

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**  
**May 17, 2017**

11:00 a.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Patricia Lockwood, Bryant Nolden, Mark Young

*Excused:* Brenda Clack, Ellen Ellenburg, Jackie Poplar

*Quorum present?* Yes

*Staff Present:* Renee Auten, Paul McShane, John Smith, Michele Wildman

**I. WELCOME**

- Meeting was called to order at 11:15 am by Deborah Cherry.

**II. APPROVAL OF MINUTES**

- Bryant Nolden made a motion to approve the April meeting minutes and Patricia Lockwood seconded. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- No comment

**IV. FINANCIAL REPORT**

**A. Financial Report for April 2017 – Action Required**

- Paul McShane presented the April Financial report to the Board. He stated there are no issues and we are within budget. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Mark Young seconded. All were in favor. Motion carried.

**V .OLD BUSINESS**

- None

## **VI. NEW BUSINESS**

### **A. Sales Report for April 2017 – Action Required**

- Renee Auten presented the April sales report to the Board. Discussion Followed. Patricia Lockwood made a motion to approve the sales report and Mark Young seconded. All were in favor. Motion carried

### **B. Multiple Sale – HJC Property LLC (0836676092/093/094/095)– Action Required**

- Renee Auten presented to the Board a memo regarding the sale of properties. A representative for Dr. Hommoud stated he would like to redevelop these properties. Mark Young asked if these properties would be built on and the answer was yes. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All in favor. Motion carried
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### **C. Procurement Policy for State & Federal Grants – Action Required**

- Paul McShane presented to the Board a Procurement Policy for Genesee County Land Bank. He stated that staff has gone through the policy and has made necessary changes per audits. Michele Wildman said this is a new policy for the Land Bank because the Land Bank went off the Genesee County's policy. Patricia Lockwood asked if the attorney reviewed the policy. Paul McShane said he has and Michele Wildman said she would take the policy to the attorney for additional review. Discussion Followed. Bryant Nolden made a motion to approve the agreement and Mark Young seconded. All in favor. Motion carried

### **D. Kettering University Presentation**

- Tom Ayers a representative from Kettering presented to the Board a presentation regarding the progress of the properties purchased from the Genesee County Land Bank. He stated they purchased property right across from Atwood stadium and did the demo on the property and now looks more appealing for people to come to the stadium. He also presented some future plans for the area. He thanked the Land Bank for their collaboration in helping building a better University.

## **VII. Executive Director – See Packet**

## **VIII. ADJOURN - Meeting was adjourned at 11:56am**

Respectfully  
Submitted by John Smith