

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
January 24, 2018

11:00 a.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Ellen Ellenburg, Santino Guerra, Patricia Lockwood, Bryant Nolden, Mark Young

Excused:

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Jennifer Riggs, John Smith, Michele Wildman

I. WELCOME

- Meeting was called to order at 11:08 am by Deborah Cherry.

II. APPROVAL OF MINUTES

- Mark Young made a motion to approve the November 15, 2017 meeting minutes and Patricia Lockwood seconded. All were in favor. Motion carried.

III. PUBLIC COMMENT

- No Comment

IV. REPORTS

A. Financial Report for December 2017 – Action Required

- Paul McShane presented the December financial report to the Board. He stated this is the time of the year we are building reserves before the summer months and we are on track with the budget. Discussion Followed. Patricia Lockwood made a motion to approve the financial report and Bryant Nolden seconded. All were in favor. Motion carried.

B. Sales Report for November & December 2017 – Action Required

- Dawn Everett presented the Sales report to the Board for the month of November and December. She stated sales are down from prior years but there are new policies in place that will help increase sales. Discussion Followed. Mark Young made a motion to approve the sales report and Ellen Ellenburgh seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Purchase Glen Trego (41-08-253-025) – **Action Required**

- Jennifer Riggs presented a memo to the Board regarding purchase request from Glen Trego. Jennifer Riggs stated this purchase needs board approval because he has purchased more than three properties within the year. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

B. Multiple Purchase – John Gilliam Jr. (14-24-576-281/282/283/284)
– **Action Required**

- Jennifer Riggs presented a memo to the Board regarding purchase request from John Gilliam Jr. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

C. Purchase - Kettering University (40-13-201-006) – **Action Required**

- Jennifer Riggs presented a memo to the Board regarding purchase request from Kettering University. Jennifer Riggs stated the property is occupied and Kettering University is willing to relocate the occupant because the property needs to be demoed. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

D. Purchase – Ms. Repko/Rennie Sawade (41-09-233-021) – **Action Required**

- Dawn Everett presented a memo to the Board regarding purchase request from Ms. Repko/Rennie Sawade. Dawn stated this needs board approval because of multiple names on the contract. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

E. Purchase – Beverly Biggs-Leavy/Roy Steven White (46-35-356-008)
– **Action Required**

- Dawn Everett presented a memo to the Board regarding purchase request from Beverly Biggs-Leavy/Roy Steven White. Dawn stated they intend to renovate the property and turn it into a restaurant within one year. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

F. Multiple Purchase – Asbury Community Development
– **Action Required**

- Jennifer Riggs presented a memo to the Board regarding purchase request from Asbury Community Development. Jennifer stated they want to purchase the properties for agriculture. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

G. Multiple Purchase – WT Stevens – **Action Required**

- Dawn Everett presented a memo to the Board regarding purchase request from WT Stevens. Dawn stated they are currently using the property and want to build a storage building. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

H. Policy for purchasing Land Bank demolitions – **Action Required**

- Dawn Everett presented a policy to the Board regarding purchasing Land Bank demolitions. Discussion Followed. Mark Young & Pat Lockwood made an amendment motions to the policy and Bryant Nolden seconded. All were in favor. Motion carried.

VII. Executive Director – See Packet

- Discussion Followed. Mark Young made a motion to approve the Executive Director report and Bryant Nolden seconded. All in favor. Motion carried

VIII. Closed Session – **Action Required**

- Mark Young made a motion for the Board to go into a closed session under section (8)e of the Open Meetings Act, to consult with their Attorney Peter Goodstein. Bryant Nolden seconded. A roll call was done and all were in favor.

IX. **ADJOURN** - Meeting was adjourned at 12:13 pm

X. Respectfully Submitted by John Smith