

Genesee County Land Bank



452 S Saginaw St. 2nd Floor

Flint, MI 48502

Ph: (810) 257-3088

Fax: (810) 257-3090

Return Application to: Jennifer Riggs

RENTAL APPLICATION CHECKLIST

You will need to bring ALL of the following:

- 1) Section 8 Voucher if applicable
- 2) Divorce Decree if applicable
- 3) Driver's License/State I.D. for all applicants 18 +
- 4) Social Security Cards for you & all other household members
- 5) Birth Certificates for you & all other household members
- 6) Proof of ALL income from everyone in your household 18+
 - TANF verification from caseworker and/or
 - SS Award letter and/or
 - 6-8 recent paycheck stubs and/or
 - Child Support check stubs or print out and/or
 - Any other income documentation
- 7) Copies of utility bills showing your name and address or letter faxed to us stating you can get service in your name.
- 8) 4 rent receipts

Please call Heidi Phaneuf if you have any questions and to set up a time to bring back your COMPLETED application with all of the above documents.

Thank you for Genesee County Land Bank

RESIDENTIAL RENTAL APPLICATION

<u>Office Use Only</u>

Address of House

Municipality

Date of Application _____

Name _____ Social Security # _____ DOB _____

Marital Status _____ Spouse _____ DOB _____

Domestic Partner _____ DOB _____

Co-Applicant _____ DOB _____

Present Address _____ City/State _____ Zip _____

Telephone (H) _____ (W) _____ (Cell) _____

Car Make & Model _____ License Plate Number _____

Desired Move-In Date _____

Rental Subsidy (if any): _____

Please enter ALL persons that will live with you.

Other Residents	Relationship	D.O.B./Age	S.S.N.

PRESENT LANDLORD _____ Telephone _____

Length of time a present address: _____ Rental Amount _____

Lease expires _____ Reason for moving _____

PREVIOUS LANDLORD _____ Telephone _____

Previous address _____ Zip Code _____

Rental Amount _____ Dates of occupancy at previous address _____

EMPLOYMENT/EDUCATION INFORMATION

Present Status: Employed Student: Yes Hrs. per week _____
 Unemployed No

Name of Employer _____ Telephone _____

How long employed? _____ Position held _____

How many hours per week? _____ Salary/Hourly _____

If student, list college or vocational school _____

Expected date of completion _____ Degree/Certification _____

High School Diploma: Yes No GED: Yes No

Co-Applicant/Spouse/Domestic Partner

Student: Yes No Hrs. Per week _____

Present Status: Employed Unemployed

Name of Employer _____ Telephone _____

How long employed? _____ Position Held _____

How many hours per week? _____

References

<u>Name</u>	<u>Daytime Phone Number</u>	<u>Number of Years Known</u>

FINANCIAL INFORMATION

<u>SOURCE OF INCOME</u>	<u>AMOUNT</u>	<u>CO-APPLICANT/SPOUSE/DOMESTICPARTNER</u>
Employment	_____	_____
Unemployment	_____	_____
Social Security	_____	_____
VA Benefits	_____	_____
SSI	_____	_____
AFDC	_____	_____
Child Support	_____	_____
WIC	_____	_____
Food stamps	_____	_____
TOTAL MONTHLY INCOME	_____	_____

CURRENT MONTLY EXPENSES

Rent	_____	Water/Sewer/Trash	_____
Electric	_____	Food (not including stamps)	_____
Gas	_____	Daycare	_____

Telephone _____
Car _____

Insurance _____
Other _____

TOTAL MONTHLY EXPENSES _____

DELINQUENT DEBTS

Student Loan _____
Utilities: Gas _____
Electric _____
Telephone _____

Car Loan _____
Credit Card _____
Other _____

BANK/CREDIT REFERENCE

Name of Bank

Branch Address

Type of Account Checking Saving Loan Other

Name(s) of Accountholder(s)

Credit Reference

Address

By signing this application, acknowledge the accuracy of all information and authorize Beyond Housing to verify any references you have listed.

Applicant's Signature

Co-Applicant/Spouse/Domestic Partner

FOR OFFICE USE: DO NOT WRITE BELOW THIS LINE

REFERENCE VERIFICATION

REMARKS

Present Landlord

Previous Landlord

Employer

Character

Character

Character

Credit

Police Report

Other

Home Visit

Site Visit

DISPOSITION OF APPLICATION

Approved

Approved

Lease signed _____

Expected move-in date _____

Security Deposit received _____

Amt _____

Housing Authority Inspection _____

Municipal Inspection _____

Gas

Electric

Water transferred to Tenant