

**Board Meeting Minutes**  
**GENESEE COUNTY LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS**  
**March 13th, 2019**

1:00 p.m. at Genesee County Administration Building

**Board Members:**

*Present:* Deborah Cherry, Brenda Clack, Bryant Nolden, Ellen Ellenburg, : Mark Young, Santino Guerra

*Excused:* Pat Lockwood

*Quorum present?* Yes

*Staff Present:* Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Jennifer Riggs, Christina Kelly, Raynetta Speed

**I. WELCOME**

- Meeting was called to order at 1:02 p.m. by Deb Cherry.

**II. APPROVAL OF MINUTES**

- Bryant Nolden made a motion to approve the February 13th, 2019 meeting minutes and Mark Young seconded. No Discussion. All were in favor. Motion carried.

**III. PUBLIC COMMENT**

- Mark Baldwin 501 E Gillespie came forth to thank the Land Bank for the process of the homes demolished in his neighborhood. Mr. Baldwin did have a question about the priority of selling vacant lots to homeowners, but he was redirected to talk to Land Bank staff in the office or attend a Citizen's Advisory Council Meeting.

**IV. REPORTS**

**A. Financial Report for February 2019 – Action Required**

Paul McShane presented the February 2019 financial reports to the Board. Mr. McShane stated that there are no big expenses to report. Discussion Followed. Brenda Clack made a motion to approve the financial report and Ellen Ellenburg seconded. All were in favor. Motion carried.

**B. Plante Moran 09/30 Audit-Action Required**

Pamela Hill from Plante Moran presented the 09/30 audit results to the board. Discussion Followed. Bryant Nolden made a motion to approve the audit and Ellen Ellenburg seconded. All were in favor. Motion carried.

### **C. Sales Report for February 2019 – Action Required**

Jennifer Riggs presented the Sales report to the Board for the month of February 2019. Mrs. Riggs stated that sales for February were around \$358,000 including the sale of 22 vacant lots and 13 structures. Bryant Nolden made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried.

### **D. Demo Contracts – Information Only**

### **V. Old Business**

There was no Old Business.

### **VI. New Business**

#### **A. Option Agreement– Action Required**

Jennifer Riggs presented: Norstar requested an extension of their second option as well as requested additional parcels for a third option. Discussion Followed. Santino Guerra made a motion to approve the Option Agreement and Ellen Ellenburg seconded. All were in favor. Motion carried.

#### **B. Multiple Parcel Purchase -Action Required**

Jennifer Riggs presented: Shawn Groves has requested to purchase 1119 Barrie in the City of Flint. Mr. Groves has had more than three purchases in the past 12 months, so this requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerra seconded. All were in favor. Motion carried.

#### **C. Purchase After Tax Foreclosure -Action Required.**

Jennifer Riggs presented: Lee Henderson has requested to purchase a church at 1071 N Cornell. Mr. Henderson was renting the property when it was foreclosed, but he had a 2007 foreclosure and is currently one year behind on his own property taxes. Staff advised him that all taxes must be current in order to purchase. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

#### **D. Purchase After Tax Foreclosure -Action Required.**

Jennifer Riggs presented: Kenneth & Carol Hartwell has requested to purchase 1910 Zimmerman in the City Of Flint. Mr. & Mrs. Hartwell had a 2009 foreclosure. The board needs to approve the request in order to complete the sale. Discussion Followed. Bryant Nolden made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried.

#### **E. Multiple Party Purchase -Action Required**

Jennifer Riggs presented: Judy Franks & Nathaniel Callaway has requested to jointly purchase 202 E. Pulaski in the City Of Flint. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried.

**F. Multiple Party Purchase -Action Required**

Jennifer Riggs presented: Charlotte Harris & Grandville McBride has requested to jointly purchase 4522 Crissman St in the City Of Flint. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried

**G. Multiple Party Purchase -Action Required**

Jennifer Riggs presented: Johnny Morse & Jennifer Jones has requested to jointly purchase 2010 Burns in the City Of Flint. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried

**H. Board Member Purchase-Action Required**

Jennifer Riggs presented: Board Member Commissioner Bryant Nolden has requested to purchase 701 E. Bundy in the City Of Flint. Brenda Clack made a motion Ellen Ellenburg. All in Favor One Abstain. Motion Carried.

**I. Demolition Contract Recommendation-Action Required**

Christina Kelly presented: Christina Kelly has requested that the Board of Directors suspend SC Environmental for the next 30 days due to non-compliance of required specs. Faith Finholm handed members a memorandum of all the issues that has led to the recommendation. The President Of SC Nick Koster spoke on behalf of the company. Discussion Followed. Mark Young made a motion to suspend SC Environmental indefinitely and Bryant Nolden seconded. All in favor. Motion carried.

**VII** Executive Director- Michele Wildman presented the Executive Director Report. No Discussion. Mark Young made a motion to approve and Santino Guerra seconded. All were in favor. Motion carried

**VIII. ADJOURN** - Meeting was adjourned at 2:17pm  
by Deb Cherry

Respectfully Submitted by Yolanda Collins