

C. Routine Cleaning

1. Package all loose asbestos-containing materials and debris and remove from the work area to the load-out area.
2. Vacuum work areas with HEPA vacuum or other high volume HEPA-filtered

transfer equipment.

3. Inspect and maintain polyethylene and PVC in work and high traffic areas.
4. If air sample results exceed prescribed level, wipe clean containment and decontamination areas.

### 3.02 ABATEMENT PROCEDURES

#### A. Methods

Determine and implement the most efficient asbestos abatement method in conformance with this specification and applicable regulations. Employ proper handling procedures in accordance with 29 CFR Part 1926 and 40 CFR Part 61, Subpart M, and the requirements specified herein. Abatement techniques and items identified shall be detailed in the Work Plan including but not limited to details of construction materials, equipment, and handling procedures, and necessary safety precautions.

#### B. Revised Quantities

Before the Asbestos containing materials and/or contaminated debris has been removed, verify the previously submitted quantity estimates of other asbestos-containing materials and notify the GCLBA of any changes in the quantities. No payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization.

#### C. Air Monitoring

Perform sampling and analysis for airborne concentration of asbestos fibers in accordance with 29 CFR Part 1926 Section 1926.1101, the air monitoring plan, and as specified herein. Collect personal air monitoring samples to represent the work activities for each shift, or a minimum of two, whichever is greater. Results of the personal samples shall be posted at the job site and made available to the GCLBA as specified herein. The Contractor shall maintain a fiber concentration inside enclosed containment regulated work area equal to or less than 0.1 f/cc expressed as an 8 hour, TWA during asbestos abatement. If fiber concentration rises above 0.1 f/cc, the Contractor will examine work procedures to determine the cause and work to implement corrective actions.

Workers shall not be exposed to an airborne fiber concentration in excess of 1.0 f/cc, as average over a sampling period of 30 minutes. If either an environmental concentration of 1.0 f/cc expressed as an 8-hour TWA or a personal excursion concentration of 1.0 f/cc expressed as a 30-minute sample occur inside the enclosed work area, stop work immediately, notify the GCLBA, and implement additional engineering controls and work practice controls to reduce airborne fiber levels below prescribed limits in the work area.

Conduct personal sampling required by 29 CFR Part 1926 Section 1926.1101, in accordance with the NIOSH Method 7400, Phase Contrast Microscopy (PCM).

Per regulation, environmental and perimeter air monitoring outside of regulated

containment areas shall not exceed clearance levels contained in 40 CFR part 763, subpart E, which is 0.01 f/cc or no more than background levels representing the same area before the asbestos work began.

For final clearance samples, the Contractor will conduct sampling at a sufficient velocity and time to collect a sample volume necessary to establish the limit of detection of the method used at 0.01 f/cc or background levels, whichever is higher. Background, environmental, quality assurance and final air clearance samples will be collected and analyzed according to NIOSH Method 7400 methodology.

1. Routine Air Sampling

Provide personal sampling as indicated in 29 CFR Part 1926 Section 1926.1101, state and local requirements, and in accordance with the air monitoring plan. Conduct air sampling at least once during every shift, close to the work in the containment area, outside the clean room entrance to the containment area, inside the clean room, outside the load-out unit exit, and at the exhaust discharge point of the local exhaust system.

2. Sampling After Final Clean-Up (Clearance Sampling)

Prior to conducting final air clearance monitoring, conduct a final visual inspection with the Engineer. Final clearance air monitoring shall not begin until acceptance of this final cleaning by the Engineer. Comply with the sampling and analytical methods provided in NIOSH-01 Method 7400 (PCM) with optional confirmation of results by NIOSH-01 Method 7402 (TEM).

3. Failure to Meet Air Quality Requirements

If clearance sampling results fail to meet the final clean-up requirements, reclean, resample, and reanalyze until final clean-up requirements are met. Costs associated with additional samples, cleaning, and inspections will be paid by the Contractor.

D. Additional Bulk Asbestos Sampling

Bulk asbestos sampling and polarized light microscopy analysis (PLM) has been conducted for various materials located throughout the site. During debris removal, previously unidentified potential asbestos-containing material may be encountered, requiring bulk sampling and analysis. Additional bulk sample analyses as required under this Section shall be paid by the Contractor. Perform bulk sampling as required or as specified by the GCLBA. Employ a laboratory for testing and analysis, which routinely provides analytical services acceptable to Michigan Department of Environmental Quality and EPA.

- E.     **Asbestos Abatement**  
Collect and place in sealed, leak-tight containers all asbestos waste, scrap, debris, bags, containers, equipment, and asbestos contaminated personal protective equipment. Use 6-mil, double wrapped polyethylene sheets, sealed fiberboard boxes, or other approved containers. Waste within the containers must be wetted in case the container is damaged. Affix a warning label and a Department of Transportation (DOT) label on each bag. Dispose waste material at an approved, licensed asbestos landfill. For temporary storage, keep sealed impermeable containers in asbestos waste load-out unit or in a storage/transportation conveyance (dumpsters or roll-off boxes) in a manner as acceptable by the GCLBA. Procedure for hauling and disposal asbestos-containing material shall comply with 40 CFR Part 61, Subpart M, state, regional, and local standards and specifications.
- F.     **Waste Records**  
Provide final completed copies of the Waste Shipment Record for shipments of all waste material as specified in 40 CFR Part 61, Subpart M, and other required state waste manifest shipment records within 10 days of project completion.
- G.     **Final Cleaning**  
Abate asbestos by collecting, packing, and storing all gross contamination in accordance with all references and specifications. Once cleaning has been completed, conduct a visual pre-inspection of the cleaned area. A final air monitoring event will be performed to verify adequacy of clean-up. Re-cleaning and follow-up inspections shall be at the Contractor's expense. Upon completion of the final cleaning, conduct a final visual inspection of the cleaned area. Document the results. If the GCLBA or GCLBA's Representative determines that the abatement area does not meet final cleaning requirements, re-clean as necessary and conduct additional follow-up inspection with the GCLBA.
- H.     **Lock Down Encapsulant**  
In areas where friable ACM was removed, after clean-up of gross contamination, and final visual inspection, but before removing plastic barriers, apply a post removal (lockdown) encapsulant to floor, walls, ceilings, and other surfaces in the removal area. When work was limited to glove bags only apply encapsulate to item within glove bag.

**END OF SECTION**

## SECTION 3 – PCB CONTAINING EQUIPMENT REMOVAL

### PART 1 GENERAL

#### 1.01 SECTION INCLUDES

- A. Removal and disposal requirements for PCB ballasts. PCB containing light ballasts and other electrical equipment may be present at the subject property.

#### 1.02 REFERENCE STANDARDS

The publications listed below form a part of this Section to the extent referenced. The publications are referenced in the text by basic designation only.

- A. American Petroleum Institute (API)
  - 1. API RP 2003, Protection Against Ignitions Arising out of Static, Lightning and Stray Currents.
  - 2. API Publ 2015, Safe Entry and Cleaning Petroleum Storage Tanks.
  - 3. API Publ 2217, Guidelines for Confined Space Work in the Petroleum Industry.
  - 4. API Publ 2219, Safe Operation of Vacuum Trucks in Petroleum Service.
- B. Code of Federal Regulations (CFR)
  - 1. CFR 29 CFR 1910.146 OSHA - Permit Required Confined Spaces.
  - 2. CFR 29 CFR 1926/1910 Construction Industry Occupational Safety and Health Standards.
  - 3. CFR 40 CFR 260 General Regulations for Hazardous Waste Management.
  - 4. CFR 40 CFR Part 261 Identification and Listing of Hazardous Waste.
  - 5. CFR 40 CFR Part 262 Standards Applicable to Generators of Hazardous Waste.
  - 6. CFR 40 CFR Part 263 Standards Applicable to Transporters of Hazardous Waste.
  - 7. CFR 40 CFR Part 264 Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities.
  - 8. CFR 40 CFR Part 265 Interim Status Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities.
  - 9. CFR 49 CFR 171 Department of Transportation Regulations to Stipulate Requirements for Containers and Procedure for Shipment of Hazardous Waste.
  - 10. CFR 40 CFR Part 761 Polychlorinated Biphenyls (PCB) Manufacturing, Processing, Distribution in Commerce, and Use Prohibitions.
- C. National Fire Protection Association (NFPA)
  - 1. NFPA 30 (1990) Flammable and Combustible Liquids Code.
  - 2. NFPA 70 B (1990) Recommended Practice for Electrical Equipment Maintenance.
  - 3. NFPA 325M (1991) Fire Hazard Properties of Flammable Liquids, Gases, and Volatile Solids.

4. NFPA 327 (1987) Standard Procedures for Cleaning or Safeguarding Small Tanks and Containers.
  - D. National Institute of Occupational Safety and Health (NIOSH)
    1. NIOSH 80-106 Criteria for a Recommended Standard for Working in Confined Spaces.
  - E. State of Michigan
    1. P.A. Act 451, Michigan Natural Resources and Environmental Protection Act
    2. MIOSHA Act 154 General Industry and Construction (as amended) Safety Standards.
  - F. United States Environmental Protection Agency (U.S. EPA)
    1. U.S. EPA SW-846, Test Methods for Evaluating Solid Waste.
- 1.03 MEASUREMENT
- A. Removal and Disposal of PCB-containing Light Ballasts and Equipment  
The removal and disposal of containerized PCB-containing light ballasts will be a unit rate pay item. Estimated quantities of PCB-containing Light Ballasts and Equipment are included the Pre-Demolition Inspection/Hazardous Materials Survey.
- 1.04 PAYMENT
- A. Removal and Disposal of PCB-containing Light Ballasts  
All acceptably completed work as required under this Section for the removal and disposal of containerized PCB-containing light ballasts found on site will be paid as the lump sum cost as bid.
- 1.05 SUBMITTALS
- A. Work Plan  
Before proceeding with any removal and disposal work, submit a work plan that includes the procedures proposed for the accomplishment of the removal and disposal work. The procedures shall provide for safe conduct of the work; careful removal and disposition of solid materials and liquid wastes; and property protection. The procedures shall provide a detailed description of the methods and equipment to be used for each operation, and the sequence of operations. The work plan shall be based on work experience, and the guidance provided in this specification.
  - B. Health and Safety Plan  
Before proceeding with any removal and disposal work, submit a site-specific health and safety plan (HASP) that includes the necessary precautions and safety procedures proposed for the accomplishment of the removal and disposal work. Include detailed information regarding temporary controls, including lock-out/tag-out procedures, and hazardous material handling. The HASP shall be based on applicable regulations, work experience, and the guidance provided in this specification.

- C. Copies of all analyses performed for disposal.
- D. Copies of all waste analyses or waste profile sheets.
- E. Copies of all certifications of final disposal signed by the responsible disposal facility official.
- F. Information on who sampled, analyzed, transported, and accepted all wastes encountered.
- G. Information describing the sample method, rationale, results, and chain-of-custody documentation for all testing.
- F. Copies of all disposal manifests, bills of lading, load tickets, and other transportation documentation.
- G. Notice of Acceptance  
After removing and disposing drums and small containers from the project site, submit the name and location of the properly licensed disposal facility and a copy of the written agreement from the disposal facility agreeing to accept contaminated materials for disposal. This documentation shall include manifests with quantities. The documentation is due 10 days after removal from the site.
- H. Disposal Documents  
Provide copies of all licenses, certificates, permits, agreements, manifests, chain of custody records, weigh tickets, meter recordings, delivery tickets, and receipts required or issued for material disposal. Provide a list of the equipment used, the methods used, and the disposal areas and facilities used for disposing ballasts. Provide a copy of the results of tests performed to comply with the requirements of each disposal facility.
- I. Manifests  
Submit a copy of the official manifest for each shipment of contaminated materials including, but not limited to, ballast contents and ballast carcasses evidencing delivery of the material to the approved licensed disposal facility. All manifests shall be in accordance with the requirements of 40 CFR, Part 262, 40 CFR, Part 761, Section 23 and State and local regulations. Manifests shall be signed by the GCLBA or authorized official.

#### 1.07 REGULATORY REQUIREMENTS

- A. Statutes and Regulations  
PCB-containing liquid removal, transportation, and disposal work shall be carried out in accordance with 29 CFR, Part 1910 and 1926, State of Michigan Act 64, Act 641, Act 307 and Act 136 wherever applicable. Hazardous material shall be transported in accordance with 40 CFR Part 263 to disposal facilities that operate in accordance with 40 CFR Part 264 and 40 CFR Part 265. Obtain all licenses, permits, certifications, receipts, etc., as required by such laws, regulations, codes, and ordinances.

B. General

All health and safety regulations relating to the removal, transportation, and disposal of ballasts available in 29 CFR, Parts 1926 and 1910 shall be complied with at all times. All pertinent regulations such as 29 CFR Parts 1910 and 1926 and 40 CFR 260, 261, 262, 263, 264, 761 and applicable state and local regulations shall be followed for storing, containing, and handling drums and small containers and for maintaining equipment for handling materials.

C. Protection of Employees and Visitors

Address the work in a manner such that its employees and site visitors will not be subjected to hazardous and unsafe conditions. Comply with all safety precautions, as required by 29 CFR Parts 1926 and 1910 and NFPA 329. Conduct and document the appropriate level of electrical lock-out/tag-out procedures.

D. Toxicity Considerations

Exercise care to minimize exposure to PCB-containing material and petroleum compounds when present during the handling of PCB-containing materials.

E. Flammability and Combustibility Considerations

Flammable and combustible vapors are likely to accumulate in work areas. Exercise caution by observing the following precautions: (a) eliminate all potential sources of ignition within the area; (b) prevent the discharge of static electricity during venting of flammable and combustible vapors; and (c) prevent the accumulation of vapors at ground level. Refer to API Publication 2015, 2015A and Recommended Practice 2003 for precautionary measures to follow during vapor evacuation activities. All open flame and spark-producing equipment is to be shut down and all electrical equipment must be explosion proof in compliance with NFPA 70B Class I, Division I, Group D or otherwise approved for use in potentially explosive atmospheres.

## **PART 2 PRODUCTS**

### **2.01 GENERAL**

Provide incidental equipment and materials necessary to complete specified activities, including, but not limited to, provision of drums for PCB-containing ballasts, and any scaffolding, cranes, or lifting equipment necessary to reach the areas for removal.

## **PART 3 EXECUTION**

### **3.01 GENERAL**

Disconnect or have disconnected power from ballasts and equipment being removed. Remove and containerize all PCB-containing light ballasts and equipment and dispose of properly. Obtain all required permits and approval documents. Provide approved containers, vehicles, equipment, labor, signs, placards, labels, manifests, and other documents necessary for accomplishing the work including materials necessary for spill cleanup for material from removal operations. Coordinate and pay for any additional sampling that may be necessary. Removal all PCB containing equipment discovered



during abatement activities. No payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization.

A. Safety Guidelines

Personnel working inside and in the general vicinity of the cleanup area shall be trained and made thoroughly familiar with the safety precautions, procedures, and equipment required for controlling the potential hazards associated with this work. Personnel shall use proper protection and safety equipment during work in and around the ballast, as specified in API Publication 2217, AP RP 1604, and in the site-specific health and safety plans. Proper guidelines regarding safety precautions shall be required for handling all other items.

B. Control of the Work

Perform work in accordance with the requirements and specifications and take direction only from the Engineer or On-site Representative for this contract. Any other party that proposes to give direction to the contractor shall be immediately referred to Engineer or On-Site Representative. Perform control measures as specified in Section 01570.

### 3.02 CONTENTS VERIFICATION

A. Sampling and Analytical Testing

A Pre-Demolition Inspection/Hazardous Materials Survey will be provided for each structure. In general, the survey activities include an identification of the general location and quantity of mechanical and/or electrical equipment that may contain PCBs.

Any additional testing necessary is the responsibility of the Contractor. If necessary, the Contractor shall collect samples to the extent required by the approved off-site disposal facility receiving the material. All analytical testing as required under this section shall be paid for by the Contractor and is incidental to the Contract. Meet all regulatory requirements, including chain-of-custody documentation. Provide testing results to the GCLBA.

### 3.03 EXAMINATION

Selected contractors will be authorized to proceed on the removal and disposal of environmentally hazardous materials from specific residential/commercial structures. A site specific hazardous material survey will be prepared by others for each structure and will be provided to the contractor at the time of authorization. The Contractor is encouraged to inspect the site of the proposed work, at the time of authorization to proceed on the removal and disposal of environmentally hazardous materials from specific residential/commercial structures. Prior to proceeding on the authorized work Contractor may visit each of the listed sites to arrive at a clear understanding of the conditions under which the work is to be done and to make their own determination as to the amount of hazardous materials to be removed from the sites. Contractor will be held responsible to have compared the premises with the hazardous materials survey,

drawings, specifications, or other provided items, and to have satisfied himself as to all conditions affecting the execution of the work. No payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization.

### 3.05 DISPOSAL REQUIREMENTS

#### A. General

Materials requiring disposal shall become the property of the Contractor. Dispose light ballasts at a facility licensed to receive, clean, recycle, and dispose PCB-containing electrical equipment. Dispose all wastes in accordance with all local, State, and Federal solid and liquid waste laws and regulations, including those for hazardous waste, when applicable, as well as the Resource Conservation and Recovery Act (RCRA), and conditions specified herein. These services shall include all necessary personnel, labor, transportation, packaging, manifesting, or completing waste profile sheets, equipment, and reports. Provide all disposal and recycle information to the GCLBA.

#### B. Records

Maintain disposal and recycle records for all waste determinations, including: (1) appropriate results of analyses performed, (2) sample locations, (3) substances detected, (4) time of collection, and (5) other pertinent data as required by 40 CFR Part 280, Section 74 and 40 CFR Part 262 Subpart D. Record and make available information regarding method of transportation, method of treatment, method of disposal, quantities of waste, the names and addresses of each transporter, and the disposal or reclamation facility. Prepare and maintain copies and originals of disposal manifests, waste analyses or waste profile sheets, and certifications of final treatment/disposal signed by the responsible disposal facility official. Following contract completion, the records shall become the property of the GCLBA.

#### C. Hazardous/Special Waste Manifests

U.S. EPA waste generator's identification number for the site may be required due to the nature of the materials to be disposed. Work with the generator to obtain this or other generator identification numbers. For hazardous and non-hazardous contaminated liquid waste, utilize a State of Michigan approved manifest system in conformance with the requirements identified in 40 CFR Part 262, 40 CFR Part 263 and 40 CFR Part 761.

The manifests shall comply with all of the provisions of the transportation and disposal regulations. Prepare manifests for each load and obtain the appropriate identification numbers and signatures. The designated representative of the GCLB A will sign all hazardous and non-hazardous waste manifests.

Before waste transportation, all of the established pre-transport requirements shall be met. The wastes shall be transported by a certified waste hauler (i.e., the hauler must have an appropriate State waste identification number) in approved

containers. All transporters must sign the appropriate portions of the manifest and must comply with all of the provisions established in the applicable regulations. Hazardous waste manifests must be signed by the generator.

Provide the GCLBA with manifests, certificates, and other such evidence as may be required by local, State, and Federal regulations, to demonstrate that waste materials of all types were properly transported to, received at, and disposed at approved disposal facilities. After delivery of the load, provide a copy of the manifest to the GCLBA.

- D. Documentation of Treatment and Disposal  
Dispose hazardous wastes at an approved treatment, storage, or disposal facility. The disposal facility will maintain U.S. EPA or appropriate State permits and waste treatment identification numbers and will comply with all of the provisions of the disposal regulations. Documentation of acceptance of special waste by a facility legally permitted to treat or dispose those materials shall be furnished to the GCLBA following the delivery of those materials to the facility.

### 3.06 SPILLS

- A. Spill Responsibility  
The Contractor is responsible for cleaning up all the leaks and spills from decommissioning operations, drums, or other containers that occur because of the Contractor's negligence. Immediate containment actions shall be taken as necessary to minimize the effect to natural surroundings. Notify the GCLBA and appropriate governmental authorities of the incident. Cleanup shall be in accordance with applicable local, State, and Federal laws and regulations at no additional cost to the GCLBA.

### END OF SECTION

## **SECTION 4 – RECYCLING OF CFCs**

### **PART 1 GENERAL**

#### **1.1 GENERAL**

- A. Contractor shall furnish all labor, material, equipment and incidentals required to remove, handle, transport and recycle residual refrigerants (assumed to be CFCs) contained in air conditioning units, refrigerators, drinking fountains, or other similar devices.
- B. Contractor shall submit to the GCLBA a copy of the applicable Contractor license for CFC removal and handling.
- C. Upon removal of CFCs from each unit, Contractor shall label each unit to indicate the refrigerant has been recovered.
- D. Contractor shall provide record documents in accordance with 40 CFR 82 verifying the removal procedures and amounts recovered.

### **PART 2 PRODUCTS**

#### **2.1 CONTAINERS AND LABELS**

- A. Cylinders for CFC removal, storage, and transportation shall be provided to the Contractor by a licensed recycling facility.
- B. Contractor shall provide labels that indicate that the refrigerant materials have been evacuated.

### **PART 3 EXECUTION**

#### **3.1 GENERAL**

- A. Contractor shall identify the locations of all equipment at the Site that are believed to contain refrigerants and shall disconnect all utility services.
- B. Using a method acceptable to the licensed recycling facility, Contractor shall evacuate each unit of all refrigerants and containerize the materials for recycling.
- C. Contractor shall ensure that the CFC containing units are de-pressurized and free of all refrigerants. This may be accomplished by subsequent flushing with pressurized nitrogen or another acceptable method.
- D. Contractor shall transport all cylinders containing CFCs in accordance with the applicable DOT regulations.
- E. Contractor shall record and provide to GCLBA documentation of devices evaluated, procedures used, amounts recovered and other information as required by 40 CFR 82 upon completion of removal activities.

### **END OF SECTION**

(Revised 5-23-2017)

## SECTION 5 – ABATEMENT OF REGULATED MISCELLANEOUS MATERIALS

### PART 1 GENERAL

#### 1.1 GENERAL

- A. Contractor shall furnish all labor, material, equipment, packaging, sampling, and testing, and incidentals required to remove/abate, transport and dispose/recycle all substances regulated under Federal, State and local statutes and land ban restrictions. These substances may include but are not limited to items listed in the Unit Rate Bid Schedule.
- B. The quantities of hazardous and/or regulated materials are provided in the Hazardous Materials Survey. Contractor will be authorized to proceed on the removal and disposal of environmentally hazardous materials from specific residential/commercial structures. A site specific hazardous material survey will be prepared by others for each structure and will be provided to the contractor at the time of authorization. The Contractor is encouraged to inspect the site of the proposed work, at the time of authorization to proceed on the removal and disposal of environmentally hazardous materials from specific residential/commercial structures. Prior to proceeding on the authorized work Contractor may visit each of the listed sites to arrive at a clear understanding of the conditions under which the work is to be done and to make their own determination as to the amount of hazardous materials to be removed from the sites. Contractor will be held responsible to have compared the premises with the hazardous materials survey, drawings, specifications, or other provided items, and to have satisfied himself as to all conditions affecting the execution of the work. No payment adjustments in excess of the quantities identified in the hazardous materials survey shall be made by the GCLBA without prior written authorization.
- C. Contractor shall be aware that the buildings may contain lead based paint and as such the potential for exposure exists. Contractor shall handle lead based paint in accordance with all federal, state, and local regulations.
- D. The Michigan Occupational Safety and Health Administration (MIOSHA) provides protection and regulations for the safety and health of workers. The Department of Community Health provides for the health of workers (517) 373-3500.
  - 1. Contractor shall post any applicable State and/or Federal government regulations at the job sites in prominent locations.
  - 2. Contractor shall be responsible for training their workers in safe work practices and in proper removal methods when coming in contact with hazardous materials.

- E. Applicable Regulations (include but are not limited to):
1. RCRA, 1976 -Resource Conservation and Recovery Act: This federal statute regulates generation, transportation, treatment, storage or disposal of hazardous wastes nationally.
  2. Part 111, Act 451, 1994 -Michigan's Hazardous Waste Management Act: This statute regulates generation, transportation, treatment, storage and disposal of hazardous wastes in Michigan.
  3. Part 121, Act 451, 1994 -Liquid Industrial Waste Act: This statute regulates the transportation of liquid industrial wastes in Michigan. This includes non-hazardous liquids and hazardous liquids, which are not subject to management under RCRA or Part 111, Act 451, 1994.
  4. Toxic Substances Control Act (TSCA), 1976. This statute regulates the generation, transportation, storage, and disposal of PCB wastes.
- F. To use an off-site hazardous waste disposal facility, the Contractor must use the Uniform Hazardous Waste Manifest (shipping paper).
1. Hazardous wastes may not be disposed of in sanitary landfills used for solid waste.
  2. Hazardous waste manifests shall be signed by the GCLBA or designated representative.

**Topic**

Small quantity hazardous waste management, including hazardous waste stored in tanks

Liquid industrial waste disposal (hazardous and non-hazardous)

Disposal of hazardous waste into municipal sanitary sewers

Discharges to surface water such as through a drain pipe or wastewater discharge

Discharges to groundwater, including septic systems

Pollution Incident Prevention Plans (PIPP)

Hazard Communication (for chemicals in the work place)

Burning of waste oil and other discharges to the air

Registration of underground fuel storage tanks

Installation, Inventory, testing & other requirements for above ground and underground storage tanks (for flammable and combustible)

Local fire prevention regulations and codes (including chemical storage requirements)

Building and outdoor storage

**Agency and Telephone Number**

Waste and Hazardous Materials Div., MDNRE  
(517) 335-2690 in Lansing, or District Office Certified  
County Health Department

Waste and Hazardous Materials Div., MDNRE  
(517) 335-2690 in Lansing, or District Office  
Contact the superintendent of your wastewater  
treatment plant for permission

Water Division, MDNRE  
(517) 335-2690 in Lansing, or District Office

Waste and Hazardous Materials Div., MDNRE (517) 335-  
2690 in Lansing, or District Office

Waste and Hazardous Materials Div., MDNRE (517) 335-  
2690 in Lansing, or District Office

Michigan Department of Consumer and Industry Services  
(517) 373-1820

Air Quality Div., MDNRE (517) 373-7023 in Lansing, or  
District Office

Waste and Hazardous Materials Div., MDNRE  
(517) 335-2690 in Lansing, or District Office

Waste and Hazardous Materials Div., MDNRE  
(517) 335-2690 in Lansing, or District Office

Local fire chief or fire marshal

Local government building or zoning official requirements  
(including setbacks)

(Revised 5-23-2017)

- G. Federal, State and local laws and regulations may apply to the storage, handling, and disposal of hazardous materials and wastes generated at the Site. The list above includes the regulations that are most frequently encountered.

## **PART 2 PRODUCTS**

### **2.1 PACKAGING AND CONTAINERIZATION MATERIALS**

- A. Packaging and containerization materials shall include but not be limited to the following:
  - 1. Lab packing requirements per licensed disposal or recycling facility.
  - 2. Fiberboard barrels
  - 3. DOT approved removable head drums; roll-off boxes or equivalent
  - 4. Drum labels and marking which conform to 29 CFR 1926.58 K and all other Federal, State and local regulations
  - 5. Spill prevention countermeasure materials and control products consistent with 49 CFR 173 and Contractor approved SPCC plan.
  - 6. Sampling equipment and containers consistent with standard sampling technique

## **PART 3 EXECUTION**

### **3.1 REMOVAL OF CHEMICAL FIRE EXTINGUISHERS**

- A. Chemical fire extinguishers may be present at the Site. Contractor shall be responsible for the removal, proper handling, and disposal of all chemical fire extinguishers.
- B. Contractor shall properly collect, label and stage all chemical fire extinguishers throughout the Site. All chemical fire extinguishers shall be recycled or disposed at a licensed facility. Chemical fire extinguishers shall be transported in a manner that minimizes the potential for discharge.

### **3.2 REMOVAL OF MERCURY DEVICES**

- A. High intensity discharge lamps and fluorescent light bulbs that may contain mercury are present either in fixtures or stored in bulk. The approximate locations of these lamps/bulbs will be identified in the Hazardous Materials Survey Report. Contractor shall remove all lamps/bulbs regardless of the estimated quantities provided in the Hazardous Materials Survey Report.
  - 1. Many light fixtures and/or associated components may be suitable for recycling or resale. Contractor is encouraged to account for recycling or resale of such fixtures in its bid, if feasible.
  - 2. Contractor shall be responsible for the removal of all regulated lamps and bulbs from the associated lighting fixtures. All lamps and bulbs shall be carefully removed from the fixtures and placed in appropriate sized containers equipped with dividers.

3. All containers intended for off-site recycling shall be either shrink-wrapped or placed in a secure crate to avoid accidental breakage. All containers shall be labeled as hazardous waste in accordance with applicable MDOT regulations.
  4. Contractor must use all precautions when handling lamps to avoid accidental breakage. Should accidental breakage of lamps occur, then the lamp debris shall be collected and placed in segregated reinforced drums or similar containers pending disposal.
  5. Light ballasts containing PCBs shall be managed in accordance with applicable regulations and appropriate sections of this Bid Document.
- B. Mercury switches and thermometers are present at the Site as indicated in the Hazardous Materials Survey Report, Contractor shall be responsible for the removal, transport and recycling or disposal of all mercury containing devices.

### 3.3 REMOVAL OF NON-HAZARDOUS EQUIPMENT OIL

- A. Oil-filled blowers, compressors, hydraulic hoists, and motors may be present at the site. The approximate locations of this oil filled equipment will be identified in the Hazardous Materials Survey Report. Contractor shall remove all oil filled equipment regardless of the estimated quantities provided in the Hazardous Materials Survey Report
- B. Contractor shall drain all free flowing oil from each oil-filled unit. All oil shall be drained into appropriate storage containers, consolidated, and staged on-site with appropriate labeling pending transport and disposition to a licensed reclamation facility.
- C. Upon removal of all free-flowing oil, equipment will be released by the GCLBA for disposition/recycling.

### 3.4 REMOVAL OF MISCELLANEOUS CHEMICALS, CONTAINERS, AND LIQUIDS

- A. Liquid filled containers, miscellaneous chemicals, and other hazardous materials banned from landfill disposal are present at the site. The approximate locations of these materials will be identified in the Hazardous Materials Survey Report. Contractor shall remove all liquid filled containers, miscellaneous chemicals, and other hazardous materials banned from landfill disposal, regardless of the estimated quantities provided in the Hazardous Materials Survey Report.
- B. Contractor shall remove all liquid filled containers, miscellaneous chemicals, and other hazardous materials banned from landfill disposal. All materials shall be staged on-site with appropriate labeling pending transport and disposition to a licensed reclamation/disposal facility.

### 3.5 TRANSPORTATION

- A. Contractor shall evaluate all materials associated with the activities to designate materials classification for transportation purposes.



- B. Contractor shall package all hazardous materials for transportation and storage in accordance with 49 CFR 172.101 and applicable sections of 49 CFR 173. In addition, the Contractor shall comply with any packaging requirements identified by the licensed disposal or recycling facilities used for waste disposition during this project.
- C. Contractor shall label and mark all hazardous materials packaged and temporarily staged for subsequent off-site transport. Hazardous materials that have been specifically prepared for off-site transport shall be labeled in accordance with 40 CFR 172.101 and 49 CFR 173 Subparts D and E. Contractor shall provide all labels.
- D. Contractor shall ensure that the transporter has applied all appropriate placards to the transport vehicle according to the requirements outlined in 49 CFR 172.101 and 49 CFR Subpart F and all applicable MDOT/DOT regulations. The Contractor or transporter shall provide all such placards.
- E. Contractor shall submit the manifest to the GCLBA for review prior to signature by the GCLBA or designated representative and prior to removal of any material.

**END OF SECTION**



### **NOTICE TO ALL CONTRACTORS**

Representatives of the City of Flint and the Genesee County Land Bank met Tuesday, November 5, 2013 with representatives from the local landfills, MIOSHA, and MDEQ. The following notice outlines several important compliance issues that were discussed in that meeting. Please be advised that upon signing a contract with the Genesee County Land Bank, you will be considered to be in receipt of this memorandum. It will further be assumed that your organization has read and understood the outlined issues, and agreed to comply with the outlined actions to be taken in response.

**1) NOTIFICATIONS: Contractor must submit 10-day NESHAP project notifications for ALL demolition projects including Ordered/Emergency Demolitions. NO EXCEPTIONS!**

2) **LICENSING:** Per MIOSHA, only contractors that are licensed under the company name can perform ordered demos, which are to be presumed to contain friable asbestos. A state issued accreditation card for asbestos work is not an asbestos abatement contractor's license as defined by PA 135 of 1986 Asbestos Abatement Contractors Licensing Act. Any contractor demolishing a structure that is presumed to be containing must follow MIOSHA regulations in the demolition process (i.e. have masks, suits, HEPA vacuums, showers, etc.) on site. For clarification and assistance with compliance, please contact Scott Thelen at MIOSHA (contact information to follow).

3) **ABATEMENT:** As far as MIOSHA is concerned, an ordered demolition qualifies as Class I abatement work as asbestos is still literally being removed from the site.

4) **SURVEYS:** Contractors must have a copy of a completed (asbestos) survey on site at all times for all demos, unless the structure is an ordered demolition and presumed to contain friable asbestos. In which case, the contractor must meet the requirements mentioned above. I would further note that all manifests associated with ordered demolitions need to clearly state "friable asbestos."

5) **TRANSITE** siding will be sampled and removed regardless if it is an ordered demolition or regular demolition in accordance to NESHAP and MIOSHA regulations. The only exception for transite is if the building is deemed structurally unsafe to remove it will be demolished as asbestos containing.

6) **WETTING:** NESHAP has guidelines and waivers regarding wetting of ordered demos in temperatures below 32 degrees (including daily temperature logs); MIOSHA however, never waives a requirement and informed us that demos will still need to be wetted for worker safety in the winter months. Mr. Thelen suggested there are some methods of compliance to avoid the hazard caused by freezing (i.e. mixing water with agents that stop it from freezing). He can be contacted for further information regarding compliance. Be aware that whatever method you use to mitigate the freezing hazard will have to remain compliant with other environmental regulations.

7) **BURNT TO THE FOUNDATION:** Structures that have been burned to the foundation, and thus are "totally destroyed by fire" ARE subject to NESHAP regulations when doing demolition. This means that waste generated in the demolition of structures burnt to the foundation **does** have to be disposed of as RACM. MIOSHA regulations also apply.

8) **NON-FRIABLES:** *While on site*, per MIOSHA, non-friable ACMs (which are not regulated by NESHAP) must be treated as containing. However, for transportation and disposal purposes, non-friables can be disposed of as regular C & D.

9) **WASTE DISPOSAL:** Waste manifests from the contractors and the dump tickets from the landfills must match, with all friable and non-friable asbestos clearly and correctly identified on the waste manifest **and** dump ticket. Finally, contractors are required to notify landfills in advance when planning to bring Regulated Asbestos Containing Materials (RACM) for disposal.

10) **FINAL INSPECTIONS/CERTIFICATIONS:** Please note that City inspectors will not issue any final certifications for a parcel that has dead/burned trees or debris (including tires, pipes, etc) remaining. Further, each contractor is expected to take every precaution necessary to protect sidewalks during demolition. Should the concrete sidewalk be significantly damaged, the contractor will be expected to repair the damage before a final certification is issued.

Finally, please review the specifications for backfill, seed, and straw. Backfill must not contain debris such as bricks or asphalt. Topsoil, seed, and sufficient straw needs to be laid in order to receive a final certification. If a parcel does not receive a final certification on the first inspection, the contractor will need to address all identified issues and call for an additional inspection. Each additional inspection will be subject to an additional inspection fee as determined by the City of Flint fee schedule.

Should you have any questions or need any assistance in complying with regulations, please contact asap:

- Representatives of the Michigan Department of Environmental Quality Air Quality Division regarding NESHAP:
  - Craig Dechy 517-749-2891
  - Jeremy Brown 517-599-7825
- Scott Thelen of Michigan Occupational Safety and Health Administration regarding MIOSHA at 517-284-7680

Be sure to contact the appropriate landfill regarding delivery of RACM for disposal prior to showing up on site.



## **DEMOLISH AS CONTAINING- NON-ORDERED**

The following memo clarifies the distinction between and “ordered” demolition, an emergency demolition, and structures that are to be demolished as asbestos containing without either a declared ordered or emergency status. There are instances in which, for various reasons, a structure cannot be fully abated yet does not qualify as “ordered” demolition for the purposes of NESHAP (being “structurally unsound AND in imminent danger of collapse”). These structures require 10-day notifications to State regulators and should be demolished in practice as if the structures were ordered demolitions by NESHAP standards.

An ordered demolition is any demolition taking place by order of a governmental body. For example, most every demolition contracted by the City of Flint falls into this category. However, for NESHAP purposes, only structures that are "structurally unsound and in imminent danger of collapse" are to be notified as "Ordered." All other demolitions, regardless of whether they are to be demoed as containing or non-containing are subject to 10-day notifications and to be notified as "scheduled" demos.

Structures can be demolished as asbestos containing without being declared emergency or ordered demolitions by a governmental official (i.e. no emergency letter signed by the City or Township Building Safety Inspections office is required). When a structure that is not structurally unsound or in imminent danger of collapse is going to be demolished as asbestos containing it is subject to a 10-day notification as a scheduled demolition, as previously noted, however, special attention must be given to sections 10 and 11 of the NESHAP:

### **NESHAP Section 10:**

- Answer “Yes” asbestos is present.
- Answer “No” to being removed prior to demolition.
- Use the (required) asbestos survey to quantify asbestos where possible. If unable to quantify, and the whole structure is being demolished as containing, then put the approximate square footage of home that will be demolished as asbestos under square feet as RACM.

### NESHAP Section 11:

If you are able to fill out #11 check “other” and write in “entire structure” or the portion of the structure that will be removed as asbestos containing (i.e. it was possible to abate the main floor or a portion thereof but not possible to abate the basement or the back room. The main floor can be demoed and disposed of as non-containing but the basement or the back room will have to be demoed and disposed of as containing friable asbestos).

It is not an option to just assume an entire structure as asbestos containing. Structures that are being demolished as containing still must be surveyed and asbestos removed where possible. In order to demolish structures as asbestos containing, a demolition contractor must have an asbestos abatement contractors’ license and must also file a 10 day notice with the MIOSHA Asbestos Program. Additionally demolishing a structure must be performed with respect to the class of materials on the site (Class I or II). Surveys must be on site during the demolition process and all relevant rules and regulations governing the demolition of a structure as asbestos containing must be followed (i.e. contractor must be licensed under name of the company, all workers on site must be trained and wearing the appropriate safety gear, showers and water trucks must be on site, and there are to be NO VISIBLE EMISSIONS, etc.). The NESHAP states that any structure to be demolished must first be thoroughly inspected for the presence of asbestos. The key here is that you are dealing with houses that CANNOT BE THOROUGHLY INSPECTED FOR THE PRESENCE OF ASBESTOS for various reasons, and therefore the house (**or more likely- the portion of the house- as there are always some materials that can and should be tested for i.e siding**) that cannot be tested will be assumed friable asbestos and the demolition will be handled like an Ordered demo with all abatement requirements of the NESHAP (training, wetting, leak-tight, properly labeled containers, proper waste disposal and the MIOSHA regulations apply).



## **NOTICE TO ALL CONTRACTORS 3-30-16**

The following link is to a folder on Box.com that has many useful resources from the MDEQ, MIOSHA, Consumers Energy, and the Genesee County Land Bank:

<https://app.box.com/s/7g0688u520h85y4g2yvgl803anc1pv3y>

Additionally, we would like to make a few clarifications to contractors considering responding our RFPs:

- **Change Orders**- Change orders must be prepared very specifically for each project affected. Any change order that is submitted will need to explicitly and clearly state the reason the change order is needed and be submitted with sufficient back-up documentation that demonstrates the need. For demolition contracts, the change order will need to clearly state which scope is being affected (i.e. asbestos abatement, hazards abatement, demolition, backfill, or final-grade, seed & straw).
- **Disposal of materials generated under “As containing” demolitions**- Per our MDEQ representatives, concrete materials (i.e. foundations) from demolitions that are either proven or assumed RACM must be disposed of as friable asbestos. For example, all burnouts that are burned to foundation must be disposed of as friable asbestos. If a structure was thoroughly surveyed prior to burning to the foundation and only contained non-friable ACM, then the concrete material could be recycled. Recycling of *metals* from an “As Containing” demolition is allowed if the contractor has an independent third party verify that metal materials were first cleaned.
- **Section 10 of the NESHAP**- Per a discussion with Mr. Dechy of the MDEQ, the following are some examples of how to complete Section 10 of the NESHAP in various scenarios:
  - Contractors performing demolition only (after GCLB has abated) need to refer to the survey when filling out NESHAP’s, and, if asbestos was present in the survey, then they need to select “YES” to question 10. If the asbestos has been 100% removed, then they need to select “To be removed prior to demolition” and leave it at that. See below for scenarios where GCLB has abated all ACM except roofing materials, drywall joint compound composited less than 1%, or possible other non-friables in good condition and unlikely to be made friable during demolition (i.e. mastic).
  - Contractors managing demolition and abatement should follow the same rule. If **all** asbestos is removed prior to demolition, then make the selections noted above. If any materials are to remain, then contractors need to refer to scenarios below
  - When demolishing a burnout as asbestos containing, contractors need to select “YES” to question 10 and then fill out the table as best they can with information from the survey. They should enter the amount of anticipated debris as “RACM to be Removed” and include in that same area a note that the structure is a burnout.

- Contractors demolishing structures where roofing materials, drywall joint compound with a composite less than 1%, or mastic (depending on how we decide to move forward) remain in place during demolition will select “YES”, fill out any RACM that was removed prior to demo (all RACM must be removed unless structure is a burnout or otherwise demonstrably unsafe to abate).
- Roofing Materials: “YES” then fill in the appropriate data under “Non-friable ACM not removed prior to demo.” MIOSHA needs a notification.
- Drywall and joint compound with a composite of less than 1%: “NO” for NESHA. MIOSHA needs a notification.
- Mastic on non-cementous materials: “YES” then fill in the appropriate data under “Non-friable ACM not removed prior to demo.” MIOSHA needs a notification.
- **Tire transport and disposal-** When bidding on demolition and abatement bids, or bids that require disposal of tires, contractors need to be providing the Land Bank with a copy of their MDEQ Scrap Tire Hauler Registration. If you currently possess one, please forward it for inclusion in your prequalification file. If the respondent does not have such a license, a subcontractor with said license will need to be identified and all necessary licensing and certifications (including insurance certs) will need to be included for your subcontractor with your RFP response. Additionally, when transporting and disposing of tires, contractors must utilize the Scrap Tire Transportation Record (MDEQ Form EQP5128 (12/15)).
- **Regarding hazardous and universal waste abatement-** Please read your specs and ensure that you and/or your subcontractor are abiding by all relevant local, state, and federal rules and regulations. The Land Bank may have additional requirements above and beyond your understanding of regulatory requirements.




## INSTRUCTIONS FOR THE ASBESTOS NOTIFICATION SYSTEM (ANS)

Register your business. You will need to register the business using the business owner information. **Once you register you will receive a confirmation email that you must click on to confirm registration.** After registration is confirmed you can log into the Asbestos Notification System.


Once you are able to log into the site, you will see several tabs - **Workspace, Notification Management, Notification, Profile and Manage Delegated Authority.**

The **Manage Delegated Authority** allows you to add additional users to the system. . You can add multiple delegated users to enter notifications for your business.


The **Profile Tab** allows you to update your business information or change your password

The **Workspace Tab** is where you begin your notification entry. Start your notification by clicking the button that looks like  on the right side of the screen. You can also click on the **Notification Tab** to start a new notification.

Once you are under the **Notification Tab**, you must fill in all of the required information. If there is an exclamation point (!) on any tab, information is missing or incorrect and you **will not** be able to submit your notification.

Notifications that are saved for further editing and are not submitted can be found under the **Workspace Tab**. You can revise your notification by clicking on the  tab.

Once you submit your notification, it will be saved under the **Notification Management Tab**. Under the Actions header, you can view attachments, copy, revise and cancel your notifications. You can sort by clicking the headers, and export information to Excel. You can click on the document number to print or save it.

The delete button  is for housekeeping purposes only. REMEMBER – if you delete a notification you are also deleting all notifications associated with it and will not be able to edit them once they are deleted.

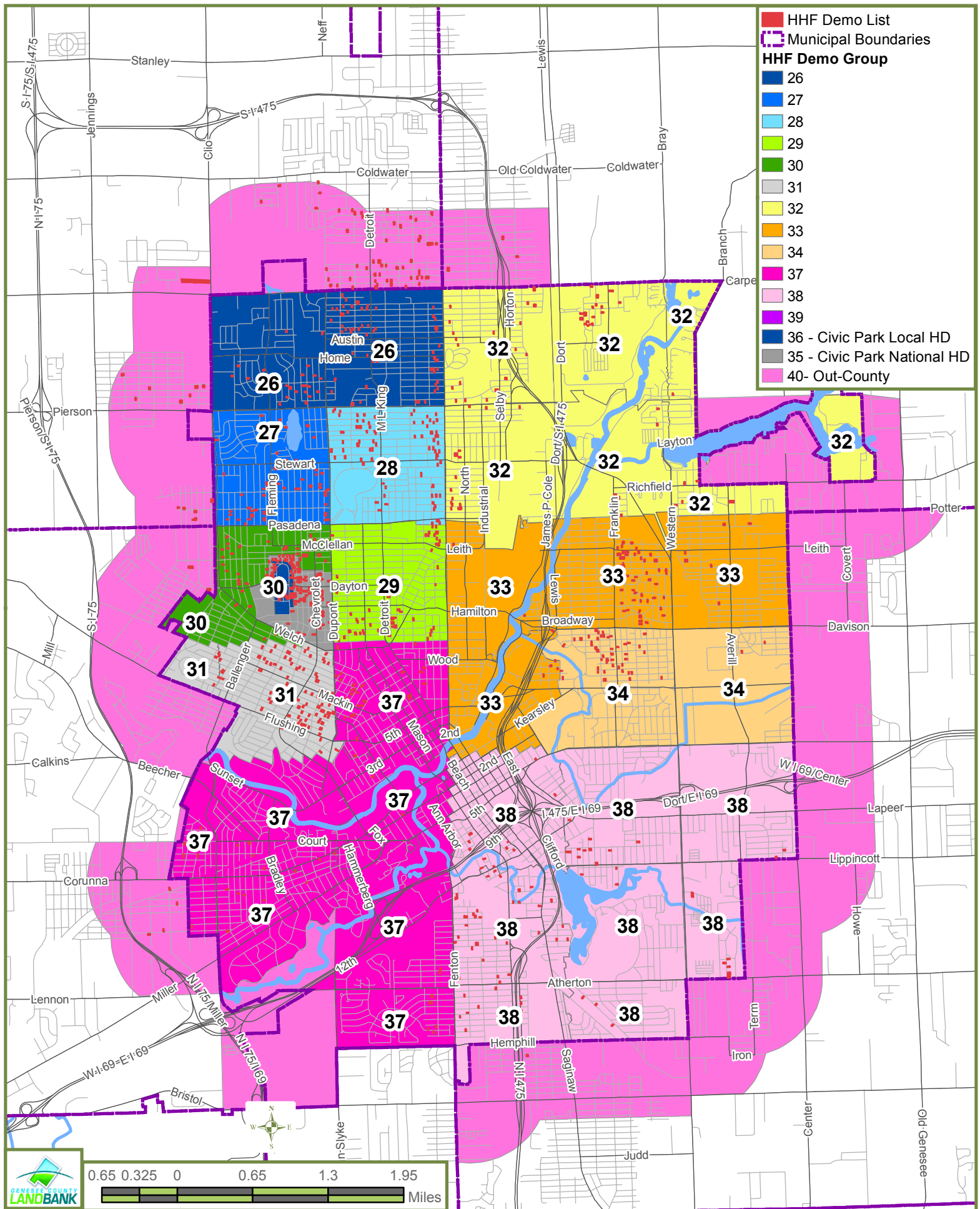
**You must submit your Demolition and Renovation notifications separate and mark the appropriate project type!**

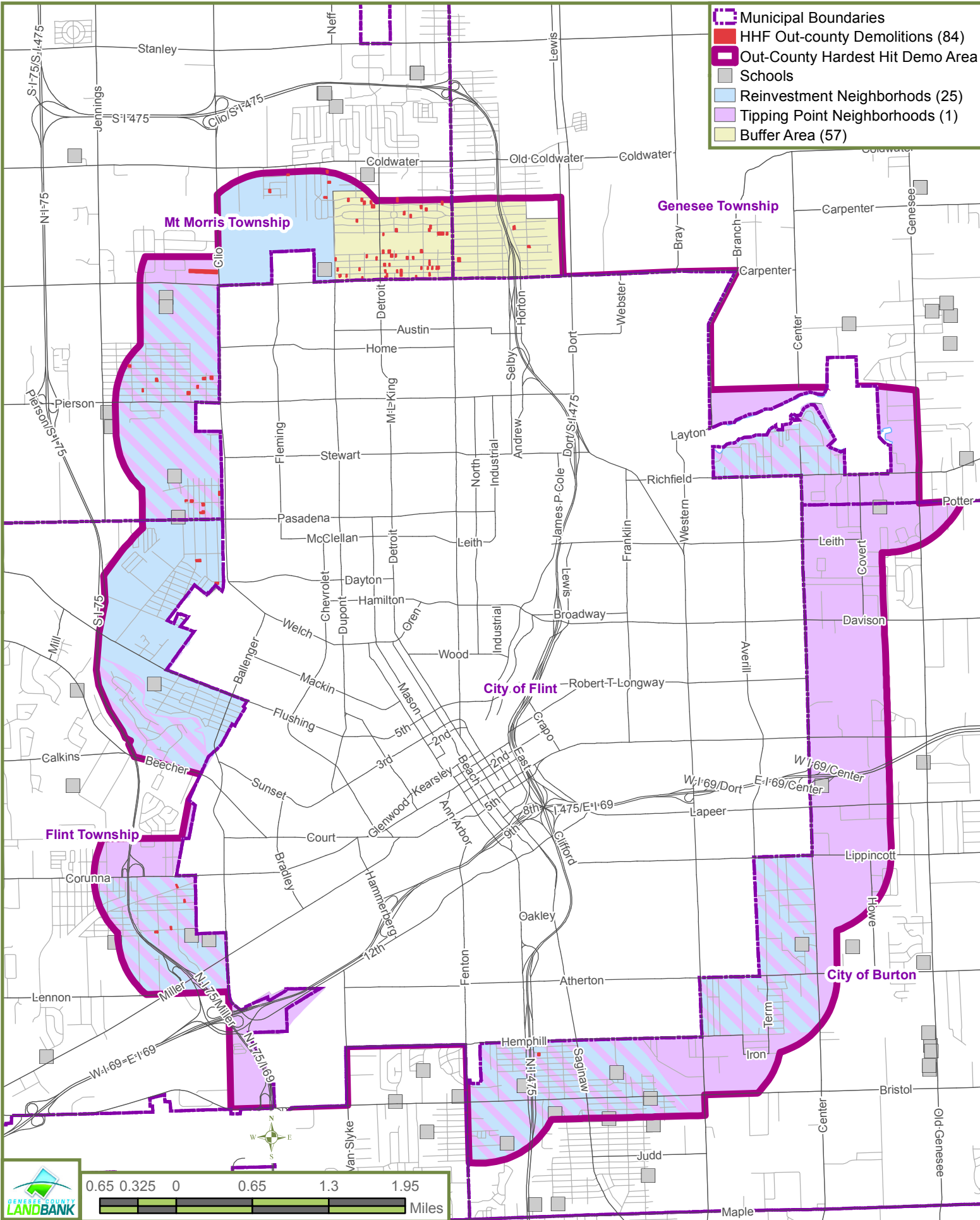
- The ANS currently supports the following browsers:
  - Internet Explorer 10 & 11.  
Note: In IE the ANS is presently experiencing issues when generating the PDF and Excel spreadsheet. You must select the option to Always Allow pop-ups for “\*.state.mi.us” in order for these features to work.
  - Firefox 25 and above
  - Chrome
  - Safari

If you have questions pertaining to the new system, please contact Kim Dohm at 517-284-6777 or [dohmk@michigan.gov](mailto:dohmk@michigan.gov).

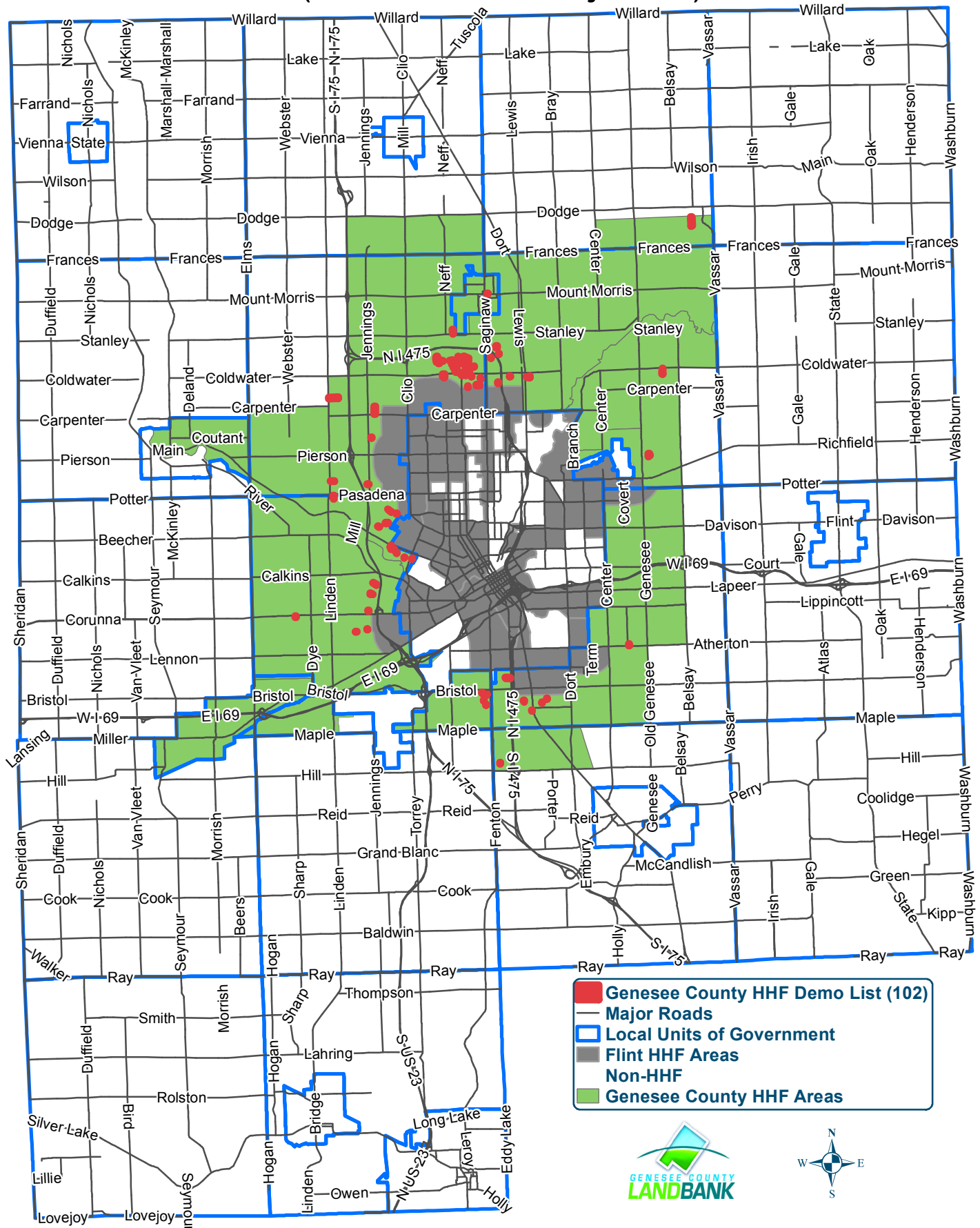


## Hardest Hit Fund 4 (HHF4) Demolition Groups





# Hardest Hit Fund (HHF) Genesee County Demolition Program (HHF6 - Outside the City of Flint)



- Genesee County HHF Demo List (102)
- Major Roads
- Local Units of Government
- Flint HHF Areas
- Non-HHF
- Genesee County HHF Areas



July 29, 2016

## **APPENDIX 4 – FEDERAL AND COUNTY REGULATIONS**

1. Federal Labor Standard Provisions
2. Equal Opportunity Clause (Executive Order 11246 as amended)
3. Nondiscrimination Clause
4. Genesee County Prevailing Wage Policy

## Applicability

The Project or Program to which the construction work covered by this contract pertains is being assisted by the United States of America and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

**A. 1. (i) Minimum Wages.** All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section I(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible, place where it can be easily seen by the workers.

**(ii) (a)** Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met:

- (1)** The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- (2)** The classification is utilized in the area by the construction industry; and
- (3)** The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

**(b)** If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where

appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB control number 1215-0140.)

**(c)** In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

**(d)** The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii)(b) or (c) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

**(iii)** Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

**(iv)** If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

**2. Withholding.** HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work, all or part



of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and on account of the contractor or subcontractor to the respective employees to whom they are due. The Comptroller General shall make such disbursements in the case of direct Davis-Bacon Act contracts.

**3. (i) Payrolls and basic records.** Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section I(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section I(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1215-0140 and 1215-0017.)

**(ii) (a)** The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i). This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the Superintendent of Documents (Federal Stock Number 029-005-00014-1), U.S. Government Printing Office, Washington, DC 20402. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. (Approved by the Office of Management and Budget under OMB Control Number 1215-0149.)

**(b)** Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

**(1)** That the payroll for the payroll period contains the information required to be maintained under 29 CFR 5.5 (a)(3)(i) and that such information is correct and complete;

**(2)** That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll

period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

**(3)** That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

**(c)** The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph A.3.(ii)(b).

**(d)** The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

**(iii)** The contractor or subcontractor shall make the records required under subparagraph A.3.(i) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

#### **4. Apprentices and Trainees.**

**(i) Apprentices.** Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the

journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

**(ii) Trainees.** Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

**(iii) Equal employment opportunity.** The utilization of apprentices, trainees and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

**5. Compliance with Copeland Act requirements.** The contractor shall comply with the requirements of 29 CFR Part 3 which are incorporated by reference in this contract

**6. Subcontracts.** The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs 1 through 11 of this paragraph A and such other clauses as HUD or its designee may by appropriate instructions require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.

**7. Contract termination; debarment.** A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

**8. Compliance with Davis-Bacon and Related Act Requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract

**9. Disputes concerning labor standards.** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

**10. (i) Certification of Eligibility.** By entering into this contract the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

**(ii)** No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

**(iii)** The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, Section 1010, Title 18, U.S.C., "Federal Housing Administration transactions", provides in part: "Whoever, for the purpose of . . . influencing in any way the action of such Administration..... makes, utters or publishes any statement knowing the same to be false..... shall be fined not more than \$5,000 or imprisoned not more than two years, or both."

**11. Complaints, Proceedings, or Testimony by Employees.** No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Contract are applicable shall be discharged or in any other manner discriminated against by the Contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

**B. Contract Work Hours and Safety Standards Act.** The provisions of this paragraph B are applicable only where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

**(1) Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

**(2) Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in subpara-

graph (1) of this paragraph, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph (1) of this paragraph, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in sub paragraph (1) of this paragraph.

**(3) Withholding for unpaid wages and liquidated damages.** HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

**(4) Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

**C. Health and Safety.** The provisions of this paragraph C are applicable only where the amount of the prime contract exceeds \$100,000.

**(1)** No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

**(2)** The Contractor shall comply with all regulations issued by the Secretary of Labor pursuant to Title 29 Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, 40 USC 3701 et seq.

**(3)** The Contractor shall include the provisions of this paragraph in every subcontract so that such provisions will be binding on each subcontractor. The Contractor shall take such action with respect to any subcontract as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.



## **EQUAL EMPLOYMENT OPPORTUNITY CLAUSE**

(EXECUTIVE ORDER 11246 *as amended*)

During the performance of this contract, the contractor (Contractor) agrees as follows:

During the performance of this contract, the contractor agrees as follows:

- 1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 2) The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- 3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- 4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 5) The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- 6) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as

provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- 8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

#### **NONDISCRIMINATION CLAUSE**

The Contractor agrees that it will comply with the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, State and local fair employment practices and equal opportunity laws. The Contractor agrees that it shall not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing Work covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this agreement shall be regarded as a material breach of this contract.

## **GENESEEE COUNTY POLICIES PREVAILING WAGE POLICY**

1. Every contract executed with the County of Genesee or with a contracting agent must contain express terms as follows:

a. That the rates of wages and fringe benefits to be paid to each class of construction mechanics by the contractor and all of his subcontractors, on the project which is the subject of the contract, shall not be less than the wage and fringe benefits currently prevailing in the County of Genesee.

b. That the contractor and all of his subcontractors shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin, ancestry, sex, or age.

2. Each contracting agent, before awarding any contract, shall determine the schedule of prevailing wages and fringe benefits for all classes of construction mechanics called for in the contract. Such wages and fringe benefits shall be those prevailing in the County of Genesee, on projects of a character similar to that being contracted, under collective agreements or understandings between bona fide organizations or construction mechanics and their employers. Such agreements and understandings, to meet the requirements of this section, shall not be controlled in any way by either an employee or employer organization. Such schedule of prevailing rates or wages and fringe benefits shall be made a part of the specifications for the work to be performed. Such schedule may be the minimum wage and fringe benefit scale for Genesee County compiled and published by the Building and Construction Trades Department of the AFL-CIO.

3. Every contractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in the contract and shall keep an accurate record showing the names and occupation of, and actual wages and benefits paid to, each construction mechanic employed by him in connection with said contract.

4. If the contractor or subcontractor is in default in the performance of the covenants set forth in paragraph 1 above, the contracting agent shall proceed to enforce said covenants, and upon the failure of the contractor or subcontractor to abide by said covenants, the contracting agent shall proceed with its remedies as provided by state and federal law.

5. Any interested party may challenge the performance of the contractor or subcontractor of the covenants of paragraph 2 above by filing a written complaint with the contracting agent. The contracting agent shall then conduct an investigation, which may include a public hearing, to determine whether it will proceed as provided in paragraph 4 above.

6. As used herein,

a. "Contracting agent" means any officer, board, commission, or organization which receives directly or indirectly monies or properties from or on behalf of the County of Genesee, including without limitation a lessee or sub-lessee of land owned by Genesee County.

b. "Contract" means any agreement, as a result of competitive Proposals or otherwise, for new construction, alteration, repair, installation, painting, decorating, completion, demolition, conditioning, reconditioning, or improvement of public buildings, works, bridges, highways or roads, which is to be performed in Genesee County and either on County of Genesee property or financed by or through the County of Genesee.

c. "Construction mechanic" means any skilled or unskilled mechanic, laborer, worker, helper, assistant, apprentice or driver, but shall not include executive, administrative, professional, office, or custodial employees, and shall not include Genesee County employees who are working pursuant to a collective bargaining agreement between said County and a bona fide labor organization.

7. Contracts which contain provisions requiring the payment of prevailing wages as determined by the United States Secretary of Labor pursuant to the Federal Davis-Bacon Act (United States Code, title 40, section 276a et seq.) or which contain provisions requiring the payment of prevailing wages as determined by the Department of Labor pursuant to P.A. 166 of 1965, as amended, MCL 408.551 et seq., or which contain minimum wage schedules which are the same as prevailing wages in the locality as determined by collective bargaining agreements or understandings between bona fide organizations or construction mechanics and their employers, are exempt from the provisions of this resolution.

8. Any lease of property owned by Genesee County shall include a provision that new construction, alteration, repair, installation, painting, decorating, completion, demolition, conditioning, reconditioning, or improvement of buildings, works, bridges, highways, or roads on such property shall be considered work on public buildings, works, bridges, highways, or roads, within the meaning or provision 6(b) of this resolution and that the lessee or any sub-lessee will be bound by the provisions of this resolution.

9. It is the intent of this Board of Commissioners that every contracting agent shall adopt the preceding paragraphs of this resolution.

10. The Genesee County Purchasing Agent, the Genesee County Controller, and the Genesee County Chief Engineer, are hereby directed to effectuate this resolution, on behalf of this Board, within their respective spheres of responsibility.

11. The Genesee County Clerk is hereby directed to forward to each Genesee County board, commission, elected official, agency, and department, a copy of this resolution and a notation of the adoption of same.

12. The previous resolution of this Board concerning payment of prevailing wages, as adopted on June 23, 1969, and as set forth as pages 337 through 339 of the compiled 1969 Proceedings of this Board, is hereby rescinded."

Resol. #79-558

Approved 10/23/79

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5/94



RICK. SNYDER  
GOVERNOR



## STATE OF MICHIGAN

Prevailing Wages

PO Box 30476

Lansing, MI 48909

517-322-1825

### *Informational Sheet: Prevailing Wages on State Projects*

#### REQUIREMENTS OF THE PREVAILING WAGES ON STATE PROJECTS ACT, PUBLIC ACT 166 OF 1965

The State of Michigan determines prevailing rates pursuant to the Prevailing Wages on State Projects Act, Public Act 166 of 1965, as amended. The purpose of establishing prevailing rates is to provide minimum rates of pay that must be paid to workers on construction projects for which the state or a school district is the contracting agent and which is financed or financially supported by the state. By law, prevailing rates are compiled from the rates contained in collectively bargained agreements which cover the locations of the state projects. The official prevailing rate schedule provides an hourly rate which includes *wage and fringe benefit totals* for designated construction mechanic classifications. The overtime rates also include *wage and fringe benefit totals*. Please pay special attention to the overtime and premium pay requirements. Prevailing wage is satisfied when wages plus fringe benefits paid to a worker are equal to or greater than the required rate.

#### **State of Michigan responsibilities under the law:**

- The department establishes the prevailing rate for each classification of construction mechanic ***requested by a contracting agent*** prior to contracts being let out for bid on a state project.

#### **Contracting agent responsibilities under the law:**

- If a contract is not awarded or construction does not start within 90 days of the date of the issuance of rates, a re-determination of rates must be requested by the contracting agent.
- Rates for classifications needed but not provided on the Prevailing Rate Schedule, ***must*** be obtained ***prior*** to contracts being let out for bid on a state project.
- The contracting agent, by written notice to the contractor and the sureties of the contractor known to the contracting agent, may terminate the contractor's right to proceed with that part of the contract, for which less than the prevailing rates have been or will be paid, and may proceed to complete the contract by separate agreement with another contractor or otherwise, and the original contractor and his sureties shall be liable to the contracting agent for any excess costs occasioned thereby.

#### **Contractor responsibilities under the law:**

- Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing rates prescribed in a contract.
- Every contractor and subcontractor shall keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each construction mechanic employed by him in connection including certified payroll, as used in the industry, with said contract. This record shall be available for reasonable inspection by the contracting agent or the department.
- Each contractor or subcontractor is separately liable for the payment of the prevailing rate to its employees.
- The prime contractor is responsible for advising all subcontractors of the requirement to pay the prevailing rate prior to commencement of work.
- The prime contractor is secondarily liable for payment of prevailing rates that are not paid by a subcontractor.
- A construction mechanic ***shall only*** be paid the apprentice rate if registered with the United States Department of Labor, Bureau of Apprenticeship and Training and the rate is included in the contract.

#### **Enforcement:**

A person who has information of an alleged prevailing wage violation on a state project may file a complaint with the State of Michigan. The department will investigate and attempt to resolve the complaint informally. During the course of an investigation, if the requested records and posting certification are not made available in compliance with Section 5 of Act 166, the investigation will be concluded and a referral to the Office of Attorney General for civil action will be made. The Office of Attorney General will pursue costs and fees associated with a lawsuit if filing is necessary to obtain records.



RICK. SNYDER  
GOVERNOR



## STATE OF MICHIGAN

Prevailing Wages  
PO Box 30476  
Lansing, MI 48909  
517-322-1825

### *Informational Sheet: Prevailing Wages on State Projects*

#### General Information Regarding Fringe Benefits

**Certain** fringe benefits **may** be credited toward the payment of the Prevailing Wage Rate:

- If a fringe benefit is paid directly to a construction mechanic
- If a fringe benefit contribution or payment is made on behalf of a construction mechanic
- If a fringe benefit, which may be provided to a construction mechanic, is pursuant to a written contract or policy
- If a fringe benefit is paid into a fund, for a construction mechanic

When a fringe benefit is not paid by an hourly rate, the hourly credit will be calculated based on the annual value of the fringe benefit divided by 2080 hours per year (52 weeks @ 40 hours per week).

The following is an example of the types of fringe benefits allowed and how an hourly credit is calculated:

Vacation	40 hours X \$14.00 per hour = \$560/2080 =	\$0.27
Dental insurance	\$31.07 monthly premium X 12 mos. = \$372.84 /2080 =	\$0.18
Vision insurance	\$5.38 monthly premium X 12 mos. = \$64.56/2080 =	\$0.03
Health insurance	\$230.00 monthly premium X 12 mos. = \$2,760.00/2080 =	\$1.33
Life insurance	\$27.04 monthly premium X 12 mos. = \$324.48/2080 =	\$0.16
Tuition	\$500.00 annual cost/2080 =	\$0.24
Bonus	4 quarterly bonus/year x \$250 = \$1000.00/2080 =	\$0.48
401k Employer Contribution	\$2000.00 total annual contribution/2080 =	\$0.96
Total Hourly Credit		<u>\$3.65</u>

Other examples of the types of fringe benefits allowed:

- Sick pay
- Holiday pay
- Accidental Death & Dismemberment insurance premiums

The following are examples of items that **will not** be credited toward the payment of the Prevailing Wage Rate

- Legally required payments, such as:
  - Unemployment Insurance payments
  - Workers' Compensation Insurance payments
  - FICA (Social Security contributions, Medicare contributions)
- Reimbursable expenses, such as:
  - Clothing allowance or reimbursement
  - Uniform allowance or reimbursement
  - Gas allowance or reimbursement
  - Travel time or payment
  - Meals or lodging allowance or reimbursement
  - Per diem allowance or payment
- Other payments to or on behalf of a construction mechanic that are not wages or fringe benefits, such as:
  - Industry advancement funds
  - Financial or material loans



**State of Michigan**  
**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**  
**MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION**  
**MARTHA B. YODER**  
**DIRECTOR**

**OVERTIME PROVISIONS for MICHIGAN PREVAILING WAGE RATE COMMERCIAL SCHEDULE**

1. Overtime is represented as a nine character code. Each character represents a certain period of time after the first 8 hours Monday thru Friday.

	Monday thru Friday	Saturday	Sunday & Holidays	Four 10s
First 8 Hours		<b>4</b>	<b>8</b>	<b>9</b>
9th Hour	<b>1</b>	<b>5</b>		
10th Hour	<b>2</b>	<b>6</b>		
Over 10 hours	<b>3</b>	<b>7</b>		

Overtime for Monday thru Friday after 8 hours:

the 1st character is for time worked in the 9th hour (8.1 - 9 hours)

the 2nd character is for time worked in the 10th hour (9.1 - 10 hours)

the 3rd character is for time worked beyond the 10th hour (10.1 and beyond)

Overtime on Saturday:

the 4th character is for time worked in the first 8 hours on Saturday (0 - 8 hours)

the 5th character is for time worked in the 9th hour on Saturday (8.1 - 9 hours)

the 6th character is for time worked in the 10th hour (9.1 - 10 hours)

the 7th character is for time worked beyond the 10th hour (10.01 and beyond)

Overtime on Sundays & Holidays

The 8th character is for time worked on Sunday or on a holiday

Four Ten Hour Days

The 9th character indicates if an optional 4-day 10-hour per day workweek can be worked ***between Monday and Friday without paying overtime after 8 hours worked, unless otherwise noted in the rate schedule. To utilize a 4 ten workweek, notice is required from the employer to employee prior to the start of work on the project.***

2. Overtime Indicators Used in the Overtime Provision:

H - means TIME AND ONE-HALF due

X - means TIME AND ONE-HALF due after 40 HOURS worked

D - means DOUBLE PAY due

Y - means YES an optional 4-day 10-hour per day workweek can be worked without paying overtime after 8 hours worked

N - means NO an optional 4-day 10-hour per day workweek *can not* be worked without paying overtime after 8 hours worked

3. EXAMPLES:

HHHHHHHDN - This example shows that the 1½ rate must be used for time worked after 8 hours Monday thru Friday (*characters 1 - 3*); for all hours worked on Saturday, 1½ rate is due (*characters 4 - 7*). Work done on Sundays or holidays must be paid double time (*character 8*). The N (*character 9*) indicates that 4 ten-hour days is not an acceptable workweek at regular pay.

XXXHHHHDY - This example shows that the 1½ rate must be used for time worked after 40 hours are worked Monday thru Friday (*characters 1-3*); for hours worked on Saturday, 1½ rate is due (*characters 4 – 7*). Work done on Sundays or holidays must be paid double time (*character 8*). The Y (*character 9*) indicates that 4 ten-hour days is an acceptable alternative workweek.

LARA is an equal opportunity employer.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Wage & Hour Division

7150 HARRIS DRIVE • P.O. BOX 30476 • LANSING, MICHIGAN 48909

[www.michigan.gov/wagehour](http://www.michigan.gov/wagehour) • Phone : (517) 322-1825



## ENGINEERS - CLASSES OF EQUIPMENT LIST

### UNDERGROUND ENGINEERS

#### **CLASS I**

Backfiller Tamper, Backhoe, Batch Plant Operator, Clam-Shell, Concrete Paver (2 drums or larger), Conveyor Loader (Euclid type), Crane (crawler, truck type or pile driving), Dozer, Dragline, Elevating Grader, End Loader, Gradall (and similar type machine), Grader, Power Shovel, Roller (asphalt), Scraper (self propelled or tractor drawn), Side Broom Tractor (type D-4 or larger), Slope Paver, Trencher (over 8' digging capacity), Well Drilling Rig, Mechanic, Slip Form Paver, Hydro Excavator.

#### **CLASS II**

Boom Truck (power swing type boom), Crusher, Hoist, Pump (1 or more 6" discharge or larger gas or diesel powered by generator of 300 amps or more, inclusive of generator), Side Boom Tractor (smaller than type D-4 or equivalent), Tractor (pneu-tired, other than backhoe or front end loader), Trencher (8' digging capacity and smaller), Vac Truck.

#### **CLASS III**

Air Compressors (600 cfm or larger), Air Compressors (2 or more less than 600 cfm), Boom Truck (non-swinging, non-powered type boom), Concrete Breaker (self-propelled or truck mounted, includes compressor), Concrete Paver (1 drum, ½ yard or larger), Elevator (other than passenger), Maintenance Man, Mechanic Helper, Pump (2 or more 4" up to 6" discharge, gas or diesel powered, excluding submersible pump), Pumpcrete Machine (and similar equipment), Wagon Drill Machine, Welding Machine or Generator (2 or more 300 amp or larger, gas or diesel powered).

#### **CLASS IV**

Boiler, Concrete Saw (40HP or over), Curing Machine (self-propelled), Farm Tractor (w/attachment), Finishing Machine (concrete), Firemen, Hydraulic Pipe Pushing Machine, Mulching Equipment, Oiler (2 or more up to 4", exclude submersible), Pumps (2 or more up to 4" discharge if used 3 hrs or more a day-gas or diesel powered, excluding submersible pumps), Roller (other than asphalt), Stump Remover, Vibrating Compaction Equipment (6' wide or over), Trencher (service) Sweeper (Wayne type and similar equipment), Water Wagon, Extend-a-Boom Forklift.

### HAZARDOUS WASTE ABATEMENT ENGINEERS

#### **CLASS I**

Backhoe, Batch Plant Operator, Clamshell, Concrete Breaker when attached to hoe, Concrete Cleaning Decontamination Machine Operator, Concrete Pump, Concrete Paver, Crusher, Dozer, Elevating Grader, Endloader, Farm Tractor (90 h.p. and higher), Gradall, Grader, Heavy Equipment Robotics Operator, Hydro Excavator, Loader, Pug Mill, Pumpcrete Machines, Pump Trucks, Roller, Scraper (self-propelled or tractor drawn), Side Boom Tractor, Slip Form Paver, Slope Paver, Trencher, Ultra High Pressure Waterjet Cutting Tool System Operator, Vactors, Vacuum Blasting Machine Operator, Vertical Lifting Hoist, Vibrating Compaction Equipment (self-propelled), and Well Drilling Rig.

#### **CLASS II**

Air Compressor, Concrete Breaker when not attached to hoe, Elevator, End Dumps, Equipment Decontamination Operator, Farm Tractor (less than 90 h.p.), Forklift, Generator, Heater, Mulcher, Pigs (Portable Reagent Storage Tanks), Power Screens, Pumps (water), Stationary Compressed Air Plant, Sweeper, Water Wagon and Welding Machine.

**2017 Prevailing Wage Rates for State Funded Projects****Unofficial Rates For Informational Purposes Only****Genesee County**

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Asbestos, Lead and Mold Abatement Laborer					
Asbestos, Lead and Mold Abatement Laborer 4 ten hour days @ straight time allowed Monday-Saturday, must be consecutive calendar days	MLDC	\$41.25	\$55.00	\$68.75	H H H X X X D Y
Asbestos, Lead and Mold Abatement, Hazardous Material Handler					
Asbestos, Lead and Mold Abatement, Hazardous Material Handler 4 ten hour days @ straight time allowed Monday-Saturday, must be consecutive calendar days	AS207	\$40.75	\$54.25	\$67.75	H H H X X X D Y
Boilermaker					
Boilermaker	BO169	\$54.70	\$81.08	\$107.45	H H H H H H D Y
Apprentice Rates:					
1st 6 months		\$40.31	\$59.49	\$78.67	
2nd 6 months		\$41.45	\$61.21	\$80.95	
3rd 6 months		\$42.57	\$62.88	\$83.19	
4th 6 months		\$43.69	\$64.57	\$85.43	
5th 6 months		\$44.81	\$66.24	\$87.67	
6th 6 months		\$48.63	\$72.50	\$96.36	
7th 6 months		\$49.32	\$73.01	\$96.69	
8th 6 months		\$51.58	\$76.40	\$101.21	

**Unofficial Rates For Informational Purposes Only**

# Genesee County

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Bricklayer					
Bricklayer and Block	BR9-12-BL	\$49.69	\$63.74	\$77.80	H H H H H H D Y
Make up day allowed	Comment				
	4 10s allowed M-F; Saturday make up day				
	Apprentice Rates:				
	0 - 749 hours	\$37.45	\$45.68	\$53.92	
	750 - 1,499 hours	\$38.98	\$47.98	\$56.98	
	1,500 - 2,249 hours	\$40.51	\$50.27	\$60.04	
	2,250 - 2,999 hours	\$42.04	\$52.56	\$63.10	
	3,000 - 3,749 hours	\$43.57	\$54.86	\$66.16	
	3,750 - 4,499 hours	\$45.10	\$57.16	\$69.22	
	4,500 - 5,249 hours	\$46.63	\$59.45	\$72.28	
	5,250 - 6,000 hours	\$48.16	\$61.74	\$75.34	
Stone Mason, Artificial Masonry, Marble Masonry, and Pointing, Cleaning and Caulking	BR9-12-S	\$49.69	\$63.74	\$77.80	H H H H H H D Y
4 10s allowed M-F					
	Apprentice Rates:				
	0-749 hours	\$38.98	\$47.98	\$56.98	
	750-1499 hours	\$40.51	\$50.27	\$60.04	
	1500-2249 hours	\$42.04	\$52.56	\$63.10	
	2250-2999 hours	\$43.57	\$54.86	\$66.16	
	3000-3749 hours	\$45.10	\$57.16	\$69.22	
	3750-4499 hours	\$46.63	\$59.45	\$72.28	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Carpenter					
Carpet and Resilient Floor Layer, (does not include installation of prefabricated formica & parquet flooring which is to be paid carpenter rate)	CA1045	\$51.94	\$73.28	\$94.62	X X H X X X D Y
Apprentice Rates:					
1st 6 months		\$25.87	\$34.92	\$43.98	
2nd 6 months		\$29.86	\$40.92	\$51.96	
3rd 6 months		\$32.07	\$44.23	\$56.38	
4th 6 months		\$34.27	\$47.52	\$60.78	
5th 6 months		\$36.47	\$50.83	\$65.18	
6th 6 months		\$38.69	\$54.16	\$69.62	
7th 6 months		\$40.90	\$57.48	\$74.04	
8th 6 months		\$43.10	\$60.77	\$78.44	
Carpenter, Acoustical Ceiling Tile Erector, Piledriver	CA706F	\$46.05	\$58.93	\$71.81	X X H H H H D N
Apprentice Rates:					
1st year		\$38.32	\$47.34	\$56.35	
2nd year		\$39.61	\$49.27	\$58.93	
3rd year		\$42.19	\$53.14	\$64.09	
4th year		\$44.76	\$57.00	\$69.23	
Cement Finisher					
Cement Finisher - 4 10s allowed M-F	BR9-12-CF	\$44.02	\$56.73	\$69.43	X X H X X X H D Y
Apprentice Rates:					
0-749 hours		\$34.36	\$42.49	\$50.64	
750-1499 hours		\$35.74	\$44.57	\$53.40	
1500-2249 hours		\$37.12	\$46.63	\$56.16	
2250-2999 hours		\$38.50	\$48.71	\$58.92	
3000-3749 hours		\$39.88	\$50.77	\$61.68	
3750-4499 hours		\$41.26	\$52.85	\$64.44	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Cement Mason					
Cement Mason	PL16-6	\$41.92	\$55.93	\$69.94	H H H H H H D Y
Four 10s allowed Monday-Thursday with Friday or Saturday inclement weather make up days. Saturday hours for inclement weather make up shall be paid straight rate unless over 40 hours worked.					
Make up day allowed    Comment Friday or Saturday for inclement weather					
Apprentice Rates:					
1st year		\$32.11	\$41.22	\$50.32	
2nd year		\$34.92	\$45.43	\$55.94	
3rd year		\$37.72	\$49.63	\$61.54	
Drywall					
Finisher-hand finishing	PT-1052-DF	\$37.97	\$50.98	\$63.99	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday. A make-up day may be scheduled for work missed due to holiday or inclement weather.					
Make up day allowed					
Apprentice Rates:					
1st year		\$24.96	\$31.47	\$37.97	
2nd year, 1st 6 months		\$27.56	\$35.37	\$43.17	
2nd year, 2nd 6 months		\$30.16	\$39.27	\$48.37	
3rd year, 1st 6 months		\$32.77	\$43.18	\$53.59	
Until completion		\$35.37	\$47.08	\$58.79	
Electrician					
Journeyman Electrician - Inside Wireman	EC-948-IW	\$56.65	\$81.15	\$105.65	H H H H H H D Y
Apprentice Rates:					
1st period		\$22.83	\$31.29	\$39.75	
2nd period		\$24.95	\$34.48	\$43.99	
3rd period		\$27.06	\$37.64	\$48.21	
4th period		\$31.29	\$43.98	\$56.67	
5th period		\$33.41	\$47.17	\$60.91	
6th period		\$37.64	\$53.50	\$69.37	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Sound and Communication Installer/Technician	EC-948-SC	\$42.76	\$60.44	\$78.11	H H H H H H H D Y
Four 10s may be worked Monday-Thursday or Tuesday-Friday.					
<b>Apprentice Rates:</b>					
	1st year	\$15.44	\$21.90	\$28.37	
	2nd year	\$16.87	\$24.05	\$31.23	
	3rd year	\$21.02	\$30.45	\$39.88	
	4th year	\$24.15	\$35.70	\$46.88	
<b>Elevator Constructor</b>					
Elevator Constructor Mechanic	EL-85	\$70.77		\$116.32	D D D D D D D D Y
Comment					
4 tens allowed M-TH					
<b>Apprentice Rates:</b>					
	1st year	\$50.27		\$75.32	
	2nd year	\$54.83		\$84.44	
	3rd year	\$57.10		\$88.98	
	4th year	\$61.66		\$98.10	
<b>Glazier</b>					
Glazier	GL-826	\$44.78	\$60.87	\$76.95	H H H H H H H D Y
4 tens allowed on consecutive days					
<b>Apprentice Rates:</b>					
	1st 6 months	\$31.91	\$41.57	\$51.21	
	2nd 6 months	\$33.52	\$43.98	\$54.43	
	3rd 6 months	\$35.12	\$46.38	\$57.63	
	4th 6 months	\$36.74	\$48.81	\$60.87	
	5th 6 months	\$38.35	\$51.22	\$64.09	
	6th 6 months	\$39.96	\$53.64	\$67.31	
	7th 6 months	\$41.57	\$56.05	\$70.53	
	8th 6 months	\$43.17	\$58.45	\$73.73	

Unofficial Rates For Informational Purposes Only

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<u>Classification</u>		Straight	Time and	Double	Overtime Provision
Name	Description	Hourly	a Half	Time	
Heat and Frost Insulator and Asbestos Worker					
Heat and Frost Insulator and Asbestos Worker	AS47	\$47.75	\$63.01	\$78.27	H H H H H H D Y
Make up day allowed	Comment				
	Friday for cancelled work in a 4 10 schedule				
	Apprentice Rates:				
	1st year	\$27.88	\$35.51	\$43.14	
	2nd year	\$31.85	\$41.00	\$50.16	
	3rd year	\$35.82	\$46.50	\$57.18	
	4th year	\$39.80	\$52.01	\$64.22	
	5th year	\$43.78	\$57.51	\$71.25	
Ironworker					
Fence, Sound Barrier & Guardrail erection/installation and Exterior Signage work	IR-25-F1	\$35.95	\$48.05	\$60.15	X X H X X X H D Y
Four ten hour work days may be worked during Monday-Saturday.					
	Apprentice Rates:				
	60% Level	\$25.39	\$32.65	\$39.91	
	65% Level	\$26.71	\$34.58	\$42.44	
	70% Level	\$28.03	\$36.51	\$44.98	
	75% Level	\$29.35	\$38.42	\$47.50	
	80% Level	\$30.67	\$40.35	\$50.03	
	85% Level	\$31.99	\$42.28	\$52.56	
Siding, Glazing, Curtain Wall	IR-25-GZ2	\$48.13	\$59.92	\$71.70	X X H H H H D D Y
4 tens may be worked Monday thru Thursday @ straight time.					
Make up day allowed	Comment				
	Friday				
	Apprentice Rates:				
	Level 1	\$31.20	\$37.93	\$44.65	
	Level 2	\$33.31	\$40.67	\$48.02	
	Level 3	\$35.42	\$43.41	\$51.39	
	Level 4	\$37.54	\$46.16	\$54.77	
	Level 5	\$39.66	\$48.92	\$58.17	
	Level 6	\$41.78	\$51.67	\$61.55	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Pre-engineered Metal Work	IR-25-PE-Z1	\$48.09	\$58.86	\$69.63	X X H X X X D Y
Make up day allowed	Comment 4 tens allowed M-Th with Saturday make up day				
	<b>Apprentice Rates:</b>				
	Probation 1st Year	\$26.83	\$32.03	\$37.23	
	1st Level	\$28.96	\$34.92	\$40.88	
	2nd Level	\$28.96	\$34.92	\$40.88	
	3rd Level	\$31.08	\$37.79	\$44.50	
	4th Level	\$33.21	\$40.68	\$48.15	
	5th Level	\$35.33	\$43.55	\$51.77	
	6th Level	\$37.46	\$46.43	\$55.41	
Reinforced Iron Work	IR-25-RF	\$57.30	\$85.66	\$114.02	H H D H D D D N
Make up day allowed					
	<b>Apprentice Rates:</b>				
	Level 1	\$40.32	\$59.89	\$79.46	
	Level 2	\$42.68	\$63.43	\$84.18	
	Level 3	\$45.22	\$67.24	\$89.26	
	Level 4	\$47.75	\$71.04	\$94.32	
	Level 5	\$50.29	\$74.84	\$99.40	
	Level 6	\$50.29	\$74.84	\$99.40	
Rigging Work	IR-25-RIG	\$63.51	\$95.00	\$126.49	H H H H H H D N
	<b>Apprentice Rates:</b>				
	Level 1 & 2	\$38.22	\$56.16	\$74.85	
	Level 3	\$41.05	\$61.54	\$82.01	
	Level 4	\$43.87	\$65.76	\$87.65	
	Level 5	\$46.70	\$70.01	\$93.31	
	Level 6	\$49.53	\$74.25	\$98.97	
Decking	IR-25-SD	\$55.47	\$82.87	\$110.26	X X H H H H D Y
4 tens may be worked Monday thru Thursday @ straight time. If bad weather, Friday may be a make up day. If holiday celebrated on a Monday, 4 10s may be worked Tuesday thru Friday. Work in excess of 12 hours per day must be paid @ double time.					
Make up day allowed	Comment Friday for 4 tens M-Th Saturday for 5 eights M-F				

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision	
Name	Description					
	Structural, ornamental, welder and pre-cast 4 tens may be worked Monday thru Thursday @ straight time. If bad weather, Friday may be a make up day. If holiday celebrated on a Monday, 4 10s may be worked Tuesday thru Friday. Work in excess of 12 hours per day must be paid @ double time.  Make up day allowed	IR-25-STR	\$63.64	\$95.12	\$126.60	H H H H H D D Y
	<b>Apprentice Rates:</b>					
	Levels 1 & 2	\$38.22	\$56.99	\$75.75		
	Level 3	\$41.05	\$61.24	\$81.41		
	Level 4	\$43.87	\$65.46	\$87.05		
	Level 5	\$46.70	\$69.71	\$92.71		
	Level 6	\$49.53	\$73.95	\$98.37		
	Level 7	\$52.35	\$78.18	\$104.01		
	Level 8	\$55.18	\$82.43	\$109.67		
	Industrial Door erection & construction  Make up day allowed	IR-25-STR-D	\$43.74	\$65.27	\$86.80	H H H H H D D Y
	Comment Friday for bad weather when 4 tens scheduled for M-Th. If holiday celebrated on M, 4 tens may be worked T-F. Work in excess of 12 hours per day must be paid @ double time.					
Laborer						
	Carpenter tender, mason tender, cement finisher tender, plasterer tender, signal man & top man (sewer work), watchman, tunnel mucker, jackhammer & air spade operator, tunnel man (concrete shoveler, car pusher) bottom man (sewer work), windlass operator (caisson work), demolition laborer, mortar mixer, air, electric, gas tool operator, pump operator (all 3" pumps and below), air & electric bush hammers, concrete gas buggy, concrete saw operator, crock and pipe layers (conduit & vitrified tile, except 4" drain tile around buildings), & Caisson work inside building.  Make up day allowed	L1075	\$36.26	\$47.57	\$58.87	X X H H H H D Y
	Comment Saturday					
	<b>Apprentice Rates:</b>					
	0-1,000 work hours	\$30.61	\$39.09	\$47.57		
	1,001-2,000 work hours	\$31.74	\$40.79	\$49.83		
	2,001-3,000 work hours	\$32.87	\$42.48	\$52.09		
	3,001-4,000 work hours	\$35.13	\$45.87	\$56.61		
	Cleaner/Sweeper  Make up day allowed	L1075-CLN	\$27.22	\$34.29	\$41.35	X X H H H H D Y
	Comment Saturday					

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Laborer - Hazardous					
Class A Laborer - performing work in conjunction with site preparation and other preliminary work prior to actual removal, handling, or containment of hazardous waste substances not requiring use of personal protective equipment required by state or federal regulations; or a laborer performing work in conjunction with the removal, handling, or containment of hazardous waste substances when use of personal protective equipment level "D" is required.	LHAZ-Z7-A	\$35.24	\$49.96	\$64.68	H H H H H H D Y
Make up day allowed	Comment				
	4 10s allowed M-Th or T-F; inclement weather makeup day Friday				
Apprentice Rates:					
	0-1,000 work hours	\$29.64	\$41.56	\$53.48	
	1,001-2,000 work hours	\$30.76	\$43.24	\$55.72	
	2,001-3,000 work hours	\$31.88	\$44.92	\$57.96	
	3,001-4,000 work hours	\$34.12	\$48.28	\$62.44	
Class B Laborer - performing work in conjunction with the removal, handling, or containment of hazardous waste substances when the use of personal protective equipment levels "A", "B" or "C" is required.	LHAZ-Z7-B	\$36.24	\$51.46	\$66.68	H H H H H H D Y
Make up day allowed	Comment				
	4 10s allowed M-Th or T-F; inclement weather makeup day Friday				
Apprentice Rates:					
	0-1,000 work hours	\$30.39	\$42.68	\$54.98	
	1,001-2,000 work hours	\$31.56	\$44.44	\$57.32	
	2,001-3,000 work hours	\$32.73	\$46.20	\$59.66	
	3,001-4,000 work hours	\$35.07	\$49.70	\$64.34	
Laborer Underground - Tunnel, Shaft and Caisson					
Class I - Tunnel, shaft and caisson laborer, dump man, shanty man, hog house tender, testing man (on gas), and watchman.	LAUCT-Z2-1	\$35.67	\$47.07	\$58.47	X X X X X X D Y
Apprentice Rates:					
	0-1,000 work hours	\$30.52	\$39.35	\$48.17	
	1,001-2,000 work hours	\$31.55	\$40.90	\$50.23	
	2,001-3,000 work hours	\$32.58	\$42.44	\$52.29	
	3,001-4,000 work hours	\$34.64	\$45.53	\$56.41	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision	
Name	Description					
	Class II - Manhole, headwall, catch basin builder, bricklayer tender, mortar man, material mixer, fence erector, and guard rail builder	LAUCT-Z2-2	\$35.76	\$47.21	\$58.65	X X X X X X D Y
	Apprentice Rates:					
	0-1,000 work hours		\$30.58	\$39.44	\$48.29	
	1,001-2,000 work hours		\$31.62	\$41.00	\$50.37	
	2,001-3,000 work hours		\$32.66	\$42.56	\$52.45	
	3,001-4,000 work hours		\$34.72	\$45.65	\$56.57	
	Class III - Air tool operator (jack hammer man, bush hammer man and grinding man), first bottom man, second bottom man, cage tender, car pusher, carrier man, concrete man, concrete form man, concrete repair man, cement invert laborer, cement finisher, concrete shoveler, conveyor man, floor man, gasoline and electric tool operator, gunnite man, grout operator, welder, heading dinky man, inside lock tender, pea gravel operator, pump man, outside lock tender, scaffold man, top signal man, switch man, track man, tugger man, utility man, vibrator man, winch operator, pipe jacking man, wagon drill and air track operator and concrete saw operator (under 40 h.p.).	LAUCT-Z2-3	\$35.86	\$47.36	\$58.85	X X X X X X D Y
	Apprentice Rates:					
	0-1,000 work hours		\$30.66	\$39.56	\$48.45	
	1,001-2,000 work hours		\$31.70	\$41.12	\$50.53	
	2,001-3,000 work hours		\$32.74	\$42.68	\$52.61	
	3,001-4,000 work hours		\$34.82	\$45.80	\$56.77	
	Class IV - Tunnel, shaft and caisson mucker, bracer man, liner plate man, long haul dinky driver and well point man.	LAUCT-Z2-4	\$36.02	\$47.60	\$59.17	X X X X X X D Y
	Apprentice Rates:					
	0-1,000 work hours		\$30.78	\$39.74	\$48.69	
	1,001-2,000 work hours		\$31.83	\$41.32	\$50.79	
	2,001-3,000 work hours		\$32.88	\$42.89	\$52.89	
	3,001-4,000 work hours		\$34.97	\$46.02	\$57.07	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Class V - Tunnel, shaft and caisson miner, drill runner, keyboard operator, power knife operator, reinforced steel or mesh man (e.g. wire mesh, steel mats, dowel bars)	LAUCT-Z2-5	\$36.28	\$47.99	\$59.69	X X X X X X X D Y
<b>Apprentice Rates:</b>					
	0-1,000 work hours	\$30.98	\$40.04	\$49.09	
	1,001-2,000 work hours	\$32.04	\$41.63	\$51.21	
	2,001-3,000 work hours	\$33.10	\$43.22	\$53.33	
	3,001-4,000 work hours	\$35.22	\$46.40	\$57.57	
Class VI - Dynamite man and powder man.	LAUCT-Z2-6	\$36.59	\$48.45	\$60.31	X X X X X X X D Y
<b>Apprentice Rates:</b>					
	0-1,000 work hours	\$31.21	\$40.38	\$49.55	
	1,001-2,000 work hours	\$32.28	\$41.99	\$51.69	
	2,001-3,000 work hours	\$33.36	\$43.61	\$53.85	
	3,001-4,000 work hours	\$35.51	\$46.84	\$58.15	
Class VII - Restoration laborer, seeding, sodding, planting, cutting, mulching and topsoil grading and the restoration of property such as replacing mail boxes, wood chips, planter boxes and flagstones.	LAUCT-Z2-7	\$28.86	\$36.86	\$44.85	X X X X X X X D Y
<b>Apprentice Rates:</b>					
	0-1,000 work hours	\$25.41	\$31.68	\$37.95	
	1,001-2,000 work hours	\$26.10	\$32.72	\$39.33	
	2,001-3,000 work hours	\$26.79	\$33.76	\$40.71	
	3,001-4,000 work hours	\$28.17	\$35.82	\$43.47	
<b>Landscape Laborer</b>					
Landscape Specialist includes air, gas, and diesel equipment operator, skidsteer (or equivalent), lawn sprinkler installer on landscaping work where seeding, sodding, planting, cutting, trimming, backfilling, rough grading or maintenance of landscape projects occurs.	LLAN-Z1-A	\$28.98	\$40.04	\$51.09	X X H X X X H D Y
Sundays paid at time & one half. Holidays paid at double time.					

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Skilled Landscape Laborer: small power tool operator, lawn sprinkler installers' tender, material mover, truck driver when seeding, sodding, planting, cutting, trimming, backfilling, rough grading or maintaining of landscape projects occurs Sundays paid at time & one half. Holidays paid at double time.	LLAN-Z1-B	\$24.76	\$33.71	\$42.65	X X H X X X H D Y
<b>Marble, Mosaic, Tile and Terrazzo Setter</b>					
Marble, Mosaic, Tile and Terrazzo Setter - 4 10s allowed M-F	BR9-12-TL	\$43.37	\$55.83	\$68.29	H H H H H H D Y
<b>Apprentice Rates:</b>					
	0-749 hours	\$33.89	\$41.87	\$49.85	
	750-1499 hours	\$35.25	\$43.91	\$52.57	
	1500-2249 hours	\$36.60	\$45.93	\$55.27	
	2250-2999 hours	\$37.95	\$47.96	\$57.97	
	3000-3749 hours	\$39.31	\$50.00	\$60.69	
	3750-4499 hours	\$40.66	\$52.03	\$63.39	
<b>Operating Engineer</b>					
Compressor or Welding Machine	EN-AC	\$46.07	\$57.38	\$68.68	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed Comment Friday					
Forklift or Straight Mast	EN-F	\$47.52	\$59.55	\$71.58	X X H H D D D D Y
Four 10 hour days may be scheduled M-Th or T-F. Work not performed due to weather on M-Th may be scheduled on Friday					
Make up day allowed Comment Friday					
Fireman or Oiler	EN-FO	\$45.04	\$55.83	\$66.62	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed Comment Friday					

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Lull or Extend-a-Boom Forklift	en-l	\$53.38	\$68.34	\$83.30	X X H H D D D D Y
Four 10 hour days may be scheduled M-Th or T-F. Work not performed due to weather on M-Th may be scheduled on Friday					
Make up day allowed Comment Friday					
Crane with main boom & jib 120' or longer	en-os120	\$56.92	\$80.60	\$104.28	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled Friday					
Make up day allowed Comment Friday					
Crane w/ main Boom & Jib 220' or longer	EN-OSA	\$58.03	\$75.32	\$92.60	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed Comment Friday					
Crane w/ main Boom & Jib 300' or longer	EN-OSA3	\$59.54	\$74.73	\$90.41	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work unable to be performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed Comment Friday					
Crane w/ main Boom & Jib 400' or longer	EN-OSA4	\$61.04	\$79.83	\$98.62	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed Comment Friday					
Crane with main boom and jib 140' or longer	EN-OSB	\$57.74	\$74.88	\$92.02	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work unable to be performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed Comment Friday					

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Regular Crane Operator, Job Mechanic, Concrete Pump with Boom	EN-RC	\$56.06	\$72.36	\$88.66	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed	Comment				
	Friday				
Apprentice Rates:					
	0-999 hours	\$44.78	\$56.19	\$67.60	
	1,000-1,999 hours	\$46.41	\$58.64	\$70.86	
	2,000-2,999 hours	\$48.04	\$61.08	\$74.12	
	3,000-3,999 hours	\$49.67	\$63.53	\$77.38	
	4,000-4,999 hours	\$51.31	\$65.98	\$80.66	
	5,000-5,999 hours	\$52.93	\$68.42	\$83.90	
Regular Engineer, Hydro Excavator & Remote Controlled Concrete Breaker	en-re	\$55.11	\$70.94	\$86.76	X X H H D D D D Y
Four 10 hour days may be scheduled Monday-Thursday or Tuesday-Friday. Work not performed due to weather, Monday-Thursday may be scheduled on Friday.					
Make up day allowed	Comment				
	Friday				
Operating Engineer Steel Work					
Forklift, 1 Drum Hoist	EN-324-ef	\$60.41	\$79.00	\$97.58	H H D H H H D D Y
Make up day allowed	Comment				
	4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 120' boom or longer	EN-324-SW120	\$63.11	\$83.05	\$102.98	H H D H H H D D Y
Make up day allowed	Comment				
	4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 120' boom or longer w/ Oiler	EN-324-SW120-O	\$64.11	\$84.55	\$104.98	H H D H H H D D Y
Make up day allowed	Comment				
	4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 140' boom or longer	EN-324-SW140	\$64.29	\$84.82	\$105.34	H H D H H H D D Y
Make up day allowed	Comment				
	4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 140' boom or longer W/ Oiler	EN-324-SW140-O	\$65.29	\$86.32	\$107.34	H H D H H H D D Y
Make up day allowed	Comment				
	4 10s allowed M-Th with Friday makeup day because of bad weather				

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Boom & Jib 220' or longer	EN-324-SW220	\$64.56	\$85.22	\$105.88	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 220' boom or longer w/ Oiler	EN-324-SW220-O	\$65.56	\$86.72	\$107.88	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Boom & Jib 300' or longer	EN-324-SW300	\$66.06	\$87.47	\$108.88	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 300' boom or longer w/ Oiler	EN-324-SW300-O	\$67.06	\$88.97	\$110.88	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Boom & Jib 400' or longer	EN-324-SW400	\$67.56	\$89.72	\$111.88	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane w/ 400' boom or longer w/ Oiler	EN-324-SW400-O	\$68.56	\$91.22	\$113.88	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Crane Operator, Job Mechanic, 3 Drum Hoist & Excavator	EN-324-SWCO	\$62.75	\$82.51	\$102.26	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
<b>Apprentice Rates:</b>					
	0-999 hours	\$49.40	\$63.26	\$77.11	
	1,000-1,999 hours	\$51.38	\$66.23	\$81.07	
	2,000-2,999 hours	\$53.35	\$69.19	\$85.01	
	3,000-3,999 hours	\$55.33	\$72.16	\$88.97	
	4,000-4,999 hours	\$57.30	\$75.11	\$92.91	
	5,000 hours	\$59.28	\$78.08	\$96.87	
Crane Operator w/ Oiler	EN-324-SWCO-O	\$63.75	\$84.01	\$104.26	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Compressor or Welder Operator	EN-324-SWCW	\$55.30	\$71.33	\$87.36	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Hoisting Operator, 2 Drum Hoist, & Rubber Tire Backhoe	EN-324-SWHO	\$62.11	\$81.55	\$100.98	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Oiler	EN-324-SWO	\$53.89	\$69.22	\$84.54	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Tower Crane & Derrick where work is 50' or more	EN-324-SWTD50	\$63.84	\$84.14	\$104.44	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
Tower Crane & Derrick 50' or more w/ Oiler	EN-324-SWTD50-O	\$64.84	\$85.64	\$106.44	H H D H H H D D Y
Make up day allowed	Comment 4 10s allowed M-Th with Friday makeup day because of bad weather				
<b>Operating Engineer Underground</b>					
Class I Equipment	EN-324A1-UC1	\$54.54	\$70.33	\$86.12	H H H H H H H D Y
<b>Apprentice Rates:</b>					
	0-999 hours	\$43.26	\$54.31	\$65.36	
	1,000-1,999 hours	\$44.84	\$56.68	\$68.52	
	2,000-2,999 hours	\$46.43	\$59.07	\$71.70	
	3,000-3,999 hours	\$48.00	\$61.42	\$74.84	
	4,000-4,999 hours	\$49.58	\$63.79	\$78.00	
	5,000-5,999 hours	\$51.16	\$66.17	\$81.16	
Class II Equipment	EN-324A1-UC2	\$49.81	\$63.24	\$76.66	H H H H H H H D Y
Class III Equipment	EN-324A1-UC3	\$49.08	\$62.14	\$75.20	H H H H H H H D Y
Class IV Equipment	EN-324A1-UC4	\$48.51	\$61.29	\$74.06	H H H H H H H D Y
Master Mechanic	EN-324A1-UMM	\$54.79	\$70.71	\$86.62	H H H H H H H D Y

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Painter					
Painter	PT-1052-BR	\$35.80	\$47.68	\$59.55	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed    Comment A make-up day may be scheduled for work missed due to holiday or inclement weather.					
Apprentice Rates:					
1st year		\$23.93	\$29.87	\$35.81	
2nd year, 1st 6 months		\$26.30	\$33.43	\$40.55	
2nd year, 2nd 6 months		\$28.67	\$36.98	\$45.29	
3rd year, 1st 6 months		\$31.05	\$40.55	\$50.05	
Until completion		\$33.43	\$44.12	\$54.81	
Work of a high risk nature of a falling height up to 30 feet	PT-1052-HR	\$36.10	\$48.48	\$60.85	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed    Comment A make-up day may be scheduled for work missed due to holiday or inclement weather.					
Apprentice Rates:					
1st year		\$23.73	\$29.92	\$36.11	
2nd year, 1st 6 months		\$26.20	\$33.63	\$41.05	
2nd year, 2nd 6 months		\$28.67	\$37.33	\$45.99	
3rd year, 1st 6 months		\$31.15	\$41.05	\$50.95	
Until completion		\$33.63	\$44.77	\$55.91	
All work of a falling height of 31 - 44 feet	PT-1052-HR01	\$36.40	\$48.93	\$61.45	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed    Comment A make-up day may be scheduled for work missed due to holiday or inclement weather.					
Apprentice Rates:					
1st year		\$23.87	\$30.13	\$36.39	
2nd year, 1st 6 months		\$26.38	\$33.89	\$41.41	
2nd year, 2nd 6 months		\$28.89	\$37.66	\$46.43	
3rd year, 1st 6 months		\$31.39	\$41.41	\$51.43	
Until completion		\$33.89	\$45.16	\$56.43	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
All work of a falling height of 45 - 59 feet	PT-1052-HR02	\$36.50	\$49.08	\$61.65	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$23.93	\$30.22	\$36.51	
2nd year, 1st 6 months		\$26.44	\$33.99	\$41.53	
2nd year, 2nd 6 months		\$28.95	\$37.75	\$46.55	
3rd year, 1st 6 months		\$31.47	\$41.53	\$51.59	
Until completion		\$33.99	\$45.31	\$56.63	
All work of a falling height of 60 - 74 feet	PT-1052-HR03	\$36.60	\$49.23	\$61.85	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$23.97	\$30.28	\$36.59	
2nd year, 1st 6 months		\$26.50	\$34.07	\$41.65	
2nd year, 2nd 6 months		\$29.02	\$37.85	\$46.69	
3rd year, 1st 6 months		\$31.55	\$41.65	\$51.75	
Until completion		\$34.07	\$45.43	\$56.79	
All work of a falling height of 75 - 89 feet	PT-1052-HR04	\$36.70	\$49.38	\$62.05	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.03	\$30.37	\$36.71	
2nd year, 1st 6 months		\$26.56	\$34.17	\$41.77	
2nd year, 2nd 6 months		\$29.09	\$37.96	\$46.83	
3rd year, 1st 6 months		\$31.63	\$41.77	\$51.91	
Until completion		\$34.17	\$45.58	\$56.99	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
All work of a falling height of 90 - 104 feet	PT-1052-HR05	\$36.80	\$49.53	\$62.25	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed	Comment	A make-up day may be scheduled for work missed due to holiday or inclement weather.			
Apprentice Rates:					
1st year		\$24.07	\$30.43	\$36.79	
2nd year, 1st 6 months		\$26.62	\$34.25	\$41.89	
2nd year, 2nd 6 months		\$29.16	\$38.07	\$46.97	
3rd year, 1st 6 months		\$31.71	\$41.89	\$52.07	
Until completion		\$34.25	\$45.70	\$57.15	
All work of a falling height of 105 - 119 feet	PT-1052-HR06	\$36.90	\$49.68	\$62.45	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed	Comment	A make-up day may be scheduled for work missed due to holiday or inclement weather.			
Apprentice Rates:					
1st year		\$24.13	\$30.52	\$36.91	
2nd year, 1st 6 months		\$26.68	\$34.35	\$42.01	
2nd year, 2nd 6 months		\$29.23	\$38.17	\$47.11	
3rd year, 1st 6 months		\$31.79	\$42.01	\$52.23	
Until completion		\$34.35	\$45.85	\$57.35	
All work of a falling height of 120 - 134 feet	PT-1052-HR07	\$37.00	\$49.83	\$62.65	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed	Comment	A make-up day may be scheduled for work missed due to holiday or inclement weather.			
Apprentice Rates:					
1st year		\$24.17	\$30.58	\$36.99	
2nd year, 1st 6 months		\$26.74	\$34.43	\$42.13	
2nd year, 2nd 6 months		\$29.30	\$38.27	\$47.25	
3rd year, 1st 6 months		\$31.87	\$42.13	\$52.39	
Until completion		\$34.43	\$45.97	\$57.51	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
All work of a falling height of 135 - 149 feet	PT-1052-HR08	\$37.10	\$49.98	\$62.85	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.23	\$30.67	\$37.11	
2nd year, 1st 6 months		\$26.80	\$34.53	\$42.25	
2nd year, 2nd 6 months		\$29.37	\$38.38	\$47.39	
3rd year, 1st 6 months		\$31.95	\$42.25	\$52.55	
Until completion		\$34.53	\$46.12	\$57.71	
All work of a falling height of 150 - 164 feet	PT-1052-HR09	\$37.20	\$50.13	\$63.05	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.27	\$30.73	\$37.19	
2nd year, 1st 6 months		\$26.86	\$34.61	\$42.37	
2nd year, 2nd 6 months		\$29.45	\$38.50	\$47.55	
3rd year, 1st 6 months		\$32.03	\$42.37	\$52.71	
Until completion		\$34.61	\$46.24	\$57.87	
All work of a falling height of 165 - 179 feet	PT-1052-HR10	\$37.30	\$50.28	\$63.25	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.33	\$30.82	\$37.31	
2nd year, 1st 6 months		\$26.92	\$34.71	\$42.49	
2nd year, 2nd 6 months		\$29.51	\$38.59	\$47.67	
3rd year, 1st 6 months		\$32.11	\$42.49	\$52.87	
Until completion		\$34.71	\$46.39	\$58.07	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
All work of a falling height of 180 - 194 feet	PT-1052-HR11	\$37.40	\$50.43	\$63.45	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.37	\$30.88	\$37.39	
2nd year, 1st 6 months		\$26.98	\$34.79	\$42.61	
2nd year, 2nd 6 months		\$29.59	\$38.71	\$47.83	
3rd year, 1st 6 months		\$32.19	\$42.61	\$53.03	
Until completion		\$34.79	\$46.51	\$58.23	
All work of a falling height of 195 - 209 feet	PT-1052-HR12	\$37.50	\$50.58	\$63.65	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.43	\$30.97	\$37.51	
2nd year, 1st 6 months		\$27.04	\$34.89	\$42.73	
2nd year, 2nd 6 months		\$29.65	\$38.80	\$47.95	
3rd year, 1st 6 months		\$32.27	\$42.73	\$53.19	
Until completion		\$34.89	\$46.66	\$58.43	
All work of a falling height of 210 - 224 feet	PT-1052-HR13	\$37.60	\$50.73	\$63.85	X X H X X X H D Y
The regular weekly work schedule may consist of 4 10s on consecutive days, Monday thru Saturday.					
Make up day allowed Comment					
A make-up day may be scheduled for work missed due to holiday or inclement weather.					
<b>Apprentice Rates:</b>					
1st year		\$24.47	\$31.03	\$37.59	
2nd year, 1st 6 months		\$27.10	\$34.97	\$42.85	
2nd year, 2nd 6 months		\$29.73	\$38.92	\$48.11	
3rd year, 1st 6 months		\$32.35	\$42.85	\$53.35	
Until completion		\$34.97	\$46.78	\$58.59	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Plasterer					
Plasterer - 4 10s allowed M-F	BR9-12-PL	\$44.02	\$56.73	\$69.43	H H H H H H D Y
	Apprentice Rates:				
	0-749 hours	\$34.36	\$42.49	\$50.64	
	750-1499 hours	\$35.74	\$44.57	\$53.40	
	1500-2249 hours	\$37.12	\$46.63	\$56.16	
	2250-2999 hours	\$38.50	\$48.71	\$58.92	
	3000-3749 hours	\$39.88	\$50.77	\$61.68	
	3750-4499 hours	\$41.26	\$52.85	\$64.44	
Plasterer	PL16-3	\$36.61	\$48.48	\$60.34	H H H H H H D N
	Apprentice Rates:				
	1st year	\$28.30	\$36.01	\$43.72	
	2nd year	\$30.68	\$39.58	\$48.48	
	3rd year	\$33.05	\$43.14	\$53.22	
Plumber, Pipefitter, HVAC & Refrigeration					
Pipe Trades Helper (Mechanical Helper) 4 10s allowed M-F	PL-370-PFH	\$22.69	\$34.04	\$45.38	H H H H H H D Y
Plumber trainee helper 4 10s allowed M-F	PL-370-PLH	\$22.69	\$34.04	\$45.38	H H H H H H D Y

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Plumber, Pipefitter, Welder, HVAC & Refrigeration					
Plumber, Pipefitter, Welder, HVAC & Refrigeration 4 10s allowed M-F	PL-370	\$55.01	\$82.07	\$109.12	H H H H H H D Y
Apprentice Rates:					
	1st 6 months	\$26.19	\$39.01	\$51.83	
	2nd 6 months	\$27.99	\$41.71	\$55.43	
	3rd 6 months	\$34.80	\$51.93	\$69.05	
	4th 6 months	\$36.61	\$54.64	\$72.67	
	5th 6 months	\$38.41	\$57.34	\$76.27	
	6th 6 months	\$40.22	\$60.05	\$79.89	
	7th 6 months	\$42.02	\$62.75	\$83.49	
	8th 6 months	\$43.83	\$65.47	\$87.11	
	9th 6 months	\$45.63	\$68.17	\$90.71	
	final 6 months	\$47.44	\$70.89	\$94.33	
Roofer					
Commercial Roofer	RO-149-MMA	\$38.61	\$50.72	\$62.82	H H H H H H D Y
Straight time is not to exceed ten (10) hours per day or forty (40) hours per week.					
Make up day allowed					
Apprentice Rates:					
	Apprentice 1	\$23.23	\$27.64	\$32.06	
	Apprentice 2	\$25.14	\$30.51	\$35.88	
	Apprentice 3	\$27.09	\$33.44	\$39.78	
	Apprentice 4	\$29.00	\$36.30	\$43.60	
	Apprentice 5	\$30.92	\$39.18	\$47.44	
	Apprentice 6	\$32.83	\$42.04	\$51.26	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Sheet Metal Worker					
Sheet Metal Worker	SHM-7-4	\$51.40	\$65.95	\$80.49	H H H X H H D Y
4 10s allowed as consecutive days, M-Th or T-F					
Make up day allowed	Comment				
	Saturday				
Apprentice Rates:					
1st 6 months		\$26.68	\$33.23	\$39.77	
2nd 6 months		\$28.14	\$35.42	\$42.69	
3rd 6 months		\$29.59	\$37.59	\$45.59	
4th 6 months		\$31.04	\$39.77	\$48.49	
5th 6 months		\$40.77	\$50.23	\$59.68	
6th 6 months		\$42.22	\$52.40	\$62.58	
7th 6 months		\$43.68	\$54.59	\$65.50	
8th 6 months		\$45.13	\$56.77	\$68.40	
Sprinkler Fitter					
Sprinkler Fitter	SP 669	\$51.64	\$68.45	\$85.26	H H H H H H D Y
Make up day allowed					
Apprentice Rates:					
Class 1		\$23.03	\$30.60	\$38.16	
Class 2		\$24.71	\$33.12	\$41.52	
Class 3		\$34.01	\$43.26	\$52.50	
Class 4		\$35.69	\$45.78	\$55.86	
Class 5		\$37.62	\$48.55	\$59.47	
Class 6		\$39.30	\$51.07	\$62.83	
Class 7		\$40.99	\$53.60	\$66.21	
Class 8		\$42.67	\$56.12	\$69.57	
Class 9		\$44.35	\$58.64	\$72.93	
Class 10		\$46.03	\$61.16	\$76.29	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Tile, Marble and Terrazzo Finisher					
Finisher - 4 10s allowed M-F	BR9-12-TF	\$36.72	\$47.07	\$57.42	H H H H H H D Y
Apprentice Rates:					
	0-749 hours	\$28.83	\$35.45	\$42.08	
	750-1499 hours	\$29.96	\$37.15	\$44.34	
	1500-2249 hours	\$31.09	\$38.84	\$46.60	
	2250-2999 hours	\$32.21	\$40.52	\$48.84	
	3000-3749 hours	\$33.34	\$42.21	\$51.10	
	3750-4499 hours	\$34.47	\$43.91	\$53.36	
Truck Driver					
on all trucks of 8 cubic yard capacity or less (except dump trucks of 8 cubic yard capacity or over, tandem axle trucks, transit mix and semis, euclid type equipment, double bottoms and low boys)	TM-RB1	\$44.10	\$48.81		H H H H H H H H Y
of all trucks of 8 cubic yard capacity or over	TM-RB1A	\$44.20	\$48.96		H H H H H H H H Y
on euclid type equipment Make up day allowed	TM-RB1B	\$44.35	\$49.19		H H H H H H H H Y
Underground Laborer Open Cut, Class I					
Construction Laborer	LAUC-Z3-1	\$33.61	\$43.93	\$54.25	X X X X X X D Y
Apprentice Rates:					
	0-1,000 work hours	\$29.08	\$37.14	\$45.19	
	1,001-2,000 work hours	\$29.98	\$38.49	\$46.99	
	2,001-3,000 work hours	\$30.89	\$39.86	\$48.81	
	3,001-4,000 work hours	\$32.70	\$42.57	\$52.43	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision	
Name	Description					
Underground Laborer Open Cut, Class II						
	Mortar and material mixer, concrete form man, signal man, well point man, manhole, headwall and catch basin builder, guard rail builders, headwall, seawall, breakwall, dock builder and fence erector.	LAUC-Z3-2	\$33.75	\$44.14	\$54.53	X X X X X X X D Y
Apprentice Rates:						
	0-1,000 work hours		\$29.18	\$37.29	\$45.39	
	1,001-2,000 work hours		\$30.10	\$38.67	\$47.23	
	2,001-3,000 work hours		\$31.01	\$40.04	\$49.05	
	3,001-4,000 work hours		\$32.84	\$42.78	\$52.71	
Underground Laborer Open Cut, Class III						
	Air, gasoline and electric tool operator, vibrator operator, drillers, pump man, tar kettle operator, bracers, rodger, reinforced steel or mesh man (e.g. wire mesh, steel mats, dowel bars, etc.), cement finisher, welder, pipe jacking and boring man, wagon drill and air track operator and concrete saw operator (under 40 h.p.), windlass and tugger man, and directional boring man.	LAUC-Z3-3	\$33.87	\$44.32	\$54.77	X X X X X X X D Y
Apprentice Rates:						
	0-1,000 work hours		\$29.27	\$37.42	\$45.57	
	1,001-2,000 work hous		\$30.19	\$38.80	\$47.41	
	2,001-3,000 work hours		\$31.11	\$40.18	\$49.25	
	3,001-4,000 work hours		\$32.95	\$42.94	\$52.93	
Underground Laborer Open Cut, Class IV						
	Trench or excavating grade man.	LAUC-Z3-4	\$33.92	\$44.40	\$54.87	X X X X X X X D Y
Apprentice Rates:						
	0-1,000 work hours		\$29.31	\$37.48	\$45.65	
	1,001-2,000 work hours		\$30.23	\$38.86	\$47.49	
	2,001-3,000 work hours		\$31.15	\$40.24	\$49.33	
	3,001-4,000 work hours		\$33.00	\$43.02	\$53.03	

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<u>Classification</u>		Straight Hourly	Time and a Half	Double Time	Overtime Provision
Name	Description				
Underground Laborer Open Cut, Class V					
Pipe Layer	LAUC-Z3-5	\$34.06	\$44.61	\$55.15	X X X X X X D Y
Apprentice Rates:					
	0-1,000 work hours	\$29.41	\$37.64	\$45.85	
	1,001-2,000 work hours	\$30.34	\$39.03	\$47.71	
	2,001-3,000 work hours	\$31.27	\$40.42	\$49.57	
	3,001-4,000 work hours	\$33.13	\$43.22	\$53.29	
Underground Laborer Open Cut, Class VI					
Grouting man, top man assistant, audio visual television operations and all other operations in connection with closed circuit television inspection, pipe cleaning and pipe relining work and the installation & repair of water service pipe & appurtenances	LAUC-Z3-6	\$31.36	\$40.56	\$49.75	X X X X X X D Y
Apprentice Rates:					
	0-1,000 work hours	\$27.39	\$34.60	\$41.81	
	1,001-2,000 work hours	\$28.18	\$35.79	\$43.39	
	2,001-3,000 work hours	\$28.98	\$36.99	\$44.99	
	3,001-4,000 work hours	\$30.57	\$39.38	\$48.17	
Underground Laborer Open Cut, Class VII					
Restoration laborer, seeding, sodding, planting, cutting, mulching and topsoil grading and the restoration of property such as replacing mail boxes, wood chips, planter boxes, flagstones etc.	LAUC-Z3-7	\$28.51	\$36.28	\$44.05	X X X X X X D Y
Apprentice Rates:					
	0-1,000 work hours	\$25.25	\$31.40	\$37.53	
	1,001-2,000 work hours	\$25.90	\$32.37	\$38.83	
	2,001-3,000 work hours	\$26.56	\$33.36	\$40.15	
	3,001-4,000 work hours	\$27.86	\$35.31	\$42.75	

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## **APPENDIX 5 –SAMPLE CONTRACT**

**Genesee County Land Bank Blight Elimination Program and  
(FUNDING SOURCE) Contract for (SCOPE)  
– BID#: YY-###**

**THIS CONTRACT** made and entered into (DATE), between (CONTRACTOR), hereinafter referred to as the "Contractor" conducting business at (CONTRACTOR ADDRESS), and the Owner, GENESEE COUNTY LAND BANK (GCLBA) conducting business at 452 S. Saginaw Street – 2nd Floor, Flint, Michigan 48502, hereinafter referred to as "GCLBA".

The GCLBA recently received (DESCRIPTION OF FUNDING). GCLBA desires to engage the Contractor to perform the services and obligations as defined in Request for Proposals #LB: YY-### SCOPE, including all attachments thereto, hereinafter referred to as the "Work" as an independent contractor and not as an employee(s) of and for the GCLBA. All work performed under this contract is to comply with all relevant rules, regulations, or orders applicable with respect to the funding source identified in this paragraph. This Contract is intended to define the business relationship between the two entities with regards to general demolition and disposal services undertaken for the (FUNDING SOURCE).

**REPRESENTATIVES OF GCLBA AND CONTRACTOR.** (DIRECTOR NAME), Executive Director of the GCLBA has the authority to act on behalf of the GCLBA, (CONTRACTOR REPRESENTATIVE), has the authority to act on behalf of the Contractor.

**TERM OF CONTRACT.** The respective duties and obligations of the contracting parties is for a period beginning (DATE). The end date of term of service will be no later than (DATE), with all demolition work, including backfill and winter-grade completed no later than (DATE), unless otherwise agreed to in writing by both parties.

All demolition and winter-grade work must be completed and GCLBA inspections requested by (DATE) and paperwork and payment requests must be submitted to the Grant/Compliance Manager by (DATE). All final-grade work must be completed by (DATE) and final paperwork and payment requests must be submitted to the Grant/Compliance Manager by (DATE).

**ORDER TO PROCEED.** An Order To Proceed will be issued within 10 days of this contract execution upon receipt of an original copy of Payment and Performance Bond and project work schedule, depending on the readiness of the Work.

**SECTION 3.** Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. Section 3 applies to HUD-funded Housing and Community Development projects.

For Section 3 covered contracts: The Contractor will comply with the Section 3 Clause as described in Attachment A. By signing this contract the Contractor is providing a Statement of Assurances that they will comply with these Federal Contract Provisions and other requirements set forth in this contract.

All other contracts: GCLBA strives to support the objectives of the Section 3 Program as implemented by HUD. Contractor agrees, to the greatest extent feasible, to document and provide job training, employment, and contracting opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods.

**SCOPE OF WORK.** The Contractor will provide labor and/or materials for the Work.

**Contractors must provide updated work schedules to the GCLBA. Contractor must submit all required submittal documents as listed in Request for Proposals and Payment Request Packet (Contact Attachment C).**

**FEES AND PAYMENT.** The GCLBA will pay the Contractor a fixed price not to exceed (\$\$\$\$). The GCLBA will not pay for services beyond the funds available in the (FUNDING SOURCE) funding or the contract amount, unless agreed to, in advance and in writing, by both parties to this Contract. Payment to Contractor is made by the GCLBA on a net 30 to 60 day cycle upon receiving completed payment request packet for each project/address and all required submittals (invoice, sworn statement, lien waivers, manifests, etc.).

**EQUAL EMPLOYMENT OPPORTUNITY.** During the performance of this contract, the contractor (Contractor) agrees as follows:

During the performance of this contract, the contractor agrees as follows:

- 1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 2) The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- 3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- 4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 5) The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

- 6) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

**NONDISCRIMINATION.** The Contractor agrees that it will comply with the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, State and local fair employment practices and equal opportunity laws. The Contractor agrees that it shall not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing Work covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this agreement shall be regarded as a material breach of this contract.

**UNFAIR LABOR PRACTICES.** The Contractor shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

**FREEDOM OF INFORMATION ACT.** This Agreement and all attachments, as well as all other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

**RIGHTS TO INVENTIONS Made Under a Contract or Contract.** Contracts or subcontracts for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Invention Made by Nonprofit Organizations and Small Business Firms. Under Government Grants, Contracts and Cooperative Contracts," and any implementing regulations issued by the awarding agency.

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**CLEAN AIR ACT** (42 U. S.C. 7401 et seq.) and the **FEDERAL WATER POLLUTION CONTROL ACT** (33 U.S.C. 1251 et seq.), as amended. For contracts and subcontracts of amounts in excess of \$100,000 the Contractor or subcontractor shall comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.). Violations are reported to the Federal awarding agency and the Regional Agency (EPA).

**BYRD ANTI-LOBBYING AMENDMENT** (31 U.S.C. 1352). Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

**DEBARMENT AND SUSPENSION** (Executive Orders 12549 and 12689). No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

**FAIR HOUSING.** Contractors must comply with the Fair Housing Act Title VIII of the Civil Rights Act of 1968 as amended and the Genesee County Land Bank Authority Fair Housing Policy as stated: "Equal housing opportunity for all persons, regardless of race, color, national origin, religion, age, sex, familial status, marital status, sexual orientation or disability, is a fundamental policy of the Genesee County Land Bank Authority (GCLBA). GCLBA is committed to diligence in assuring equal housing opportunity and non-discrimination to all aspects of its housing activities. As a county governmental authority undertaking housing activities, GCLBA has an ethical as well as legal imperative to work aggressively to ensure that GCLBA housing programs comply fully with all local, state and federal fair housing laws."

**INTEREST OF THE GCLBA AND LOCAL PUBLIC OFFICIALS.** The undersigned certifies, to the best of his or her knowledge and belief that: no member of the governing body of the GCLBA who exercises any functions or responsibilities in connection with the administration of the **(FUNDING SOURCE)** Funding, no other officer or employee or public official of the GCLBA, who exercises such functions or responsibilities, and no member of the City Government of the City of Flint, shall have any interest, direct or indirect, in this Contract. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of the GCLBA.

**RETENTION AND ACCESS TO RECORDS.** The Contractor shall maintain for a period of five (5) years all supporting documents, financial records, statistical records and all other records pertinent to this contract. GCLBA, the State of Michigan, U.S. Department of Treasury, the Comptroller General of the United States, or any of their duly authorized representatives as well as any and all relevant governmental agencies shall have access to any books, documents, papers and records of the Contractor which are pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

**ARBITRATION CLAUSE.** Any dispute arising out of or relating to this agreement that has not been resolved by good-faith negotiations will be finally settled by arbitration in accordance with Michigan statute 2012 PA 371, MCL 691.1681 et. seq. by a sole arbitrator. The place of arbitration will be Flint, Michigan. The arbitrator is not empowered to award damages in excess of any lawful limitations on damages provided in this agreement.

The statute of limitations of State of Michigan applicable to the commencement of the lawsuit will apply to the commencement of an arbitration under this section.

**LIQUIDATED DAMAGES.** Contractor and the GCLBA recognize that time is of the essence for this Contract and that GCLBA will suffer financial loss if the Work is not completed within the times specified in the Term of Contract, plus any extensions thereof allowed in accordance of the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by GCLBA if the Work is not completed on time. Accordingly, instead of requiring any such proof, GCLBA and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay GCLBA \$250.00 for each day that expires after the time specified in Notices to Proceed, as well as, Term of Contract for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by GCLBA, Contractor shall pay GCLBA \$250.00 for each day that expires after the time specified in the Term of Contract for completion and readiness for final payment until the Work is completed and ready for final payment.

**INDEMNIFICATION AND INSURANCE.** During the term of the contract the Contractor must carry and maintain current insurance coverage of the types and amounts required as set forth in the Insurance Checklist as defined in Attachment A of the Request for Proposals documents. The GCLBA must be named as additional insured on all certificates of insurance. If insurance information changes the Contractor must notify the GCLBA immediately of the change.

Contractor shall defend, indemnify and hold harmless GCLBA, and their respective directors, officers, employees, agents, sureties and servants, from and against all damages, liabilities, claims, suits demands, judgments and awards (including attorney's fees and other expenses) on account of any damage to property or injury (including death) to persons (including any damage or injury to the property or person of any employee of contractor, other subcontractor, or which may occur or be alleged to have occurred in connection with the performance of the Work, whether or not GCLBA is alleged to be concurrently negligent; provided, however, Contractor does not assume responsibility for liability to the proportional extent it arises from the active negligence of GCLBA.

**TERMINATION.** Either party may terminate this contract at its convenience at any time by giving written notice at least 30 days before the effective date of such termination to the other party of such termination and specifying the effective date. Partial terminations of the Work may only be undertaken with the prior approval of the GCLBA. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by Contractor under this agreement shall, at the option of the GCLBA, become the property of the GCLBA, and Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination. The Contractor agrees to adhere to all requirements as outlined in 2 CFR 200 Subpart D, §200.339 - §200.342. These requirements include all contracts in excess of \$10,000 must address termination for cause and for

convenience by the non-federal entity including the manner by which it will be effected and the basis for settlement.

The GCLBA may also immediately suspend or terminate this Contract for cause if Contractor materially fails to comply with any term of this Contract, or with any of the rules, regulations or provisions referred to herein; and the GCLBA may declare the Contractor ineligible for any further participation in GCLBA contracts in accordance with 2 CFR 200.

This contract may also be immediately terminated by the GCLBA for reasons of substandard or non-performance, diminution of funds, or any reasons related to changing objectives of the GCLBA. The GCLBA reserves the right to cancel contracts for non-compliance with the terms of this Contract, reporting requirements as defined in the Work, and any of such rules, regulations, or orders as may be applicable to the Work and the funding source under which the Work is undertaken. Three months of non-compliance may result in automatic termination.

**USE OF CITY OF FLINT WATER:** Any contractor that is illegally using the City of Flint water/fire hydrants will face consequences including the possibility of debarment by the Genesee County Land Bank.

**WARRANTY.** In addition to any other warranties set forth elsewhere in this Contract, Contractor warrants that Work performed and materials furnished under this Contract conform to the Contract requirements and as required in the Request For Proposals, and are free of any defect of equipment, material or design furnished, or workmanship performed by Contractor or any of its subcontractors or suppliers of any tier. Such warranty shall continue for a period of one (1) year from the date of final acceptance of the Work by GCLBA. Under this warranty, Contractor shall remedy at its own expense any such failure to conform or any such defect. In addition, Contractor shall remedy at its own expense any damage to real or personal property owned or controlled by Owner/Relevant Parties when that damage is the result of Contractor's failure to conform to Contractor requirements or of any defect in equipment, material, workmanship or design furnished by Contractor. Contractor shall also restore any work damaged in fulfilling the terms of this Article.

**RE-INSPECTION FEE.** If the Contractor's work fails the GCLBA's inspection, the GCLBA will charge Contractor a \$75 fee per re-inspection.

**(HARDEST HIT FUND CONTRACTS) FRAUD, WASTE, AND ABUSE POLICY.** In an effort to deter misconduct, fraud, waste and abuse, and to ensure that HHF funds are spent in the most responsible manner, MHA will closely monitor all transactions. This includes, but is not limited to, analyzing demolition costs based on size of structure and reasonableness compared to other work being done in each city and other areas of the state. Any and all questionable transactions will be brought to the attention of the GCLBA and additional justification may be requested. Any problems identified will immediately be brought to the attention of MHA management, who will be provided with detailed information and any materials used to make the claim of misconduct, fraud, waste and abuse. Further disclosure will be made as appropriate to U.S. Treasury, MSHDA's legal team, Michigan's Attorney General's office, and other relevant law enforcement organizations. Action taken may include but is not limited to criminal prosecution, debarment of individuals or organizations, and suspension of any future funding.

**MODIFICATION OF CONTRACT.** No modification of this Contract will be made except by the written addendum, signed by the Contractor and the GCLBA.

**NOTICES.** Any notices or modifications given under this contract will be in writing and served personally or sent by certified or registered mail. Such notice is effective upon receipt by the other party.

Notices for the OWNER/GCLBA should be sent to:

**(DIRECTOR NAME)**, Executive Director  
GENESEE COUNTY LAND BANK AUTHORITY  
452 S. Saginaw Street, 2<sup>nd</sup> Floor  
Flint, Michigan 48502

Notices for the Contractor should be sent to:

**(NAME OF AUTHORIZED BUSINESS REPRESENTATIVE)**  
**(NAME OF BUSINESS ENTITY)**  
**(ADDRESS OF BUSINESS ENTITY)**

**CONTRACT ENTERED INTO BY:**

GENESEE COUNTY LAND BANK AUTHORITY

**(NAME OF BUSINESS ENTITY)**

\_\_\_\_\_  
**(DIRECTOR NAME)**, Executive Director

\_\_\_\_\_  
**(NAME OF AUTHORIZED BUSINESS REPRESENTATIVE)**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witnessed by:

\_\_\_\_\_  
Witnessed by:

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Federal Identification Number: \_\_\_\_\_

License Number: \_\_\_\_\_

## ATTACHMENT A

**SECTION 3 CLAUSE.** All Section 3 covered contracts shall include the following clause (referred to as the "Section 3 Clause"):

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, [12 U.S.C. 1701u](#)(section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
  - B. The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
  - C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice.
  - D. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
  - E. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.
  - F. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected by before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
  - G. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
-



## COVERSHEET FOR ALL PAYMENT REQUEST PACKETS\*

<b>CONTRACTOR:</b>		<b>BID NUMBER:</b>	
<b>NUMBER OF HOUSES (PAYMENT PACKETS) YOUR ARE SUBMITTING SUBMITTING:</b>			
<b>Type of Project:</b>			
<input type="checkbox"/>	Inspection	<b>Contact Person:</b>	
<input type="checkbox"/>	Abatement	<b>Contact Phone Number:</b>	
<input type="checkbox"/>	Demolition	<b>Email:</b>	

The Genesee County Land Bank (GCLBA) **WILL NOT**, process any payment requests without all of the required documentation, including **legible and complete** waste manifest and documentation of the disposal of waste.

The GCLBA will pay the contractors the fixed price as agreed upon in contract of awarded bid. No increase in costs will be paid unless previously approved in a signed change order. **Payment to Contractor is made by the GCLBA on a net 30 to 60 day cycle upon receiving completed payment request packet for each project/address and all required submittals (invoice, sworn statement, lien waivers, manifests, etc.).**

**Demolition Contractors:** When demolition project is completed, contractor must contact GCLBA's Demolition Inspector, in addition to the City or Township's Inspector to have the site inspected. If site fails inspections, request for payment will be rejected until any issue(s) has been resolved. Once the GCLBA Inspector has approval inspection payment request will be submitted for processing on a net 30 to 60 day cycle.

Upon receipt of payment request, the GCLBA will notify Contractor by email. If payment request is rejected, the GCLBA will notify Contractor by email. All payment requests will be returned to Contractor for correction. Once all required documentation has been received and approved, the GCLBA will notify Contractor that payment has been submitted for processing and payment will be made to the contractor on a net 30 day cycle.

The undersigned Contractor states that the items listed on the attached Payment Request Checklist are completed and included in the site specific packet of documentation and hereby requests a final payment.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date Submitted

***\*Please submit this form as a coversheet when submitting payment request packets.***

The attached site specific Packet Request Packet has been reviewed by GCLBA staff and the following recommended the following action:

- ☐ Rejected for the reason(s) listed on the Payment Request Checklist
- ☐ Approved and has been submitted for payment

\_\_\_\_\_  
GCLBA Demolition Team Reviewer

\_\_\_\_\_  
Date



## REQUEST FOR FINAL PAYMENT CHECKLIST

<b>ADDRESS:</b>	<b>PARCEL NUMBER:</b>
<b>CONTRACTOR:</b>	<b>CONTACT PERSON:</b>
<b>BID NUMBER:</b>	

**Contractors must provide the following information with each payment request (only supply one copy with your *Coversheet for All Payment Request Packets*):**

- ☐ If sub-contracting, you must provide proof that the sub-contractor is in compliance with the Michigan Workers' Disability Compensation Act requirements and appropriately licensed. Submitted with Coversheet for all payment request packets or is on file with the GCLBA.
- ☐ Insurance Accord for sub-contractors listing the GCLBA and Contractor.
- ☐ Certified Payroll – for all workers and time worked on project.

**Demolition Contractors:**

- ☐ Backfill & Top Soil Sampling Forms - Statement of confirmation that backfill and top soil is below MDEQ Direct Contact level and backup documentation (Lab results from soil sample for backfill and top soil) also provided prior to bring backfill and top soil on site.
- ☐ Seed label from seed mix used on projects. (GCLBA may request random samples of seed mix from contractors)

**Does this site specific packet contain all of the required documents? Has Contractor reviewed documents?**

Y/N	
	▪ Payment Request Form
	▪ Sworn Statement (All subcontractor must be listed)
	▪ Waivers of Lien from yourself
	▪ Waivers of Lien from all subcontractors listed on Sworn Statement
	▪ Invoice on Contractor's Letterhead (Can use a master invoice that lists all addresses included in payment request and parcel number. Highlight property for this packet.)
	▪ Attestation Form(s)
<b>ABATEMENT CONTRACTORS</b>	
	▪ Before and after Pictures of items removed/abated uploaded to Box.com
	▪ Field Report/Daily Log
	▪ Address Specific Abatement Summary Tracking Sheet
	▪ Completed State NESHAP Notification
	▪ Line Item Invoice
<b>DEMOLITION CONTRACTORS</b>	
	▪ Before and After Photographs of the site (labeled – front, back, left side, right side),sidewalks and approaches
	▪ Completed State NESHAP Notification
	▪ Watering Report
	▪ <u>Field Report/Daily Log/ Inventory Sheet</u> with supporting paperwork: (a) Legible copies of disposal manifests and/or shipping papers used to dispose of materials/wastes from each disposal/recycling facility. (b) A copy of the CFC recovery certificate signed and certified by the licensed CFC recovery professional. (c). A copy of the scrap metal receipt for AST/USTs and other metals. (All asbestos containing waste must be identified; friable and non-friable )
	▪ Trucking Log – tracking the transportation and disposal of C & D waste. (Contractor must provide Friable Asbestos Manifests and receipts for structures demolished as asbestos containing.)
	▪ Demolition Permit
	▪ Soil Erosion Permit or Waiver
	▪ City or Township Inspection receipt - <input type="checkbox"/> Winter-Grade <input type="checkbox"/> Final Grade
	▪ GCLBA Demolition Inspector Report- Does GCLBA Demolition Inspector approve payment for request? <input type="checkbox"/> Yes <input type="checkbox"/> No

<b><i>Project Location:</i></b>	<b><i>Parcel Identification No.:</i></b>
<b><i>Type of Project:</i></b>	<b><i>Bid #:</i></b>
<b><i>Contractor:</i></b>	<b><i>Contact Person:</i></b>

Description of work completed:	Amount:
<b>Total:</b>	

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Contractor \_\_\_\_\_
Date \_\_\_\_\_

☐ Rejected for the reason(s) listed on the Payment Request Checklist

☐ Approved and has been submitted for payment

Date \_\_\_\_\_

☐ Inspection failed for the reason(s) listed on Inspection Report. Payment request NOT approved for processing.

☐ Inspection passed and payment request approved for processing. (See Inspection Report)





## SWORN STATEMENT

**Bid Number:**

**Contact Person:**

**Type of Project:**

**Contact Phone Number:**

\_\_\_\_\_ being duly sworn deposes and says:

1. That \_\_\_\_\_ is the Contractor/Subcontractor for an improvement to the following described real properties situated in Genesee County, Michigan:

NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	ADDRESS
1.			11.			21.		
2.			12.			22.		
3.			13.			23.		
4.			14.			24.		
5.			15.			25.		
6.			16.			26.		
7.			17.			27.		
8.			18.			28.		
9.			19.			29.		
10.			20.			30.		

2. That the contracts of subcontracts cited herein are for the demolition of the property referenced above.
3. That the following is a statement, as of \_\_\_\_\_ (Insert cut off date for payment request) of each subcontractor, supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid with whom the Contractor/Subcontractor has contracted/subcontracted for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows: (Attach additional tables if needed)

Name of Subcontractor, Supplier of Laborer	Type of Improvement	Contract Price	Total Prior Payment	Balance to Complete Contract Price

ATTACHMENT C- EXAMPLE PAYMENT REQUEST PACKET(CONT'D)


4. That the Contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.
5. Set forth above and owes no money for the improvement other than the sums set forth above.
6. Deponent further says that he or she makes the foregoing statement as the Contractor/Subcontractor or as the of the Contractor/Subcontractor for the purpose of representing to the owner, lessee or mortgagee of the above descried property and his or her agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above, and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1100 of the Michigan Compiled Laws.
7. Deponent further says that Laborer wages, fringe benefits and income tax withholdings are paid, except:

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**WARNING TO OWNER: AN OWNER OF THE ABOVE REFERENCED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING (OR LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT) TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED, OR HAS DIED.**

Contractor's Name: \_\_\_\_\_ Deponent)

By: \_\_\_\_\_

Its: \_\_\_\_\_

**WARNING TO DEPONENT: A PERSON WHO, WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT. NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.110 OF THE MICHIGAN COMPILED LAWS.**

Subscribed to and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_, Notary Public

\_\_\_\_\_, County, Michigan

My commission expires: \_\_\_\_\_



452 S. Saginaw, Second Floor  
Flint, MI 48502  
810.257.3088

## SWORN STATEMENT

**Project Location:**

**Parcel ID No.:**

**Type of Project:**

**Contact Person:**

\_\_\_\_\_ being duly sworn deposes and says:

1. That \_\_\_\_\_ is the Contractor/Subcontractor for an improvement to the following described real property situated in Genesee County, Michigan:

Address:

Parcel #:

\_\_\_\_\_

\_\_\_\_\_

2. That the contracts of subcontracts cited herein are for the demolition of the property referenced above.
3. That the following is a statement, as of \_\_\_\_\_ (Insert cut off date for payment request) of each subcontractor, supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid with whom the Contractor/Subcontractor has contracted/subcontracted for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows:

Name of Subcontractor, Supplier of Laborer	Type of Improvement	Contract Price	Total Prior Payment	Balance to Complete Contract Price

ATTACHMENT C- EXAMPLE PAYMENT REQUEST PACKET(CONT'D)

4. That the Contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.
5. Set forth above and owes no money for the improvement other than the sums set forth above.
6. Deponent further says that he or she makes the foregoing statement as the Contractor/Subcontractor or as the \_\_\_\_\_ of the Contractor/Subcontractor for the purpose of representing to the owner, lessee or mortgagee of the above described property and his or her agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above, and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1100 of the Michigan Compiled Laws.
7. Deponent further says that Laborer wages, fringe benefits and income tax withholdings are paid, except:

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**WARNING TO OWNER: AN OWNER OF THE ABOVE REFERENCED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING (OR LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT) TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED, OR HAS DIED.**

Contractor's Name:..... (Deponent)

By: \_\_\_\_\_

Its: \_\_\_\_\_

**WARNING TO DEPONENT: A PERSON WHO, WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT. NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.110 OF THE MICHIGAN COMPILED LAWS.**

Subscribed to and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_ Notary

Public \_\_\_\_\_ County, Michigan

My commission expires: \_\_\_\_\_



## FULL CONDITIONAL WAIVER OF LIEN

**Bid Number:**

**Contact Person:**

**Type of Project:**

**Contact Phone Number:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the properties located at the addresses referenced below. And by signing this waiver I/we waive my/our construction lien to the amount of \$ \_\_\_\_\_ for labor/materials provided through \_\_\_\_\_.

(date of draw cutoff or actual payment)

NO.	PARCEL	ADDRESS	NO.	PARCEL	ADDRESS	NO.	PARCEL	ADDRESS
1.			11.			21.		
2.			12.			22.		
3.			13.			23.		
4.			14.			24.		
5.			15.			25.		
6.			16.			26.		
7.			17.			27.		
8.			18.			28.		
9.			19.			29.		
10.			20.			30.		

This waiver, together with all previous waivers, if any, (check one) ☐ **does** or ☐ **does not** cover all amounts due to me/us for contract improvement provided through the date shown above. This waiver is conditioned on actual payment of the amount shown above.

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS

ATTACHMENT C-  
EXAMPLE PAYMENT REQUEST PACKET (CONT'D)

If improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us, or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contracting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS



## FULL CONDITIONAL WAIVER OF LIEN

**Project Location:**

**Parcel ID Number:**

**Type of Project:**

**Contact Person:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the property located at the address referenced above. And by signing this waiver  
waive my/our construction lien to the amount of \$ \_\_\_\_\_ for labor/materials provided

through \_\_\_\_\_.  
(date of draw cutoff or actual payment)

This waiver, together with all previous waivers, if any, (check one) ☐ **does or** ☐ **does not** cover all amounts  
due to me/us for contract improvement provided through the date shown above. This waiver is conditioned  
on actual payment of the amount shown above.

If improvement is provided to property that is a residential structure and if the owner or lessee of the  
property or the owner's or lessee's designee has received a notice of furnishing from me/one of us, or if  
I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver  
directly from me/one of us, the owner, lessee, or designee may not rely upon it without contracting me/one  
of us, either in writing, by telephone, or personally, to verify that it is authentic.

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS



## FULL UNCONDITIONAL WAIVER OF LIEN

**Bid Number:**

**Contact Person:**

**Type of Project:**

**Contact Phone Number:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the properties located at the address referenced below:

NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	ADDRESS
1.			11.			21.		
2.			12.			22.		
3.			13.			23.		
4.			14.			24.		
5.			15.			25.		
6.			16.			26.		
7.			17.			27.		
8.			18.			28.		
9.			19.			29.		
10.			20.			30.		

Having been fully paid and satisfied, all my/our construction lien rights against such properties are hereby waived and released.

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS





## PARTIAL UNCONDITIONAL WAIVER OF LIEN

**Project Location:**

**Parcel ID Number:**

**Type of Project:**

**Contact Person:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the property located at the address referenced above.

Having been fully paid and satisfied, all my/our construction lien rights against such property are hereby waived and released.

### STATEMENT OF ACCOUNT

Contract Price	\$ _____
Extras	\$ _____
Deduct Credit	\$ _____
Previously Paid	\$ _____
Retention	\$ _____
Balance	\$ _____
This Payment	\$ _____
Balance To Become Due	\$ _____

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Telephone: \_\_\_\_\_

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS



## PARTIAL UNCONDITIONAL WAIVER OF LIEN

**Bid Number:**

**Contact Person:**

**Type of Project:**

**Contact Phone Number:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the property located at the addresses referenced below.

NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	ADDRESS
1.			11.			21.		
2.			12.			22.		
3.			13.			23.		
4.			14.			24.		
5.			15.			25.		
6.			16.			26.		
7.			17.			27.		
8.			18.			28.		
9.			19.			29.		
10.			20.			30.		

Having been fully paid and satisfied, all my/our construction lien rights against such property are hereby waived and released.

### STATEMENT OF ACCOUNT

Contract Price \$ \_\_\_\_\_  
Extras \$ \_\_\_\_\_  
Deduct Credit \$ \_\_\_\_\_  
Previously Paid \$ \_\_\_\_\_  
Retention \$ \_\_\_\_\_  
Balance \$ \_\_\_\_\_  
  
This Payment \$ \_\_\_\_\_  
Balance To Become Due \$ \_\_\_\_\_

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS



## PARTIAL CONDITIONAL WAIVER OF LIEN

**Bid Number:**

**Contact Person:**

**Type of Project:**

**Contact Phone Number:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the properties located at the addresses referenced below. And by signing this waiver waive my/our construction lien to the amount of \$ \_\_\_\_\_ for labor/materials provided through \_\_\_\_\_.

(date of draw cutoff or actual payment)

NO.	PARCEL NUMBER	ADDRESS	NO.	PARCEL NUMBER	PARCEL NUMBER	NO.	PARCEL NUMBER	ADDRESS
1.			11.			21.		
2.			12.			22.		
3.			13.			23.		
4.			14.			24.		
5.			15.			25.		
6.			16.			26.		
7.			17.			27.		
8.			18.			28.		
9.			19.			29.		
10.			20.			30.		

This waiver, together with all previous waivers, if any, (check one) ☐ **does or** ☐ **does not** cover all amounts due to me/us for contract improvement provided through the date shown above. This waiver is conditioned on actual payment of the amount shown above.

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ATTACHMENT C-  
EXAMPLE PAYMENT REQUEST PACKET(CONT'D)

If improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us, or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contracting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

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## PARTIAL CONDITIONAL WAIVER OF LIEN

**Project Location:**

**Parcel ID Number:**

**Type of Project:**

**Contact Person:**

I/We \_\_\_\_\_ have supplied labor/materials to:  
(Name of Contractor/Supplier)

\_\_\_\_\_  
(Other contracting party)

to provide:

\_\_\_\_\_  
(Type of Improvement)

for the improvement of the property located at the address referenced above. And by signing this waiver waive my/our construction lien to the amount of \$ \_\_\_\_\_ for labor/materials provided through \_\_\_\_\_.  
(date of draw cutoff or actual payment)

This waiver, together with all previous waivers, if any, (*check one*) ☐ **does** or ☐ **does not** cover all amounts due to me/us for contract improvement provided through the date shown above. This waiver is conditioned on actual payment of the amount shown above.

If improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us, or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contracting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Date Signed: \_\_\_\_\_

Company Name/Lien Claimant: \_\_\_\_\_

Signature of Lien Claimant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

DO NOT SIGN BLANK OR INCOMPLETE FORMS  
RETAIN A COPY FOR YOUR RECORDS



# TRUCKING LOG

BID NUMBER: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Date Shipped	Contractor # / Manifest #	Weight Ticket #	Transporter	Destination	Truck / Container ID #	Material Description	Net Weight Pounds	Gross Tons / Yards

---

## LETTER OF ATTESTATION FOR DEMOLITION CONTRACTORS

I hereby make the following attestations on behalf of \_\_\_\_\_ (Contractor)

with respect to the property located at the following address \_\_\_\_\_ (Property):

- Contractor acknowledges receipt of all policies and procedures provided by HHF Blight Partner applicable to the Help for Hardest Hit Demolition program (Blight Program), administered by the Michigan Homeowners Assistance Nonprofit Housing Corporation (MHA), .
- All documents submitted with respect to the Property, such as bid packages and invoices were true, correct and complete as of the date submitted.
- Contractor has not engaged in collusion or any anti-competitive practices in connection with the preparation or submission of any bid relating to the Property.
- The following have been supplied to the blight partner:
  - Evidence of financial stability-2 years corporate tax returns.
  - Evidence of License and Certification as required (State/Local as needed) and Contractor will continue to keep them current.
  - Evidence of Insurance: Commercial general liability coverage of no less than \$2,000,000; workers compensation and employer's liability coverage of no less than \$500,000; automobile liability with limits not less than \$1,000 per occurrence; professional liability with coverage no less than \$1,000,000;
  - Evidence of legal standing- by verifying a Certificate of Good Standing (corporate or Certificate of Existence (LLC0 issued by LARA or Articles of Organization);
  - Evidence of experience proven to the blight partner with a minimum of Five (5) years providing professional licensed demolition services or similar scope/scale;
  - Surety/Performance Bond-Must be in an amount equal to one hundred percent (100%) of the total contract amounts. Bonds must be issues by a bona fide company authorized to do business with the State of Michigan and to comply with state regulations
- Contractor has no State or Federal debarments/suspensions, conflict of interest or gross program violations.
- If a sub-contractor was utilized, the name of the sub-contractor and the invoice has been supplied to the blight partner.
- Contractor attests that all subcontractors are in compliance with all state and local laws, regulations and ordinances.
- Any and all subcontractor invoices have not been up-charged by more than 10%.
- Contractor has adhered to all applicable City, State and Federal laws, regulations and ordinances.
- Contractor was awarded contract on the Property through a competitive bid process.

## False Statements and Criminal Penalties

I (we) acknowledge that if any person, with an intent to defraud or cheat, designedly by false pretense, including any false statement or misrepresentation, obtains money, real or personal property, or the use of any instrument, facility, article or other valuable thing or service pursuant to my (our) participation in any Michigan State Housing Development Authority program, shall be guilty of a crime. Such person may be guilty of either a misdemeanor or a felony, punishable by imprisonment for not more than 10 years or a fine or both, all as set forth in Section 47 of Act No. 346 of the Public Acts of 1966, as amended (MCL 125.1447). Contractor acknowledges that providing false or misleading information in connection with the Blight program may violate Federal, state and/or local laws (including but not limited to 18.U.S.C. § 1001) and result in criminal or civil liability. Any such matters will be referred to the appropriate law enforcement authority for investigation and prosecution.

If you are aware of fraud, waste, abuse, mismanagement or misrepresentations affiliated with the Blight program, or any other program funded through the Troubled Asset Relief Program, please contact the SIG TARP Hotline by calling 1-877-SIG-2009 (toll free) or 202-622-4559 (fax), or at [www.sig tarp.gov](http://www.sig tarp.gov) <<http://www.sig tarp.gov>>, and provide them with your name and the reason for escalation. Mail can be sent to Hotline Office for the Special Inspector General for Troubled Asset Relief Program, 1801 L St NW, Washington, D.C. 20220

I hereby certify under penalty that all statements set forth in this document are true, correct and complete as of the date hereof.

\_\_\_\_\_  
Signature

Date signed \_\_\_\_\_

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Partner Entity



## **APPENDIX 6 –EXAMPLE ABATEMENT SUMMARY SHEET**

EXAMPLE ABATEMENT SUMMARY SHEET


No.	Parcel ID	Address	Material	Quantity & Units		Quantity Removed by Contractor	Material Destination	Associated Manifest/BOL	Associated Receipt
1	40-02-402-019	2409 DELMAR AVE	Smoke Detector	1					
1	40-02-402-019	2409 DELMAR AVE	Smoke Detector	3					
1	40-02-402-019	2409 DELMAR AVE	Security Battery	1					
1	40-02-402-019	2409 DELMAR AVE	Duct Wrap (4 boots/4 runs)	140	Square feet				
1	40-02-402-019	2409 DELMAR AVE	Window Caulk (23 Windows)	12	Square feet				
1	40-02-402-019	2409 DELMAR AVE	9" Multi-Colored Floor Tile	60	Square feet				
1	40-02-402-019	2409 DELMAR AVE	Vermiculite Insulation	516	Square feet				
1	40-02-402-019	2409 DELMAR AVE							
1	40-02-402-019	2409 DELMAR AVE							
1	40-02-402-019	2409 DELMAR AVE							
1	40-02-402-019	2409 DELMAR AVE							
2	40-02-403-029	2321 FOREST HILL AVE	CFL	1					
2	40-02-403-029	2321 FOREST HILL AVE	Mercury Light Bulb	1					
2	40-02-403-029	2321 FOREST HILL AVE	White Linoleum	90	Square feet				
2	40-02-403-029	2321 FOREST HILL AVE	9" Brown Multi-Colored Floor Tile	150	Square feet				
2	40-02-403-029	2321 FOREST HILL AVE	Window Caulk (22 Windows)	11	Square feet				
2	40-02-403-029	2321 FOREST HILL AVE	Duct Wrap (1 boot)	5	Square feet				
2	40-02-403-029	2321 FOREST HILL AVE	Brown Linoleum	42	Square feet				
2	40-02-403-029	2321 FOREST HILL AVE							
2	40-02-403-029	2321 FOREST HILL AVE							
2	40-02-403-029	2321 FOREST HILL AVE							
2	40-02-403-029	2321 FOREST HILL AVE							
2	40-02-403-029	2321 FOREST HILL AVE							
3	40-02-403-026	2401 FOREST HILL AVE	Tire	1					
3	40-02-403-026	2401 FOREST HILL AVE	12" Tan Floor Tile/Gray Linoleum (2 Layers)	76 (Room Size is 38 Sq. Ft)	Square feet				
3	40-02-403-026	2401 FOREST HILL AVE	Stucco- Rough Textured	452	Square feet				
3	40-02-403-026	2401 FOREST HILL AVE	Duct Wrap (4 boots/4 runs)	140	Square feet				
3	40-02-403-026	2401 FOREST HILL AVE	Tan Linoleum/Red Linoleum (2 Layers)	18 ( Room Size is 9 Sq. Ft)	Square feet				
3	40-02-403-026	2401 FOREST HILL AVE							
3	40-02-403-026	2401 FOREST HILL AVE							
3	40-02-403-026	2401 FOREST HILL AVE							
3	40-02-403-026	2401 FOREST HILL AVE							
4	40-02-258-008	2514 FOREST HILL AVE	Mercury Thermostat	1					
4	40-02-258-008	2514 FOREST HILL AVE	Duct Wrap (3 boots/ 3 runs)	95	Square feet				
4	40-02-258-008	2514 FOREST HILL AVE							
4	40-02-258-008	2514 FOREST HILL AVE							

EXAMPLE ABATEMENT SUMMARY SHEET

No.	Parcel ID	Address	Material	Quantity & Units	Quantity Removed by Contractor	Material Destination	Associated Manifest/BOL	Associated Receipt
5 40-02-401-024	2413 HUMBOLDT AVE		Mercury Thermostat	1				
5 40-02-401-024	2413 HUMBOLDT AVE		Tires	3				
5 40-02-401-024	2413 HUMBOLDT AVE		Tires	9				
5 40-02-401-024	2413 HUMBOLDT AVE		Duct Wrap (3 boots/4 runs)	135		Square feet		
5 40-02-401-024	2413 HUMBOLDT AVE		Duct Wrap	2		Square feet		
5 40-02-401-024	2413 HUMBOLDT AVE							
5 40-02-401-024	2413 HUMBOLDT AVE							
5 40-02-401-024	2413 HUMBOLDT AVE							
5 40-02-401-024	2413 HUMBOLDT AVE							
5 40-02-401-024	2413 HUMBOLDT AVE							
5 40-02-401-024	2413 HUMBOLDT AVE							
6 40-02-401-018	2437 HUMBOLDT AVE		Fluorescent Light	2- 4' Bulbs				
6 40-02-401-018	2437 HUMBOLDT AVE		Fluorescent Light	1 Ballast				
6 40-02-401-018	2437 HUMBOLDT AVE		Fluorescent Light	2- 4' Bulbs				
6 40-02-401-018	2437 HUMBOLDT AVE		Fluorescent Light	3 Ballasts				
6 40-02-401-018	2437 HUMBOLDT AVE		Security Battery	1				
6 40-02-401-018	2437 HUMBOLDT AVE		Fluorescent Light	1 Ballast				
6 40-02-401-018	2437 HUMBOLDT AVE		Tire	1				
6 40-02-401-018	2437 HUMBOLDT AVE		Transite Siding	1,985		Square feet		
6 40-02-401-018	2437 HUMBOLDT AVE		Window Caulk (20 Windows)	10		Square feet		
6 40-02-401-018	2437 HUMBOLDT AVE		Duct Wrap (3 boots/4 runs)	135		Square feet		
6 40-02-401-018	2437 HUMBOLDT AVE		Stucco- Rough Textured	574		Square feet		
6 40-02-401-018	2437 HUMBOLDT AVE							
6 40-02-401-018	2437 HUMBOLDT AVE							
6 40-02-401-018	2437 HUMBOLDT AVE							
6 40-02-401-018	2437 HUMBOLDT AVE							
6 40-02-401-018	2437 HUMBOLDT AVE							
7 40-02-182-023	2501 HUMBOLDT AVE		Smoke Detector	2				
7 40-02-182-023	2501 HUMBOLDT AVE		Smoke Detector	1				
7 40-02-182-023	2501 HUMBOLDT AVE		Smoke Detector	1				
7 40-02-182-023	2501 HUMBOLDT AVE		Duct Wrap (10 boots/4 runs)	170		Square feet		
7 40-02-182-023	2501 HUMBOLDT AVE		9" Gray Multi-Colored Floor Tile	452		Square feet		
7 40-02-182-023	2501 HUMBOLDT AVE							
7 40-02-182-023	2501 HUMBOLDT AVE							
7 40-02-182-023	2501 HUMBOLDT AVE							
7 40-02-182-023	2501 HUMBOLDT AVE							

Ensure each indicated Manifest/BOL and Receipt are attached to individual payment requests.

## APPENDIX 8


 Company Abatement  
 123 Example St.  
 Flint, MI 48502  
 Phone Number: (123)456-7890

Project: 016-1222 Bid List 2 HHF#  
 Invoice # 11443

Bill To: Genesee County Land Bank Authority  
 452 S. Saginaw St., 2<sup>nd</sup> Floor  
 Flint, MI 48502

### EXAMPLE – ABATEMENT CONTRACTOR INVOICE

No.	PID	RRRR RRR Number	Dir.	Street	Bid Group	HHF Fund	Asbestos	Hazardous	Tires	Mobilization	Cost Increase Change Orders	Cost Reduction Change Orders	Change Order Description	Total
1	46-XX-XXX-XXX	123	E.	Main Street	X	HHF #	\$2,344.00	\$254.00	\$0.00	\$275.00	\$0.00	\$0.00		\$2,873.00
2	46-XX-XXX-XXX	124	E.	Main Street	X	HHF #	\$1,524.00	\$452.00	\$8.00	\$275.00	\$0.00	\$0.00		\$2,259.00
3	46-XX-XXX-XXX	125	E.	Main Street	X	HHF #	\$2,365.00	\$125.00	\$8.00	\$275.00	\$0.00	\$0.00		\$2,773.00
4	46-XX-XXX-XXX	126	E.	Main Street	X	HHF #	\$1,123.00	\$300.00	\$16.00	\$275.00	\$0.00	-\$300.00	Hazardous	\$1,414.00
5	46-XX-XXX-XXX	127	E.	Main Street	X	HHF #	\$850.00	\$0.00	\$24.00	\$275.00	\$0.00	\$0.00		\$1,149.00
6	46-XX-XXX-XXX	128	E.	Main Street	X	HHF #	\$7,880.00	\$250.00	\$8.00	\$275.00	\$1,330.00	\$0.00	Asbestos	\$9,743.00
7	46-XX-XXX-XXX	129	E.	Main Street	X	HHF #	\$1,254.00	\$125.00	\$8.00	\$275.00	\$24.00	\$0.00	Tires	\$1,686.00
8	46-XX-XXX-XXX	130	E.	Main Street	X	HHF #	\$1,442.00	\$365.00	\$0.00	\$275.00	\$0.00	\$0.00		\$2,082.00
9	46-XX-XXX-XXX	131	E.	Main Street	X	HHF #	\$3,650.00	\$125.00	\$0.00	\$275.00	\$0.00	\$0.00		\$4,050.00
10	46-XX-XXX-XXX	132	E.	Main Street	X	HHF #	\$1,254.00	\$0.00	\$8.00	\$0.00	\$275.00	\$0.00	Mobilization	\$1,537.00
Totals							\$23,686.00	\$1,996.00	\$80.00	\$2,475.00	\$1,629.00	-\$300.00	Total Invoice Cost	\$29,566.00