

Genesee County Land Bank Authority Blight Elimination Program

Request for Proposals- LB 20-002 Environmental Abatement & Disposal of Asbestos and Hazardous Materials & Demolition and Disposal of Residential & Commercial Structures in Genesee County

ADDENDUM #7

May 26, 2020

The following information is to be incorporated into the bidding and contract documents and acknowledged by all bidders for the above referenced project. Bids submitted that do not acknowledge this Addendum will be deemed incomplete and may be rejected on such basis.

1. Submittal Requirements:

Due to the unprecedented circumstances brought about by COVID-19 and Executive Orders issued by the Governor, Genesee County Land Bank Authority (GCLBA) will accept electronic submittals of RFP responses for this bid. In order for RFP responses to be considered, electronic submittals must be complete. Bidders will still be expected to submit one (1) original, one (1) additional copy of the RFP response via a parcel service of their choosing. In order to be eligible for contracting, the hard copies must be received within one week of the due date. Electronic bids that are received and read at the bid opening for which hard copies are not received within one week of the due date will not be considered for award.

To submit a response electronically: Bidders must notify Faith Finholm, Grants Manager via email at ffinholm@thelandbank.org of their intent to submit a bid. Bidders will then be invited to upload a complete PDF of their bid to a confidential folder unique to that bidder on www.box.com. DO NOT UPLOAD YOUR RESPONSES TO THE BID FOLDER WITH MAP, SURVEY, AND OTHER BID INFORMATION. Bidders must notify the appropriate GCLBA representative of their intent to submit electronically at least 24 hours prior to the due date and specified time to allow for creation of folders and to ensure that bidder has sufficient time to attempt upload. Electronic submittals uploaded after the due date and specified time will not be considered. Bidders are welcome to utilize the U.S. Postal Service or the parcel service of their choosing to submit their proposals and not utilize the electronic submittal process as described, but are cautioned that complications or delays in delivery causing responses to not be received by the due date and specified time will cause their bid to be rejected. Please remember that hard copies are still due via parcel service within one week of the due date and time to be eligible for contract. For bidders that opt to submit electronically, please note that complications or delays in delivery causing responses to not be received within one week of the due date and specified time will cause their bid to be rejected. Discrepancies between electronic responses submitted via www.box.com and hard copies received via parcel service may result in bids being rejected.



Bidders are advised to adhere to the Submittal Requirements as outlined in the RFP and subsequent addendums. Failure to comply with the instructions of this RFP will be cause for rejection of submittals.

Only firms/contractors that are on the GCLBA Approved Contractor lists can respond to RFP's issued by the GCLBA.

Responses to this RFP are due either electronically as described above or by parcel service no later than 3:00 pm on Tuesday, June 2, 2020. The office may not be consistently staffed at this time so it is important to plan appropriately so that your bid will be received at the office prior to the due date and time if you opt to not utilize the electronic submittal process. **In-person deliveries will not be accepted.** Each Bidder is responsible for labelling the exterior of the sealed envelope containing the proposal response with the proposal number, proposal name, proposal due date and time, and your firm's name. Hard copies and must be delivered via a post service to:

Faith Finholm, Grants Manager (LB# 20-002)
 Genesee County Land Bank Authority
 452 S. Saginaw St. 2nd Floor
 Flint, MI 48502

A public bid opening will be held via Zoom immediately following 3:00 pm on Tuesday, June 2, 2020. Any bids not received by this time, regardless of the reason, will be rejected. Those wishing to attend the virtual bid opening may send their request to Faith Finholm via email at ffinholm@thelandbank.org prior to the due date. An invitation and password to access the bid meeting via Zoom will be sent back.

2. Important Dates

IMPORTANT DATES

Notification of Intent to Submit Electronically Due via email	Monday, June 1, 2020 @ 3:00 pm EST
Bids Due/Public Opening Via Zoom	Tuesday, June 2, 2020 @ 3:00 pm EST
Hard Copy Submittals via parcel service for electronically submitted Bids Due	Tuesday, June 9, 2020 @ 3:00 pm EST
Notice of Award	On or around Wednesday, June 10, 2020
Contract Signed	On or around Tuesday, June 16, 2020
Start Work	On or around Wednesday, June 17, 2020
Final-grade, seed and straw work completed	On or before Friday, July 24, 2020



**Final Paperwork and
Payment Request**

On or before Friday, July 31, 2020

NOTE: Dates are estimates and may be modified by GCLBA as appropriate.

Each bidder must acknowledge receipt of this addendum on RFP SUBMITTAL REQUIREMENTS CHECKLIST. If you have already mailed your hardcopy, acknowledgment of receipt via email is acceptable.

****END OF ADDENDUM****

Prepared by:
Genesee County Land Bank
452 S. Saginaw St., Second Floor

