

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
January 9, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Mark Young, Santino Guerra, Ellen Ellenburg, Pat Lockwood

Excused: All present

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Jennifer Riggs and Faith Finholm

I. WELCOME

- Meeting was called to order at 1:05 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Mark Young made a motion to approve the November 21st, 2018 meeting minutes and Bryant Nolden seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Mark Baldwin of 421 E. Gillespie Flint, MI. Mr. Baldwin had a concern about the demolition time frame of 425 E. Gillespie. Discussion Followed
- Chris Delmarone Citizen Advisory Council Board Member. Mr. DelMarone wanted a better understanding the Sales department newly implemented sales process.

IV. REPORTS

A. Financial Report for November & December 2018 – Action Required

- Paul McShane presented the November & December 2018 financial reports to the Board. Mr. McShane stated that expenses are low and the 2017-2018 Audit is currently going on. Bryant Nolden made a motion to approve the financial report and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Sales Report for November & December 2018 – Action Required

- Dawn Everett presented the Sales report to the Board for the months of November & December 2018. Mrs. Everett stated that sales for November were around \$410,000 (15 Vacant Lots and 15 Structures). December sales were

around \$170,500 (16 Vacant Lots and 13 Structures) Pat Lockwood made a motion to approve the sales report and Mark Young seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

A. 2019 Board Meeting Schedule-**Action Required**

-The board discussed moving the monthly board meeting to the second Wednesday of each month with the exception of July and November which will be the third Wednesday. All meetings will begin at 1:00 pm. Ellen Ellenburg made the motion and Bryant Nolden seconded. All were in favor

VI. New Business

A. Property Acquisition– **Action Required**

-Michele Widman presented: Michigan Land Bank wants to “gift” GCLBA a couple of vacant lots that are approximately .01 of an acre. Discussion Followed. Pat Lockwood made a motion to accept the two properties and Bryant Nolden seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -**Action Required**

-Jennifer Riggs presented: Mr. Phillip Kuczera requested to purchase a vacant lot (41-05-132-011). Mr. Kuczera has already purchased five other vacant lots near his resident in the past 12 months and policy requires board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

C. Multiple Parcel Purchase -**Action Required.**

-Jennifer Riggs presented: Mr. William Metcalf has requested to purchase a vacant lot (41-04-459-030). Mr. Metcalf needs board approval because he has purchased more than five properties within the past 12 months according to policy. Santino Guerra made a motion to approve the sale and Mark Young seconded. All in favor. Motion carried.

D. Multiple Party Purchase -**Action Required.**

- Dawn Everett presented: Mr. Shawn Groves has requested to purchase property at 1134 Ossington (40-24-278-017). Mr. Groves has purchased more than five properties in the past 12 months and policy requires board approval. Santino Guerra made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

E. Multiple Party Purchase – **Action Required**

-Jennifer Riggs presented: Asbury Community Development Corp. has requested to purchase 13 vacant lots to expand their existing farm. Policy is that the purchase of more than three properties requires board approval. Mark Young made a motion to approve the sale and Santino Guerra seconded. All in favor. Motion carried.

F. Prior Tax Foreclosure -Action Required

-Jennifer Riggs presented: Mr. Aaron Dionne has requested to purchase 41-05-283-008 & 009. Mr. Dionne has a tax foreclosure within the past 5years and policy requires board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried

G. Community Development Block Grant Contracts -Action Required

-Faith Finholm presented: The City of Flint announced their Fiscal Year 2019 CDBG awards and approval is needed to enter into the contracts. Bryant Nolden made a motion to authorize staff to enter into both grant agreements and Ellen Ellenburg seconded. Discussion Followed. All were in favor. Motion carried

VII Executive Director-See Packet

-. Discussion Followed. Mark Young made a motion to approve and Bryant Nolden seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 2:04pm
by Deb Cherry

IX. Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
February 13, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Ellen Ellenburg

Excused: Mark Young, Santino Guerra, Pat Lockwood

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Jennifer Riggs

I. WELCOME

- Meeting was called to order at 1:04 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the January 9th, 2019 meeting minutes and Ellen Ellenburg seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Jerimiah Buggs came forth but because he was already on the agenda about 1977 Howard Ave Flint, MI he was asked to speak then.

IV. REPORTS

A. Financial Report for January 2019 – Action Required

Paul McShane presented the January 2019 financial reports to the Board. Mr. McShane stated that there are no big expenses to report and Plante Moran has completed the 2017-2018 Audit. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Sales Report for January 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of January 2019. Mrs. Everett stated that sales for January were around \$300,000 including the sale of 25 vacant lots and 28 structures. Bryant Nolden made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

There was no Old Business.

VI. New Business

A. Option Agreement– **Action Required**

Dawn Everett presented: The City of Flint and the Flint Housing Commission have teamed up with developer Norstar on a \$30 million Choice Neighborhoods Implementation Grant that they received. Norstar is requesting an extension of its existing purchase option for 13 parcels included in Phase One of the project. Norstar reports that the closing was delayed due to the federal shutdown.. Bryant Nolden made a motion to approve the Option Agreement and Brenda Clack seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -**Action Required**

Dawn Everett presented: William Metcalfe has requested to purchase 1245 Westwood Drive in Flint Township. Mr. Metcalf has had more than three purchases in the past 12 months, so this requires board approval. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried.

C. Purchase After Tax Foreclosure -**Action Required.**

Jennifer Riggs presented: Christopher Harvey has requested to purchase vacant lot 40-02-109-030 which is adjacent to his residential property. Mr. Harvey had a tax foreclosure 2011 and 2012, so board approval is required to complete the sale. Bryant Nolden made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried.

D. Purchase After Tax Foreclosure -**Action Required.**

Dawn Everett presented: Jerimiah Buggs has requested to purchase 1977 Howard Avenue in the City of Flint. Mr. Buggs had a 2012 tax foreclosure, so board approval is required to complete the sale. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried.

E. Purchase After Tax Foreclosure – **Action Required**

Jennifer Riggs presented: The Center for Higher Educational Achievement has requested to purchase two vacant lots 41-05-257-021 & -022 which are located across the street from the Center. The Center had a 2013 tax foreclosure, so board approval is required to complete the sale. Bryant Nolden made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried.

F. Seasonal Employee Purchase -**Action Required**

Dawn Everett presented: Lorenzo Dockery has requested to purchase 3002 Beecher Rd in the City of Flint. Mr. Dockery is a seasonal Land Bank employee. Policy does not allow for active employees to purchase property through the Land Bank but Mr. Dockery is not currently on the payroll. Bryant

Nolden made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried

VII Executive Director- Michele Wildman presented the Executive Director Report. No Discussion. Bryant Nolden made a motion to approve and Brenda Clack seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 1:32pm
by Deb Cherry

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
March 13th, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Ellen Ellenburg, : Mark Young, Santino Guerra

Excused: Pat Lockwood

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Jennifer Riggs, Christina Kelly, Raynetta Speed

I. WELCOME

- Meeting was called to order at 1:02 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the February 13th, 2019 meeting minutes and Mark Young seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Mark Baldwin 501 E Gillespie came forth to thank the Land Bank for the process of the homes demolished in his neighborhood. Mr. Baldwin did have a question about the priority of selling vacant lots to homeowners, but he was redirected to talk to Land Bank staff in the office or attend a Citizen's Advisory Council Meeting.

IV. REPORTS

A. Financial Report for February 2019 – Action Required

Paul McShane presented the February 2019 financial reports to the Board. Mr. McShane stated that there are no big expenses to report. Discussion Followed. Brenda Clack made a motion to approve the financial report and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Plante Moran 09/30 Audit-Action Required

Pamela Hill from Plante Moran presented the 09/30 audit results to the board. Discussion Followed. Bryant Nolden made a motion to approve the audit and Ellen Ellenburg seconded. All were in favor. Motion carried.

C. Sales Report for February 2019 – Action Required

Jennifer Riggs presented the Sales report to the Board for the month of February 2019. Mrs. Riggs stated that sales for February were around \$358,000 including the sale of 22 vacant lots and 13 structures. Bryant Nolden made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried.

D. Demo Contracts – Information Only

V. Old Business

There was no Old Business.

VI. New Business

A. Option Agreement– Action Required

Jennifer Riggs presented: Norstar requested an extension of their second option as well as requested additional parcels for a third option. Discussion Followed. Santino Guerra made a motion to approve the Option Agreement and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -Action Required

Jennifer Riggs presented: Shawn Groves has requested to purchase 1119 Barrie in the City of Flint. Mr. Groves has had more than three purchases in the past 12 months, so this requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerra seconded. All were in favor. Motion carried.

C. Purchase After Tax Foreclosure -Action Required.

Jennifer Riggs presented: Lee Henderson has requested to purchase a church at 1071 N Cornell. Mr. Henderson was renting the property when it was foreclosed, but he had a 2007 foreclosure and is currently one year behind on his own property taxes. Staff advised him that all taxes must be current in order to purchase. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

D. Purchase After Tax Foreclosure -Action Required.

Jennifer Riggs presented: Kenneth & Carol Hartwell has requested to purchase 1910 Zimmerman in the City Of Flint. Mr. & Mrs. Hartwell had a 2009 foreclosure. The board needs to approve the request in order to complete the sale. Discussion Followed. Bryant Nolden made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried.

E. Multiple Party Purchase -Action Required

Jennifer Riggs presented: Judy Franks & Nathaniel Callaway has requested to jointly purchase 202 E. Pulaski in the City Of Flint. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried.

F. Multiple Party Purchase -Action Required

Jennifer Riggs presented: Charlotte Harris & Grandville McBride has requested to jointly purchase 4522 Crissman St in the City Of Flint. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried

G. Multiple Party Purchase -Action Required

Jennifer Riggs presented: Johnny Morse & Jennifer Jones has requested to jointly purchase 2010 Burns in the City Of Flint. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried

H. Board Member Purchase-Action Required

Jennifer Riggs presented: Board Member Commissioner Bryant Nolden has requested to purchase 701 E. Bundy in the City Of Flint. Brenda Clack made a motion Ellen Ellenburg. All in Favor One Abstain. Motion Carried.

I. Demolition Contract Recommendation-Action Required

Christina Kelly presented: Christina Kelly has requested that the Board of Directors suspend SC Environmental for the next 30 days due to non-compliance of required specs. Faith Finholm handed members a memorandum of all the issues that has led to the recommendation. The President Of SC Nick Koster spoke on behalf of the company. Discussion Followed. Mark Young made a motion to suspend SC Environmental indefinitely and Bryant Nolden seconded. All in favor. Motion carried.

VII Executive Director- Michele Wildman presented the Executive Director Report. No Discussion. Mark Young made a motion to approve and Santino Guerra seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 2:17pm
by Deb Cherry

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
April 10th, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Ellen Ellenburg, Mark Young, Santino Guerra

Excused: Pat Lockwood

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Moses Timlin, Christina Kelly, Christina Kelly

I. WELCOME

- Meeting was called to order at 1:03 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the March 13th, 2019 meeting minutes and Mark Young seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Mr. Farah 6251 Scott Rd of Thetford Township applied for a vacant lot next to a property that he owns. Mr. Farah received notification from the sales department that he did not qualify for the vacant lot and that another applicant is already scheduled to close on the property. Mr. Farah came before the board to ask if the closing could be postponed to allow him to pay his back taxes. GCLBA Executive Director explained to Mr. Farah why he did not qualify and that the sale will continue on as scheduled.
- Robert Simmonds 105 Lake St Otisville, MI. Mr. Simmonds was advised he was on the agenda for today. .

IV. REPORTS

A. Financial Report for March 2019 – Action Required

Paul McShane presented the March 2019 financial reports to the Board. Mr. McShane stated that we are halfway through the fiscal year and on track with the budget. Payment from IINN of \$112,500.00 was received. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Mark Young seconded. All were in favor. Motion carried.

B. Sales Report for March 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of March 2019. Mrs. Everett stated that sales for March were around \$244,000 including the sale of 22 vacant lots and 33 structures. Bryant Nolden made a motion to approve the sales report and Mark Young seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

A. Demolition Contractor Recommendation Update-Action Required

Christina Kelly presented to the board on SC Environmental. GCLBA is recommending that SC correct all the issues that have been identified. Bryant Nolden made a motion to approve the contractor recommendation and Mark Young seconded. All were in favor. Motion carried.

Christina Kelly presented to the board that GCLBA is recommending that the work that is under contract with SC be cancelled and put out for re-bid. Bryant Nolden made a motion to approve the contractor recommendation and Brenda Clack seconded. All were in favor. Motion carried.

VI. New Business

A. Multiple Parcel Purchase– Action Required

Dawn Everett presented: Jason Cate requested to purchase 3232 Holly Rd & 3818 Woodrow In the City Of Flint as investment properties after they are brought up to code. Policy requires board approval for multiple purchases. Discussion Followed. Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -Action Required

Dawn Everett presented: Shawn Groves has requested to purchase 2402 Illinois in the City of Flint. Mr. Groves has had more than three purchases in the past 12 months, so this requires board approval Bryant Nolden made a motion to approve the sale and Mark Young seconded. All were in favor. Motion carried.

C. Purchase After Tax Foreclosure -Action Required.

Dawn Everett presented: Deborah Patrick has requested to purchase a property at 1182 E. Foss. Ms. Patrick was renting the property when it was foreclosed, but she had a 2011 foreclosure. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried.

D. Purchase After Tax Foreclosure -Action Required.

Dawn Everett presented: Robert Simmonds has requested to purchase 105 Lake in Forest Township. Mr. Simmonds had a 2007 foreclosure. The board

needs to approve the request in order to complete the sale. Discussion Followed. Bryant Nolden made a motion to approve the sale and Santino Guerra seconded. All were in favor. Motion carried.

VII Executive Director- Michele Wildman presented the Executive Director Report. No Discussion. Bryant Nolden made a motion to approve and Santino Guerra seconded. All were in favor. Motion carried

VIII Informational Presentation: Moses Timlin presented on the work that the GCLBA has going on in the DTM School area

IX. ADJOURN - Meeting was adjourned at 1:57pm
by Deb Cherry

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
May 8th, 2019

1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Bryant Nolden, Ellen Ellenburg, Mark Young, Pat Lockwood

Excused:

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins

I. WELCOME

- Meeting was called to order at 1:02 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the April 10th, 2019 meeting minutes and Pat Lockwood seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- None

IV. REPORTS

A. Financial Report for April 2019 – Action Required

Paul McShane presented the April 2019 financial reports to the Board. Mr. McShane stated that there is no big ticket item outside of the insurance policy. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Brenda Clack seconded. All were in favor. Motion carried.

B. Sales Report for April 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of April 2019. Mrs. Everett stated that sales for April were around \$390,000.00 including the sale of 15 vacant lots and 37 structures. Bryant Nolden made a motion to approve the sales report and Brenda Clack seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Multiple Parcel Purchase– **Action Required**

Dawn Everett presented: Fresh Start CDC requested to amend the current option agreement by adding additional parcels. Discussion Followed. Bryant Nolden made a motion to approve the option agreement additions and Ellen Ellenburg seconded. All were in favor. Motion carried.

B. Multiple Parcel Purchase -**Action Required**

Dawn Everett presented: Jason Cate has requested to purchase 2910 Crestwood Drive in the City of Flint. Mr. Cate has had more than three purchases in the past 12 months, so this requires board approval Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

C. Multiple Parcel Purchase -**Action Required** .

Dawn Everett presented: Minne Rembert & Donna Fairk has requested to jointly purchase a vacant lot 40-25-178-056. This joint purchase requires board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

D. Demolition List Purchase -**Action Required.**

Dawn Everett presented: Mott's Children Center has requested to purchase 914 & 918 Stevenson St in the City of Flint. The properties are on the demolition list which requires board approval. Discussion Followed. Brenda Clack made a motion to approve the sale and Ellen Ellenburg seconded. All were in favor. Motion carried.

E. Demolition List Purchase -**Action Required.**

Dawn Everett presented: Mott's Children Center has requested to purchase 1022 Stevenson St in the City of Flint. The property is on the demolition list which requires board approval. Discussion Followed. Mark Young made a motion to approve the sale and Bryant Nolden seconded. All were in favor. Motion carried.

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F. Audit RFP Recommendation-**Action Required**

Paul McShane presented: A Request For Proposals for Audit (RFP) was issued for the following fiscal years 2018/2019, 2019/2020, 2020/2021 for The Genesee County Land Bank Authority. Three proposals were received from qualified firms and the Staff is recommending Stewart, Beauvais & Whipple which has the lowest bid. Discussion Followed. Ellen Ellenburg made a motion to approve the RFP recommendation and Pat Lockwood seconded. One No.. Motion carried.

VII. Executive Director- Michele Wildman presented the Executive Director Report. No Discussion. Mark Young made a motion to approve and Bryant Nolden seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 1:28pm
by Deb Cherry

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
June 12th, 2019
1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Brenda Clack, Bryant Nolden, Ellen Ellenburg, Santino Guerro, Pat Lockwood

Absent: Deborah Cherry & Mark Young

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins

I. WELCOME

- Meeting was called to order at 1:07 p.m. by Brenda Clack.

II. APPROVAL OF MINUTES

- Pat Lockwood made a motion to approve the May 8th, 2019 meeting minutes and Bryant Nolden seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Samantha Garcia 1649 Belle Ave Flint, MI. Ms. Garcia issue is with the address of 1645 Belle Ave. She has spoken to the City Of Flint and Land Bank because the home has been vacant for about 10 years and she has been trying to maintain the yard. Issues of concern are the falling tree in the backyard and the overgrown grass. Ms. Garcia was told that the Land Bank staff will follow up with Maintenance on assisting with cleaning up the backyard.

IV. REPORTS

A. Financial Report for May 2019 – Action Required

Paul McShane presented the May 2019 financial reports to the Board. Mr. McShane stated that the revenue is on target and the main monthly expenses are on wages and maintenance equipment. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Pat Lockwood seconded. All were in favor. Motion carried.

B. Sales Report for May 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of May 2019. Mrs. Everett stated that sales for May were around \$210,000.00 including the sale of 16 vacant lots and 22 structures. Bryant Nolden made a motion to approve the sales report and Santino Guerra seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Multiple Parcel Purchase– Action Required

Dawn Everett presented: Jason Cate has requested to purchase 920 Markham St. Flint, MI. Mr. Cate has had more than three purchases in the past 12 months, so this requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. All were in favor. Motion carried.

B. Multiple Party Transfer -Action Required

Dawn Everett presented: Judy Franks and Curtis Williams has requested to purchase 202 E. Pulaski Flint, MI. Policy requires board approval for all transfers that involve more than one party. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. All were in favor. Motion carried.

C. Parcel Transfers -Action Required

Dawn Everett presented: Norstar Development is in the process of purchasing multiple parcels to combine and build on. The issue is that in order to combine the parcels they must all be on the same tax roll. The City Of Flint and The Genesee County Land Bank are willing to transfer between the two entities to get them on the same tax roll. Bryant Nolden made a motion to approve the multiple parcel transfers and Santino Guerro seconded. All were in favor. Motion carried.

D. Purchase After Tax Foreclosure -Action Required.

Dawn Everett presented: Mark Yuschak is requesting to purchase 9432 Coldwater Davison, MI. in the amount of \$31,100 cash. Mr. Yuschak had a 2012 foreclosure and this request requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. All were in favor. Motion carried.

E. Purchase After Tax Foreclosure -Action Required.

Dawn Everett presented: Richard and Barbara Booker has requested to purchase 3278 Spring Valley Mt. Morris, MI. in the amount of \$20,000 cash. Mr. & Mrs. Booker had a 2014 foreclosure and this request requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. All were in favor. Motion carried.

VII. Executive Director- Michele Wildman presented the Executive Director Report. Discussion Followed. Pat Lockwood made a motion to approve and Bryant Nolden seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 1:33pm
by Brenda Clack

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
July 17th, 2019
1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Bryant Nolden, Santino Guerro, Pat Lockwood

Absent: Brenda Clack, Mark Young & Ellen Ellenburg,

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins & Christina Kelly

I. WELCOME

- Meeting was called to order at 1:04 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the June 12th, 2019 meeting minutes and Santino Guerro seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Roy Jackson was renting 1309 N. Saginaw St for his auto body shop until it was foreclosed on April 1st 2018. He came before the board to speak of all the issues that has happened before foreclosure as he is interested in purchasing the building to continue operating his business. Mr. Jackson was referred to the Sales Manager.
- Chris Bell was renting 1319 N. Saginaw St for his auto detailing shop until it was foreclosed April 1st, 2018. He came before the board to speak of what his plans were to get the property updated if he is approved for purchase. Mr. Bell was referred to the Sales Manager.
- **(Public Comment was reopened at the end of the meeting)** Flint Park Neighborhood Association came forth to report high weeds and grass complaints in the neighborhood. The areas of Saginaw and Jamieson as well as Stewart and Fleming Rd, The representative for the association stated that these areas are driving hazards and no one has ever cut the property.
- Attorney Kenneth Scott wanted to address the prior complaint of the property at Stewart and Fleming Rd that was identified as hazardous. Attorney Scott stated that he owned the property that it is not under the ownership of the Land Bank and that he has that property cut every month.

IV. REPORTS

A. Financial Report for June 2019 – Action Required

Paul McShane presented the June 2019 financial reports to the Board. Mr. McShane stated we are under the expected budget and that the office had computer upgrades under \$10,000. Discussion Followed. Bryant Nolden made a motion to approve the financial report and Santino Guerro seconded. All were in favor. Motion carried.

B. Sales Report for June 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of June 2019. Mrs. Everett stated that sales for June were around \$240,000.00 including the sale of 25 vacant lots and 27 structures. Bryant Nolden made a motion to approve the sales report and Santino Guerra seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Multiple Parcel Purchase– Action Required

Dawn Everett presented: Allyson Snell of 3512 EastHampton Drive has requested to purchase six vacant lots for \$1975. The vacant lots are located adjacent to six different properties that are owned by Mrs. Snell within the City of Flint. Board policy requires approval when 3 or more properties are purchased within 12 months. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. All were in favor. Motion carried.

B. Multiple Party Transfer -Action Required

Dawn Everett presented: Kathleen Bailey and Inman Alan has requested to purchase 1545 Illinois Flint, MI. Policy requires board approval for all transfers that involve more than one party. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. All were in favor. Motion carried.

C. MSU Assistance Initiative -Action Required

Christina Kelley presented: Christina is asking for a resolution for the Design Assistance Applications to Michigan State University's Sustainable Built Environmental Initiative. Bryant Nolden made a motion to approve the resolutions and Santino Guerro seconded. All were in favor. Motion carried.

VII. Executive Director- Michele Wildman presented the Executive Director Report. Discussion Followed. Bryant Nolden made a motion to approve and Santino Guerro seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 1:44pm
by Deb Cherry

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
August 14, 2019
1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Mark Young, Ellen Ellenburg & Pat Lockwood

Absent: Bryant Nolden, Santino Guerro

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins

I. WELCOME

- Meeting was called to order at 1:05 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Mark Young made a motion to approve the July 10, 2019 meeting minutes and Pat Lockwood seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

None

IV. REPORTS

A. Financial Report for July 2019 – Action Required

Paul McShane presented the July 2019 financial report to the Board. Mr. McShane stated the biggest expenditures were salaries which includes seasonal workers. Ellen Ellenburg made a motion to approve the financial report and Pat Lockwood seconded. No Discussion Followed All were in favor. Motion carried.

B. Sales Report for July 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of June 2019. Mrs. Everett stated that sales for July were around \$210,000.00 including the sale of 17 vacant lots and 18 structures. Patwere Lockwood made a motion to approve the sales report and Ellen Ellenburg seconded. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Multiple Parcel Purchase– Action Required

Dawn Everett presented: Ms. Andrea Graul purchased her primary residence through the Land Bank January 2019 and a side lot in July 2019. Ms. Graul is requesting to purchase two vacant lots. Board policy requires approval when 3 or more properties are purchased within 12 months. Mark Young made a motion to approve the sale and Brenda Clack seconded. All were in favor. Motion carried.

B. Option Agreement Norstar -Action Required

Dawn Everett presented: Norstar is requesting the parcels included in Phase I be assigned to Clark Commons Limited Dividend Housing Association, LLC with a few parcels being left as Norstar Development USA L.P. They are also requesting parcels in the second and third Options be split between Clark Commons II Limited Dividend Housing Association, LLC and Clark Commons III Limited Dividend Housing Association, LLC based on which phase of the project the parcels are included in. Ellen Ellenburg made a motion to approve the option agreement and Brenda Clack seconded. Discussion Followed. Discussion Followed. All were in favor. Motion carried.

C. Land Banking Agreement -Action Required

Michele Wildman presented: The Genesee County Metropolitan Planning Commission (“GCMPC”) would like to enter into a Memorandum of Understanding with the Genesee County Land Bank Authority (GCLBA) allowing GCLBA to maintain ownership of properties that will be rehabilitated using federal funds controlled by GCMPC. Brenda Clack made a motion to approve the Land Banking Agreement and Pat Lockwood seconded. Discussion Followed All were in favor. Motion carried.

VII. Executive Director Report

Michele Wildman presented the Executive Director Report. Discussion Followed. Mark Young made a motion to approve the ED Report and Pat Lockwood seconded. All were in favor. Motion carried

VIII. ADJOURN - Meeting was adjourned at 1:35pm by Deb Cherry

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
September 11th, 2019
1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Mark Young, Ellen Ellenburg, Bryant Nolden & Pat Lockwood

Absent: Santino Guerro

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, Christina Kelly & Raynetta Speed

I. WELCOME

- Meeting was called to order at 1:01 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Mark Young made a motion to approve the August 14th, 2019 meeting minutes and Bryant Nolden seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

-Roy Jackson whom came before the board July 17th, 2019 about 1309 N. Saginaw Street in the City of Flint has come before the board again because he feels as though the sale has not moved fast enough. Commissioner Nolden spoke on the behalf of Mr. Jackson and stated that he has shown him all the proper documents and proof of funds. Mr. Jackson has also been having issues with the City of Flint Building Department because the property was not in his name. Sales Manager Dawn Everett spoke and stated that the budget to update the building and the proof of funds have not been received in the sales office yet. Commissioner Nolden made a motion to sale the property to Mr. Jackson and Deb Cherry interjected that motions cannot be made during public comment because it requires no action.

-Corwin Matthews of 4711 Lynbrook Ln in the City Of Flint owns a property at 724 South Grand Traverse and has applied to purchase a commercial property at 716 South Grand Traverse. Mr. Matthews offered \$2000 and the Land Bank wanted \$15000. Mr. Matthews came before the Board because he felt the condition of the property did not justify the \$15000 sales price. He wanted the Board to approve his \$2000 offer. He was instructed that the sales department will follow up with him on this matter.

-Chris Del Monroe of the Citizen's Advisory Council came before the Board to say that the Land Bank needs to sale more properties to generate more income. There is a property on Dort Hwy and Stewart Ave in the City of Flint has been placed on hold for the City Of Flint. He was told that we follow the Cities Master Plan.

End Of Public Comment

Bryant Nolden made a Motion to sell the property at 1309 N. Saginaw to Mr. Roy Jackson that spoke in public comment and Mark Young seconded. Discussion Followed: Sales Manager Dawn Everett stated that as of today Mr. Jackson does not qualify for purchase because of a recent foreclosure. All were favor, Motion carried.

IV. REPORTS

A. Financial Report for August 2019 – Action Required

Paul McShane presented the August 2019 financial report to the Board. Mr. McShane stated the revenue has exceeded the budget and there were no major changes to report. Bryant Nolden made a motion to approve the financial report and Mark Young seconded. No Discussion Followed All were in favor. Motion carried

B. 2019-2020 Financial Budget

Paul McShane presented the 2019-2020 Budget for the Land Bank. Mr. McShane stated that the HHF program was coming to an end and that because of the Affordable Care Act some staffing adjustments will occur. The sub-committee met and these changes needed to happen. Bryant Nolden made a motion to approve the 2019-2020 financial budget and Mark Young seconded. No Discussion Followed. All were in favor. Motion carried

C. Sales Report for August 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the month of August 2019. Mrs. Everett stated that sales for August were over \$123,000.00 including the sale of 40 vacant lots and 12 structures. Bryant Nolden made a motion to approve the sales report and Mark Young seconded. No Discussion Followed. All were in favor. Motion carried.

D. Demo Contracts – Information Only

V. Old Business

Christina Kelly gave an update on the progress of SC Environmental since the suspension. Mrs. Kelly also came before the Board about contract 18-021. SC Environmental was able to bid on contract 18-021 before the suspension and after the suspension Land Bank put it out for rebid and the offers received would make the completion of this contract infeasible. Christina is asking the Board for approval to allow SC Environmental to complete the contract at the rate of their original bid. Mark Young made a motion to allow SC Environmental to complete the contract and Bryant Nolden seconded. Discussion Followed. All were in favor. Motion carried.

VI. New Business

A. Purchase– Action Required

Dawn Everett presented: Zero Mass Water has requested to purchase 2701 Camden Ave. in the City of Flint. Zero Mass Water plans to use the 7 acre parcel to install hydro panels at the price of \$50000. Land Bank will enter into an option agreement once the amount \$5000 has been received giving Zero Mass Water the opportunity to have an environmental inspection completed. If the inspection does not pass the Land Bank will return the funds back to Zero Mass Water. Bryant Nolden made a motion to approve the sale giving Zero Mass Water four months to complete the environmental inspection as well as removing from the recommendation “bottling of the facility contract” and Mark Young seconded. Discussion Followed. All were in favor. Motion carried.

B. Employee Family Purchase -Action Required

Dawn Everett presented: Williard Brown was renting the property at 765 E. Baltimore Blvd. in the City of Flint at the time of foreclosure. Mr. Brown is the father of the Land Bank's receptionist and this comes before the board for approval because of the code of ethics policy. The selling price is \$2500. Bryant Nolden made a motion to approve the sale and Mark Young seconded. Discussion Followed. All were in favor. Motion carried.

C. Purchase Tax After Foreclosure -Action Required

Dawn Everett Presented: Kelley Thomas has requested to purchase VL 46-26-477-026 in the City Of Flint in the amount of \$25 plus closing cost. Ms. Thomas has had a tax foreclosure in 2010 and according to Land Bank policy this sale requires Board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. No Discussion Followed. All were in favor. Motion carried.

D. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Robert J. Harris III has requested to purchase VL 46-25-102-012 in the amount of \$475 plus closing cost. Mr. Harris has had a tax foreclosure in 2013 and according to Land Bank policy this sale requires Board approval. Mark Young made a motion to approve the sale and Bryant Nolden seconded. No Discussion Followed All were in favor. Motion carried.

E. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Calvin Collins has requested to purchase 2316 Joliet St. in the City of Flint in the amount of \$4500 plus closing cost. Mr. Collins has had a tax foreclosure in 2013 and according to Land Bank policy this sale requires Board approval. Bryant Nolden made a motion to approve the sale and Mark Young seconded. No Discussion Followed All were in favor. Motion carried.

F. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Charles Johnson has requested to purchase 1402 Davison Rd. in the City of Flint in the amount of \$8191 plus closing cost. Mr. Johnson has had a tax foreclosure in 2013 and according to Land Bank policy this sale requires Board approval. Bryant Nolden made a motion to approve the sale

and Ellen Ellenburg seconded. No Discussion Followed All were in favor. Motion carried

G. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Terrence Tomlin has requested to purchase VL 46-26-126-26 in the City of Flint in the amount of \$25 plus closing cost. Mr. Tomlin has had a tax foreclosure in 2009 and according to Land Bank policy this sale requires Board approval. Bryant Nolden made a motion to approve the sale and Pat Lockwood seconded. No Discussion Followed All were in favor. Motion carried

VII. Executive Director Report

Michele Wildman presented the Executive Director Report. Discussion Followed. Mark Young made a motion to approve the ED Report and Bryant Nolden seconded. All were in favor. Motion carried

**VIII. ADJOURN - Meeting was adjourned at 1:51pm
by Deb Cherry**

Respectfully Submitted by Yolanda Collins

Board Meeting Minutes
GENESEE COUNTY LAND BANK AUTHORITY
BOARD OF DIRECTORS
December 11th, 2019
1:00 p.m. at Genesee County Administration Building

Board Members:

Present: Deborah Cherry, Brenda Clack, Santino Guerro, Ellen Ellenburg, Bryant Nolden & Pat Lockwood

Absent: Mark Young

Quorum present? Yes

Staff Present: Dawn Everett, Paul McShane, Michele Wildman, Yolanda Collins, & Christina Kelly

I. WELCOME

- Meeting was called to order at 1:07 p.m. by Deb Cherry.

II. APPROVAL OF MINUTES

- Bryant Nolden made a motion to approve the October 9th, 2019 meeting minutes and Brenda Clack seconded. No Discussion. All were in favor. Motion carried.

III. PUBLIC COMMENT

- Corwin Matthews is currently interested in purchasing 716 N. Grand Traverse. Mr. Matthews has recently put in an offer of \$2000 in which he was counter offered at \$5000 by the Sales Manager. Mr. Matthews has come before the board and offer \$3000. The Board responded with the \$5000 being the final sales price.

-Marcus Brown 4616 Fleming Rd. Flint, MI

F>R>O>G Neighborhood Association is having issues with illegal dumping, illegal activities and mowing issues in his neighborhood.

-Michael White 11255 Block Rd Birch Run, MI

Currently interested in buying property from the Land Bank

IV. REPORTS

A. Financial Report for October & November 2019 – Action Required

Paul McShane presented the October & November 2019 financial report to the Board. Mr. McShane stated that we are in our audit period and the Auditors will be in the office next week. Mr. McShane also stated that sales low and we are under budget. Bryant Nolden made a motion to approve the financial report and Santino Guerro seconded. No Discussion Followed All were in favor. Motion carried

B. Sales Report for September & November 2019 – Action Required

Dawn Everett presented the Sales report to the Board for the months of September & November 2019. Mrs. Everett stated that sales for September were 45 vacant lots and 14 structures and November had 24 vacant lots and 13 structures. Pat Lockwood made a motion to approve the sales report and Bryant Nolden seconded. No Discussion Followed. All were in favor. Motion carried.

C. Demo Contracts – Information Only

V. Old Business

VI. New Business

A. Community Development– Action Required

Christina Kelly presented :The City Of Flint has announced its 2020 Community Development Block Grant in September 2019.This announcement included the CDBG award to The Genesee County Land Bank with approval of The Board of Directors to receive the grant, Santino Guerro made a motion to approval the receiving the Grant from the City of Flint and Bryant Nolden seconded. No Discussion Followed. All were in favor. Motion carried.

B. Multiple Parcel Purchase & Tax Foreclosure -Action Required

Dawn Everett presented: Antioch Missionary Baptist Church has requested to 9 vacant lots surrounding the church. Antioch Church has had a prior foreclosure and according to Land Bank policy this sale requires Board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried.

C. Multiple Party Purchase -Action Required

Dawn Everett Presented: Linda Williams and her son Thaddous Williams are requesting to purchase a vacant lot(14-24-578-111). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried.

D. Multiple Party Purchase -Action Required

Dawn Everett Presented: Krystle Chabonneau and Mark Young has jointly requested ti purchase the following vacant lots (40-13-358-002) (40-13-358-001) According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

E. Multiple Party Purchase -Action Required

Dawn Everett Presented: Martell Sykes and Tierra Prince has jointly requested to purchase the property at 5817 Glenn Ave Flint, MI. According to the GCLBA policy

this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

F. Multiple Parcel Purchase-Action Required

Dawn Everett Presented: Anthony Willis has requested to purchase 3 vacant lots (46-36-228-028) (46-36-228-030) (46-36-228-065) near his residence According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

G. Multiple Parcel Purchase-Action Required

Dawn Everett Presented: The Hispanic Tech Center located at 2101 Lewis St. Flint, MI. has requested to purchase adjacent lots (41-06-481-020) (41-06-481-021) (41-06-481-027) (41-06-481-025). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

H. Multiple Parcel Purchase-Action Required

Dawn Everett Presented: Marcus Brown and Chitra Pulliam at 4616 Fleming Rd. Flint, MI. has requested to purchase adjacent lots (46-35-252-003) (46-35-252-004) (46-35-252-016). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Ellen Ellenburg seconded. No Discussion Followed. All were in favor. Motion carried,

I. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Lee Roy Parks Jr has requested to purchase a vacant lot (41-06-478-015). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

J. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Anthony Person has requested to purchase a vacant lot (40-02-126-072). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. No Discussion Followed. All were in favor. Motion carried,

K. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Johnny Brown has requested to purchase a vacant lot (46-36-280-035). According to the GCLBA policy this sale requires board approval. Santino Guerro made a motion to approve the sale and Bryant Nolden seconded. No Discussion Followed. All were in favor. Motion carried,

L. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Prince Of Peace A Non-Profit has requested to purchase a vacant lot (40-12-351-002). According to the GCLBA policy this sale requires board approval. Brenda Clack made a motion to approve the sale and Bryant Nolden seconded. No Discussion Followed. All were in favor. Motion carried,

M. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Donald Reid has requested to purchase 2118 Castle Ln. Flint, MI.. According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

N. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Christopher Harvey has requested to purchase 2906 Kellar Ave. Flint, MI. According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Brenda Clack seconded. No Discussion Followed. All were in favor. Motion carried,

O. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Calvin Collins has requested to purchase 3310 Clairmont Ave. Flint, MI. According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

P. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Faith Gospel Temple Church has requested to purchase a vacant lot (41-17-402-018). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

Q. Purchase After Tax Foreclosure-Action Required

Dawn Everett Presented: Anthony Person has requested to purchase a vacant lot (40-02-126-072). According to the GCLBA policy this sale requires board approval. Bryant Nolden made a motion to approve the sale and Santino Guerro seconded. No Discussion Followed. All were in favor. Motion carried,

R. Executive Director Search-Action Required

Michele Wildman has announced that effective December 13, 2019 will be her last day at The Genesee County Land Bank Authority. Mrs. Wildman has requested that the interim be CFO Paul McShane. Bryant Nolden made a motion to the request of Paul McShane being the interim until the position has been filled and Santino Guerro seconded.. Discussion Followed. All were in favor. Motion carried,

VII. Executive Director Report

Michele Wildman presented the Executive Director Report. Discussion Followed. Bryant Nolden made a motion to approve the ED Report and Santino Guerro seconded. All were in favor. Motion carried

**VIII. ADJOURN - Meeting was adjourned at 1:57pm
by Deb Cherry**

Respectfully Submitted by Yolanda Collins