

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
March 15, 2017

11:00 a.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Ellen Ellenburg, Patricia Lockwood, Bryant Nolden

Excused: Jackie Poplar, Mark Young

Quorum present? Yes

Staff Present: Paul McShane, John Smith, Phil Stair, Michele Wildman

I. WELCOME

- Meeting was called to order at 11:05 am by Deborah Cherry and the order of business was changed from the agenda. Below is the order it was conducted.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the February meeting minutes. Patricia Lockwood seconded. All were in favor. Motion carried.

III. PUBLIC COMMENT

- None

IV. FINANCIAL REPORT

A. Fiscal Year 2015-2016 Audit by Plante & Moran – Action Required

- Plante Moran presented the fiscal year audit. Pamela Hill from Plante Moran stated the audit went well and was completed on time. Also, from Plante Moran, Amar Rushing gave an over view of the financial status of the Land Bank. After that, he stated an audit was done on Federal Awards programs and found no issues. Then, Pamela Hill gave recommendations on some issues to address in the future. Discussion Followed. Bryant Nolden made a motion to approve the audit and Patricia Lockwood seconded. All were in favor. Motion carried

V .OLD BUSINESS

- None

VI. NEW BUSINESS

A. Closed Session (consult with an attorney on litigation) – Action Required

- Ellen Ellenburg made a motion to go in a closed session and Bryant Nolden seconded. All in favor. Motion carried. Ellen Ellenburg made a motion to go back to open session and Bryant Nolden seconded. All in favor. Motion carried

B. Multiple Sale –Transitions Settlement, Inc. (41-19-376-003/008/12/41-19-276-013) – Action Required.

- Phil Stair presented to the Board a memo regarding the sale of properties. Patricia Lockwood asked if these properties will be used just for gardens. Mr. Yearlsey said the properties would be used as gardens. Discussion Followed. Brenda Clack made a motion to approve the sale and Ellen Ellenburgh seconded. . All in favor. Motion carried

C. Sales Report for February 2017 – Action Required

- Phil Stair presented the February sales report to the Board. He stated we are above last year's sales. Discussion Followed. Bryant Nolden made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried

D. Financial Report for February 2017 – Action Required

- With a few members leaving the meeting early, no quorum was present to approve the financial report; therefore, it will be brought to next meeting.

VII. Executive Director – See Packet

- A.** Michele Wildman presented the Executive Director report. Discussion followed.

VIII. ADJOURN - Meeting was adjourned at 12:15pm

Respectfully

Submitted by John Smith