

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
May 8th, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Ellen Ellenburg, Mark Young, Pat Lockwood

Excused:

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins

I. WELCOME

- Meeting was called to order at 1:02 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the April 10th, 2019 meeting minutes and Pat Lockwood seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- None

IV. REPORTS

A. Financial Report for April 2019 – Action Required

Paul McShane presented the April 2019 financial reports to the Board. Mr. McShane stated that there is no big ticket item outside of the insurance policy. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Brenda Clack seconded. All were in favor. Motion carried.

B. Sales Report for April 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of April 2019. Mrs. Everett stated that sales for April were around \$390,000.00 including the sale of 15 vacant lots and 37 structures. Bryant Nolden made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Multiple Parcel Purchase– **Action Required**

Dawn Everett presented: Fresh Start CDC requested to amend the current option agreement by adding additional parcels. Discussion Followed. Bryant Nolden made a motion to approve the option agreement additions and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -**Action Required**

Dawn Everett presented: Jason Cate has requested to purchase 2910 Crestwood Drive in the City of Flint. Mr. Cate has had more than three purchases in the past 12 months, so this requires board approval Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

C. Multiple Parcel Purchase -**Action Required** .

Dawn Everett presented: Minne Rembert & Donna Fairk has requested to jointly purchase a vacant lot 40-25-178-056. This joint purchase requires board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

D. Demolition List Purchase -**Action Required**.

Dawn Everett presented: Mott's Children Center has requested to purchase 914 & 918 Stevenson St in the City of Flint. The properties are on the demolition list which requires board approval. Discussion Followed. Brenda Clack made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried.

E. Demolition List Purchase -**Action Required**.

Dawn Everett presented: Mott's Children Center has requested to purchase 1022 Stevenson St in the City of Flint. The property is on the demolition list which requires board approval. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

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F. Audit RFP Recommendation-**Action Required**

Paul McShane presented: A Request For Proposals for Audit (RFP) was issued for the following fiscal years 2018/2019, 2019/2020, 2020/2021 for The Genesee County Land Bank Authority. Three proposals were received from qualified firms and the Staff is recommending Stewart, Beauvais & Whipple which has the lowest bid. Discussion Followed. Ellen Ellenburg made a motion to approve the RFP recommendation and Pat Lockwood seconded. One No.. Motion carried.

VII. Executive Director- Michele Wildman presented the Executive Director Report. No Discussion. Mark Young made a motion to approve and Bryant Nolden seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 1:28pm
by Deb Cherry

Respectfully Submitted by Yolanda Collins