

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
January 9, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Mark Young, Santino Guerra, Ellen Ellenburg, Pat Lockwood

Excused: All present

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Jennifer Riggs and Faith Finholm

I. WELCOME

- Meeting was called to order at 1:05 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Mark Young made a motion to approve the November 21st, 2018 meeting minutes and Bryant Nolden seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Mark Baldwin of 421 E. Gillespie Flint, MI. Mr. Baldwin had a concern about the demolition time frame of 425 E. Gillespie. Discussion Followed
- Chris Delmarone Citizen Advisory Council Board Member. Mr. DelMarone wanted a better understanding the Sales department newly implemented sales process.

IV. REPORTS

A. Financial Report for November & December 2018 – Action Required

- Paul McShane presented the November & December 2018 financial reports to the Board. Mr. McShane stated that expenses are low and the 2017-2018 Audit is currently going on. Bryant Nolden made a motion to approve the financial report and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Sales Report for November & December 2018 – Action Required

- Dawn Everett presented the Sales report to the Board for the months of November & December 2018. Mrs. Everett stated that sales for November were around \$410,000 (15 Vacant Lots and 15 Structures). December sales were

around \$170,500 (16 Vacant Lots and 13 Structures) Pat Lockwood made a motion to approve the sales report and Mark Young seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

A. 2019 Board Meeting Schedule-**Action Required**

-The board discussed moving the monthly board meeting to the second Wednesday of each month with the exception of July and November which will be the third Wednesday. All meetings will begin at 1:00 pm. Ellen Ellenburg made the motion and Bryant Nolden seconded. All were in favor

VI. New Business

A. Property Acquisition– **Action Required**

-Michele Widman presented: Michigan Land Bank wants to “gift” GCLBA a couple of vacant lots that are approximately .01 of an acre. Discussion Followed. Pat Lockwood made a motion to accept the two properties and Bryant Nolden seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -**Action Required**

-Jennifer Riggs presented: Mr. Phillip Kuczera requested to purchase a vacant lot (41-05-132-011). Mr. Kuczera has already purchased five other vacant lots near his resident in the past 12 months and policy requires board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

C. Multiple Parcel Purchase -**Action Required.**

-Jennifer Riggs presented: Mr. William Metcalf has requested to purchase a vacant lot (41-04-459-030). Mr. Metcalf needs board approval because he has purchased more than five properties within the past 12 months according to policy. Santino Guerra made a motion to approve the sale and Mark Young seconded. All in favor. Motion carried.

D. Multiple Party Purchase -**Action Required.**

- Dawn Everett presented: Mr. Shawn Groves has requested to purchase property at 1134 Ossington (40-24-278-017). Mr. Groves has purchased more than five properties in the past 12 months and policy requires board approval. Santino Guerra made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

E. Multiple Party Purchase – **Action Required**

-Jennifer Riggs presented: Asbury Community Development Corp. has requested to purchase 13 vacant lots to expand their existing farm. Policy is that the purchase of more than three properties requires board approval. Mark Young made a motion to approve the sale and Santino Guerra seconded. All in favor. Motion carried.

F. Prior Tax Foreclosure -Action Required

-Jennifer Riggs presented: Mr. Aaron Dionne has requested to purchase 41-05-283-008 & 009. Mr. Dionne has a tax foreclosure within the past 5years and policy requires board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

G. Community Development Block Grant Contracts -Action Required

-Faith Finholm presented: The City of Flint announced their Fiscal Year 2019 CDBG awards and approval is needed to enter into the contracts. Bryant Nolden made a motion to authorize staff to enter into both grant agreements and Ellen Ellenburg seconded. Discussion Followed. All were in favor. Motion carried

VII Executive Director-See Packet

-. Discussion Followed. Mark Young made a motion to approve and Bryant Nolden seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 2:04pm
by Deb Cherry

IX. Respectfully Submitted by Yolanda Collins