

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**January 20, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Jackie Poplar, Mark Young

Excused:

*Quorum present?* Yes

*Staff Present:* Paul McShane, Phil Stair, John Smith, Doug Weiland

**I. WELCOME**

- Meeting was called to order at 11:05 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Patricia Lockwood made a motion to approve the December 2016 meeting minutes. Bryant Nolden seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Alfia Harris gave a prayer

**IV. FINANCIAL REPORT**

**A. Financial Report for December 2015 – Action Required**

- Paul McShane presented the December 2015 Financial report to the Board. He stated auditors from Plante & Moran finished up the audit and will present the report at the next meeting. Pegge Adams asked about the budget percentages being high. Mr. McShane said the percentages are broken down monthly. Patricia Lockwood made a motion to approve the Financial Report and Pegge Adams seconded. All were in favor. Motion carried

**V .OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. Sales Report for December 2015 - Action Required**

- Phil Stair presented the Sales Report for December 2015 to the Board. He stated that December is a typical slow month and January is a busier month. Brenda Clack asked if these properties are habitable? Mr. Stair said most of these properties are occupied and are sold back. Brenda Clack asked if these properties are located in a particular area. Mr. Stair said the properties are located all over the county. Patricia Lockwood made a motion to approve the Sales Report and Pegge Adams seconded. All were in favor. Motion carried.

### **B. Mr. Wilson - Multiple Purchase (40-12-233-008, 026 & 007) - Action Required**

- Phil Stair presented to the Board a memo for Mr. Wilson to purchase multiple properties. Mr. Stair stated these properties are adjacent to Smith Village. Mr. Wilson said the properties would be for housing and commercial space. Discussion followed. Brenda Clack asked if there is a deadline. Mr. Wilson said not at this time but would like to get the purchase complete and then proceed. Brenda Clack made a motion to approve the sale and Jackie Poplar seconded. All were in favor. Motion carried.

## **VII. Executive Director Report**

- A.** See board packet for details of his report.

## **VIII. ADJOURN - Meeting was adjourned at 11:45am**

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**February 17, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams Deborah Cherry, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Brenda Clack, Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Paul McShane, Phil Stair, John Smith, Doug Weiland

**I. WELCOME**

- Meeting was called to order at 11:05 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Bryant Nolden made a motion to approve the January 2016 meeting minutes. Pegge Adams seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Tony Palladeno from Flint stated that the public should be aware of who is on boards and what is being passed. He also stated that things need to change.
- Alfred Woodson asked, does the Land Bank have any houses there were demoed in City of Flint. He stated we need to get addresses from those that there were capped so the lines can be treated. Deb Cherry stated that this is a good point and is working with those in charge. He also asked why it does take a long time to get land from the Land Bank. Deb Cherry said Land Bank staff will deal with that issue.
- Scott McMann addressed the board regarding acquiring vacant lots. Deb Cherry stated that he needs to speak with Land Bank staff.
- Councilman Mays addressed the board regarding working together with the Land Bank.

#### **- IV. FINANCIAL REPORT**

##### **A. Fiscal Year 2014-15 Audit by Plante Moran – Action Required**

- Plante Moran gave a presentation regarding the 2014-15 audit. They stated they spend more time this year with the audit because of the federal requirements. Also, Pamela Hill stated that the audit went really well. Amar Rushing from Plante Moran discussed in detail the Assets and Liabilities of the Land Bank. Discussion followed. Bryant Nolden made a motion to approve the Audit and Patricia Lockwood seconded. All were in favor. Motion carried

##### **B. Financial Report for January 2016 – Action Required**

- Paul McShane presented the January 2016 Financial report to the Board. Mr. McShane that there are no big issues at this time and everything is within budget. Mark Young made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried

##### **C. Line of Credit – Action Required**

- Paul McShane presented to the board a request to get a line of credit to help with making payments to vendors in regards to the Hardest Hit grant. Deborah Cherry asked is there a time line on this. Mr. McShane there is no hurry at this time because the expenditures are just starting. Pegge Adams asked if this is the same as the last request and Paul McShane stated it is. Discussion followed. Mark Young made a motion to approve the Audit and Bryant Nolden seconded. All were in favor. Motion carried

#### **V. OLD BUSINESS**

- None

#### **VI. NEW BUSINESS**

##### **A. Sales Report for January 2016 - Action Required**

- Phil Stair presented the Sales Report for January 2016 to the Board. Discussion followed. Bryant Nolden made a motion to approve the Sales Report and Mark Young seconded. All were in favor. Motion carried.

**B. FBH Architectural Security - Multiple Purchase (4119328016-18 & 20) - Action Required**

- Phil Stair presented to the Board a memo for FBH Architectural Security to purchase multiple properties. Discussion followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

**C. Gussie Wells - Multiple Purchase (4012202011 & 401220213 - 17) - Action Required**

- Phil Stair presented to the Board a memo for Gussie Wells to purchase multiple properties. Discussion followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

**VII. Executive Director Report**

- A. See board packet for details of his report.

**VIII. ADJOURN - Meeting was adjourned at 12:08 pm**

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**March 16, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Laura Lenoir, Paul McShane, Phil Stair, John Smith, Doug Weiland

**I. WELCOME**

- Meeting was called to order at 11:03 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Patricia Lockwood made a motion to approve the February 17, 2016 meeting minutes. Bryant Nolden seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Ms. Jenkins addressed the board regarding a vacant lot adjacent to her property. She said that she spoke with the Land Bank regarding this lot and they said there were other parties interested. She went on to say the Land Bank notified her about splitting the lot but she declined at that time. So, the Land Bank sold the property to the other party. She would now like the property but according to Doug Weiland this property went to the highest bidder, therefore the property cannot be sold to Ms. Jenkins. Pegge Adams asked about a paper trail and Doug Weiland said yes there are applications on file. She also asked regarding the side lot policy of someone already receiving property, but in this case it's outside the City of Flint. Bryant Nolden asked what the time frame to close the deal is and if they don't can she purchase the lot. Doug Weiland said the Land Bank will contact the party to close and if they no show then Ms. Jenkins can purchase the property.

**IV. FINANCIAL REPORT**

**A. Financial Report for February 2016 – Action Required**

- Paul McShane presented the February 2016 Financial report to the Board. Mr. McShane said we are building our cash reserves for the upcoming summer months. Also, he stated that the County approved the line of credit. Mark Young made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried

## **V .OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. Sales Report for February 2016 - Action Required**

- Phil Stair presented the Sales Report for February 2016 to the Board. Mr. Stair stated that we have increased our sales compared to the prior year at this time. Patricia Lockwood asked are the sales up or down because of the water issues in Flint. Mr. Stair said sales are up from the prior year. Mark Young made a motion to approve the Sales Report and Bryant Nolden seconded. All were in favor. Motion carried.

## **VII. Executive Director Report**

- A.** See board packet for details of his report.

## **VIII. ADJOURN - Meeting was adjourned at 11:30am**

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**April 20, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Jackie Poplar, Mark Young

Excused: Patricia Lockwood

*Quorum present?* Yes

*Staff Present:* Paul McShane, John Smith, Doug Weiland

**I. WELCOME**

- Meeting was called to order at 11:05 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Mark Young made a motion to approve the March 16, 2016 meeting minutes. Bryant Nolden seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

**IV. FINANCIAL REPORT**

**A. Financial Report for March 2016 – Action Required**

- Paul McShane presented the 2016 financial report to the Board. Paul McShane said we are half way through our fiscal year and our budget looks good. Pegge Adams made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried

**V .OLD BUSINESS**

- None

**VI. NEW BUSINESS**



A. Sales Report for March 2016 - **Action Required**

- Doug Weiland presented to the Board the Sales Report. He stated we are at a record setting pace for sales due to vacant lot sales. Commissioner Clack asked if there was a cap on purchase of property. Mr. Weiland stated there is no cap but must come to the board for approval for more than 3 purchases within a year. Mark Young made a motion to approve the Financial Report and Pegge Adams seconded. All were in favor. Motion carried

B. Family Services Agency of Mid-Michigan

- Multiple Lot purchase (07-22-503-095 to 099) – **Action Required**

- Doug Weiland presented a memo to the Board. Mr. Tommasulo, Director of Family Services explained the purpose of his request. Commissioner Clack asked Mr. Tommasulo what is your vision. Mr. Tommasulo said it's to provide affordable housing to the elderly. Discussion Followed. Mark Young made a motion to approve the Sale and Bryant Nolden seconded. All were in favor. Motion carried.

C. Tom Norman – Multiple lot Purchase

- (47-31-201-014 – 017/021/23/26/27) – **Action Required**

- Doug Weiland presented a memo to the Board. Commissioner Adams asked that Mr. Norman share his vision. Mr. Norman stated he wants to build a store that specializing in pans and a restaurant. Discussion Followed. Mark Young made a motion to approve the Sale and Bryant Nolden seconded. All were in favor. Motion carried.

D. Communities First Inc. – Lot Purchase (40-11-155-014) – **Action Required**

- Doug Weiland presented a memo to the Board. Mr. Wilson spoke to the Board regarding the purchase request. Discussion Followed. Bryant Nolden made a motion to approve the Sale and Brenda Clack seconded. All were in favor. Motion carried.

E. Out County Demolition Program – **Action Required**

- Doug Weiland presented a memo to the Board. Discussion Followed. Bryant Nolden made a motion to approve the Demolition and Mark Young seconded. All were in favor. Motion carried.

**VII. Executive Director Report**

A. See board packet for details of his report.

**VIII. ADJOURN** - Meeting was adjourned at 11:40am

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**May 18, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Paul McShane, John Smith, Phil Stair, Doug Weiland

**I. WELCOME**

- Meeting was called to order at 11:05 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Mark Young made a motion to approve the April 20, 2016 meeting minutes. Bryant Nolden seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- None

**IV. FINANCIAL REPORT**

**A. Financial Report for April 2016 – Action Required**

- Paul McShane presented the financial report to the Board through April 2016. He stated we hired on the summer staff and cash flow is doing well. Patricia Lockwood made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried

**V .OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. Sales Report for April 2016 - Action Required**

- Phil Stair presented to the Board the Sales Report. He stated we are sending out postcards to the properties that were foreclosed. Also stated sales are up from last year. Bryant Nolden made a motion to approve the Sales Report and Pegge Adams seconded. All were in favor. Motion carried

### **B. Aligning sales with the Flint Master Plan**

- Doug Weiland presented a memo to the Board. Mr. Weiland stated the Land Bank is working with City to align sales with the master plan. Mr. Young asked how long the Land Bank has used the Master Plan. Mr. Weiland stated it was over a year now. Mr. Young stated can we just let the city review if the sale is following the master plan. Mr. Weiland stated this would just delay the sale. Discussion Followed.

### **C. Executive Director Search Process**

- Doug Weiland presented a memo to the Board. Mr. Weiland stated there will be a three person panel from the board to help in the search. Also, the position will be posted in numerous sites and papers. Pegge Adams asked if there is a replacement for the position. Deb Cherry said that Jon Care will be Interim Director until replacement is found. She also stated that his first official day is June 20<sup>th</sup> 2016. Pegge Adams made a motion to approve Jon Care as Interim Director and the search process. Bryant Nolden seconded. All were in favor. Motion carried

## **VII. Executive Director Report**

- A.** See board packet for details of his report.

## **VIII. ADJOURN - Meeting was adjourned at 11:50am**

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**June 15, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Jon Care, Faith Finholm, Paul McShane, John Smith, Phil Stair

**I. WELCOME**

- Meeting was called to order at 11:05 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Bryant Nolden made a motion to approve the June 15, 2016 meeting minutes. Pat Lockwood seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- None

**IV. FINANCIAL REPORT**

**A. Financial Report for May 2016 – Action Required**

- Paul McShane presented the financial report to the Board through May 2016. Mr. McShane stated there are no issues to bring forward. Pegge Adams asked about per lot cost. Paul McShane stated he will get back with her on a cost per lot. Patricia Lockwood made a motion to approve the Financial Report and Mark Young seconded. All were in favor. Motion carried

**V .OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. Sales Report for May 2016 - Action Required**

- Phil Stair presented to the Board the Sales Report for May 2016. Discussion Followed. Bryant Nolden made a motion to approve the Sales Report and Mark Young seconded. All were in favor. Motion carried

### **B. Dover & Company – Multiple Sale (40-13-281-001/003/004/006) – Action Required**

- Phil Stair presented a memo to the board. Pat Lockwood asked about the cost per lot. Mr. Stair stated its \$100 per lot. Mark Young asked are these properties going to be back on the tax roll. Mr. Stair stated yes they will and will be combined into one. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried

### **C. Metropolitan Baptist Church Property Request – Action Required**

- Phil Stair presented a memo to the Board. Mr. Stair stated the church plans to redevelopment the neighborhood around the church. Pat Lockwood asked what the long term plans of these lots are. A represented from the church stated they want to bring families back to the area. Discussion followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried

### **D. Kettering University – Multiple Sales – Action Required**

- Phil Stair presented a memo to the Board. Phil Stair stated some of these properties are on the 2016 list and will be bundled. Pat Lockwood asked do we have something in writing giving authorization from the Tribe to sell the properties. Pegge Adams wanted to separate the properties in question until there is authorization from the Tribe. That motion was not seconded. Discussion followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. Pegge Adams voted no on the motion. However, there were enough votes for the original motion and the motion carried.

### **E. Rightway Remediation LLC**

- Jon Care presented to the board a packet regarding the work history of Rightway Remediation LLC and the failure to move asbestos from properties. The Land Bank has suspended work with the company until they can demonstrate the ability to work according to guidelines. Representatives from Rightway stated

they had new employees working on the job sites. They are working to correct all issues now and in the future. Discussion followed. Bryant Nolden made a motion to approve the suspension and Mark Young seconded. All were in favor. Motion carried

**VII. Executive Director Report**

**A.** See board packet for details of his report.

**VIII. ADJOURN** - Meeting was adjourned at 12:15pm

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**July 20, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Pegge Adams, Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Jon Care, Paul McShane, John Smith, Phil Stair

**I. WELCOME**

- Meeting was called to order at 11:08 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Bryant Nolden made a motion to approve the June 15, 2016 meeting minutes. Pat Lockwood seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- None

**IV. FINANCIAL REPORT**

**A. Financial Report for June 2016 – Action Required**

- Paul McShane presented the financial report to the Board through June 2016. Mr. McShane stated we are 3/4 ways through the fiscal year and we are within budget. He also stated the Finance committee should meet to discuss the upcoming budget. Bryant Nolden made a motion to approve the Financial Report and Mark Young seconded. All were in favor. Motion carried

## **V .OLD BUSINESS**

### **A. Tribal letter regarding Kettering purchase from the Land Bank**

- Phil Stair provided a letter regarding the Chippewa Tribe working with Kettering University on purchases in the Flint area. Mark Young made a motion to accept the letter and file it. Bryant Nolden accepted and all were in favor.

## **VI. NEW BUSINESS**

### **A. Sales Report for June 2016 - Action Required**

- Phil Stair presented to the Board the Sales Report for June 2016. He stated that we sold 85 properties this month. Brenda Clack asked about rehabbing homes. Mr. Stair stated we are down to 20 rentals but don't want to continue in that trend. He stated we are rehabbing and reselling homes in certain areas. Discussion Followed. Bryant Nolden made a motion to approve the Sales Report and Mark Young seconded. All were in favor. Motion carried

### **B. Multiple Lot Purchase (40-01-286-008/09-10) – Action Required**

- Phil Stair presented a memo to the board. Patricia Lockwood asked why Mr. Atkins would want the four lots and not the ones closets to his property. Mr. Stair said he is unsure because Mr. Atkins is not here to answer the question. Brenda Clack stated if the applicant is not present, then the sale should be tabled until the applicant comes before the Board for questions. All were in favor of this motion. Brenda Clack made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

### **C. Discussion regarding Social Media Policy**

- Jon Care presented a Policy and Procedures information to the Board. Mark Young stated we should use this information as our model. A motion was presented and approved. All were in favor. Motion carried

## **VII. Executive Director Report**

- ### **A. See board packet for details of his report.**

## **VIII. ADJOURN - Meeting was adjourned at 11:45am**

Respectfully submitted by John Smith



**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**  
**September 21, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams, Deborah Cherry, Brenda Clack, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Jon Care, Paul McShane, John Smith, Phil Stair

**I. WELCOME**

- Meeting was called to order at 11:05 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Mark Young made a motion to approve the July 2016 meeting minutes. Bryant Nolden seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- None

**IV. FINANCIAL REPORT**

**A. Financial Report for July & August 2016 – Action Required**

- Paul McShane presented the financial report to the Board through August 2016. Mr. McShane stated we are within budget and everything is looking Good. Mark Young made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried.

- **B. 2016 – 2017 Budget – Action Required**

Mr. McShane presented the Budget to the Board. In the budget there was an increase in salaries. He also stated there was discussion with the committee regarding Sales. Mark Young made a motion to approve the 2016 – 2017 Budget and Bryant Nolden seconded. All were in favor. Motion carried.

**V. OLD BUSINESS**

## **VI. NEW BUSINESS**

### **A. Sales Report for July & August 2016 - Action Required**

- Phil Stair presented to the Board the Sales Report for July and August. 2016 to the Board. Deb Cherry asked Mr. Stair about merging side lots with their purchase. He stated they do combine the properties. Discussion Followed. Pat Lockwood made a motion to approve the Sales Report and Mark Young seconded. All were in favor. Motion carried

### **B. Multiple Purchase - Habitat (12-01-577-010/14-03-551-009/11-16-501-007/40-02-427-002/47-30-204-021/12-05-527-067/40-13-279-001/41-18-308-022) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Discussion Followed. Mark Young made a motion to remove the Hill Road property and to see if we get multiple offers. Mark Young made a motion to approve the sale without the Hill road property and Peggie Adams seconded. All were in favor. Motion carried

### **C. Multiple Purchase – Mr. Unger (41-05-330-017/019/020/022-030) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried

### **D. Multiple Purchase – FBH Architectural Security Inc. – (41-19-176-010) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Discussion Followed. Bryant Nolden made a motion to approve the sale and Pegge Adams seconded. All were in favor. Motion carried

**A.** See board packet for details of his report.

## **VIII. ADJOURN - Meeting was adjourned at 11:35am**

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**October 19, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Pegge Adams, Deborah Cherry, Bryant Nolden, Mark Young

*Excused:* Brenda Clack, Patricia Lockwood, Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Jon Care, Paul McShane, John Smith, Phil Stair

**I. WELCOME**

- Meeting was called to order at 11:15 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Mark Young made a motion to approve the September meeting minutes. Pegge Adams seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Chris Delmorone, the chairperson from citizen's advisory committee addressed the board. He would like to setup a meeting between the board and the committee. Also requested the minutes from each board meeting. Deborah Cherry said that is a good idea and will setup a meeting.
- Patrick Sanders, from Fresh Start wanted to introduce themselves to the board, so that a future relationship can be established.
- Josh Parker and Christine Patrick addressed the Board seeking if they can get a property off the demo list. Deborah Cherry said they should contact the Land Bank staff for further assistance.
- A landlord owner said a porch was taken down during demo and when that happened, part of his fence was damaged. Deb Cherry said he needs to speak with Jon Care.

**IV. FINANCIAL REPORT**

**A. Financial Report for September 2016 – Action Required**

- Paul McShane presented the financial report to the Board through September 2016 Mr. McShane stated we are within budget and everything is looking Good. Mr. McShane also, stated we are also making yearend adjustments. Mark Young made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried.

## **V .OLD BUSINESS**

### **A. Purchase – Habitat (V/L Hill Road – 12-01-577-010) – Action Required.**

- A resolution was passed out regarding support for the project on Hill Road from the Township of Grand Blanc. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

## **VI. NEW BUSINESS**

### **A. Sales Report for September 2016 - Action Required**

- Phil Stair presented to the Board the Sales Report for September 2016. Discussion Followed. Pat Lockwood made a motion to approve the Sales Report and Mark Young seconded. All were in favor. Motion carried

### **B. Multiple Purchase - Metropolitan Baptist Church (47-31-303-017/47-31-330-007) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried

## **VII. Executive Director – See packet.**

## **VIII. ADJOURN - Meeting was adjourned at 11:35am**

Respectfully submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**November 16, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Brenda Clack, Bryant Nolden, Mark Young

*Excused:* Pegge Adams, Patricia Lockwood, Jackie Poplar

*Quorum present?* Yes

*Staff Present:* John Smith, Phil Stair, Michele Wildman

**I. WELCOME**

- Meeting was called to order at 11:08 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Mark Young made a motion to approve the September meeting minutes. Brenda Clack seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Monquise Jones addressed the Board regarding what projects are going on in within the City of Flint. Deb Cherry stated the Board works with the City and their master plan. Brenda Clack stated he should attend city meetings. Bryant Nolden also stated he should attend planning commission meetings.

**IV. FINANCIAL REPORT**

**A. Financial Report for October 2016 – Action Required**

- Bryant Nolden made a motion to approve the Financial Report and Mark Young seconded. All were in favor. Motion carried.

**V .OLD BUSINESS**

**VI. NEW BUSINESS**

**A. Sales Report for October 2016 - Action Required**

- Phil Stair presented to the Board the Sales Report for October 2016. Discussion Followed. Brenda Clack asked about the homes available for sale. Phil Stair stated there is a list for purchase at the Land Bank office and online. Mark Young made a motion to approve the Sales Report and Bryant Nolden seconded. All were in favor. Motion carried

**B. Multiple Purchase – Thomas Atkins (40-01-286-004 to 007)) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. He stated Mr. Atkins wants the property for a garden area. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

**C. Monquise Jones (40-01-307-001) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. He stated Mr. Jones wants the property for a “picnic” area. Deb Cherry asked if this fits within the city master plan. Phil Stair stated that it does. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

**D. Multiple Purchase – Ryan Eashoo (40-13-279-010 to 013/015/018) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Mr. Eashoo addressed the Board. He stated he would like these lots to clean, maintain and plant trees. These lots are vacant. Discussion Followed. Brenda Clack made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

**E. Closed Session**

- After the closed session, Mark Young made a motion to approve the hire of a separate attorney for the law suit. All were in favor. Motion carried.

**VII. Executive Director – See Packet**

**VIII. ADJOURN - Meeting was adjourned at 11:40am**

Respectfully

submitted by John Smith

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**

**December 14, 2016**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Pegge Adams, Brenda Clack, Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Paul McShane, John Smith, Phil Stair, Michele Wildman

**I. WELCOME**

- Meeting was called to order at 11:15 am by Deborah Cherry

**II. APPROVAL OF MINUTES**

- Mark Young made a motion to approve the November meeting minutes. Bryant Nolden seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- None

**IV. FINANCIAL REPORT**

**A. Financial Report for November 2016 – Action Required**

- Paul McShane presented the November Financial Report to the Board. He stated we are two months in our fiscal year and it's the time of the year to build our reserves. Pat Lockwood made a motion to approve the Financial Report and Bryant Nolden seconded. All were in favor. Motion carried.

**V. OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. 2017 Board Schedule**

- The Board approved the 3<sup>rd</sup> Wednesday of each month for Board meetings.

### **B. Sales Report for November 2016 – Action Required**

- Phil Stair presented the November sales report to the Board. He stated sales were over \$250,000 for the month. He also stated we are above last year's numbers because of staff and property being listed with realtors. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

### **C. Multiple Purchase – Lawrence Cruetti (41-05-153-012 & 013) – Action Required**

- Phil Stair presented to the Board a memo regarding the sale. Mr. Cruetti addressed the board and stated he already cleans the lots and would like to acquire the lots to go along with his other nearby lots. Pat Lockwood asked what you are doing with the current properties. He stated he is maintaining them and may plant blueberries. Discussion Followed. Bryant Nolden made a motion to approve the sale and Pat Lockwood seconded. All were in favor. Motion carried

## **VII. Executive Director – See Packet**

- Discussion Followed. Mark Young made a motion to approve the Directors report and Bryant Nolden seconded. All were in favor. Motion carried

## **VIII. ADJOURN - Meeting was adjourned at 11:40am**

Respectfully

submitted by John Smith